EMPLOYEE PARKING PASS REQUEST

*Required

ORGANIZATION: ☐ Airline ☐ Concessionaire ☐ Gov't ☐ Ground Handler ☐ LEO ☐ CLT/CLT VIP ☐ Other

* REQUEST: ☐ Express Deck Self Park $400 ☐ Employee Surface Lot $50 ☐ Replace/Lost Hangtag $25
☐ Crew Surface Lot $100 ☐ Replace/Lost Card $50 ☐ Deactivate Parking Pass

PLEASE PRINT OR TYPE CLEARLY Ø = ZERO O = LETTER 1 = ONE I = LETTER

* EMPLOYEE NAME _____ _____ _____ TITLE _____
LAST FIRST MIDDLE

PHONE _____ EMAIL _____

EMPLOYER _____ PHONE _____ CLT ID# _____

Are you permanently assigned to CLT? ☐ YES ☐ NO

Are you a current Employee Parking Pass holder? ☐ YES ☐ NO If yes, card/hang tag number? _____

Are you replacing a current Employee Pass holder? ☐ YES ☐ NO

If yes, what is the name & card # of employee being replaced? _____ _____ _____
Last First Card #

REASON FOR ISSUE OR UPDATE _____

_____

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* LIC. PLATE 1 ____ _____ MAKE_____ MODEL_____ COLOR_____ OLD PLATE (IF UPDATE) _____
State Plate #

* LIC. PLATE 2 ____ _____ MAKE_____ MODEL_____ COLOR_____ OLD PLATE (IF UPDATE) _____
State Plate #

*LICENSE PLATE INFORMATION IS MANDATORY TO GAIN ACCESS TO LOT.

CLT SECTION

CARD ACCESS # _____ HANG TAG # _____

DATE PROCESSED _____ RECEIVED _____ _____
SIGNATURE DATE

EMPLOYER SECTION

* _____ _____ _____
AUTHORIZED SIGNER/DELEGATE (PRINT) AUTHORIZED SIGNER/DELEGATE (SIGNATURE) DATE

_____ _____ _____
SIGNER TITLE WORK PHONE EMPLOYEE SIGNATURE

EMPLOYER BILLING SECTION

* COMPANY BILLING CONTACT _____ PHONE _____

BILLING ADDRESS _____

BILLING EMAIL _____ BILLING AGREEMENT # _____

All Employee Parking is billed to the employer.

All Employee Parking Pass requests or questions must be emailed to the Employee Parking Coordinator.
cltemployeepark@cltairport.com