

CHARLOTTE DOUGLAS INTERNATIONAL AIRPORT

Compliance Agreement

Company Name: _____

Address: _____

Phone: _____ FAX: _____

E-mail: _____

Charlotte Douglas International Airport (CLT) and The Transportation Security Administration (TSA) require Criminal History Records Checks (CHRC) and Security Threat Assessments (STA) for all individuals recommended for airport issued SIDA, AOA, Sterile Area and Ground Transportation badges unless regulatory exempt.

I, the undersigned, certify that the above-named company or organization will remain in compliance with the requirements of The Transportation Security Administration and CLT Airport and summarized as follows:

1. Each applicant for an airport issued badge will be informed that a CHRC and STA will be performed as applicable.
2. A CHRC/STA and/or badge application with the employee's required information will be completed by an Authorized Signer from the company and submitted to Credentialing.
3. Each applicant's fingerprints will be captured and forwarded to the FBI as applicable to obtain the CHRC. The STA information is processed by the TSA Clearinghouse. The CHRC and the STA are conducted concurrently unless regulatory exempt.
4. The identity of the applicant must be verified at the time the fingerprints are obtained, using two forms of identification. One form of identification must include a photo. Additional information is available regarding acceptable government IDs particularly for Law Enforcement personnel if needed. A copy of the ID's must also be submitted at the time of fingerprinting as applicable. For companies subject to TSR 1544 regulations, copies must be submitted at the time of the STA submission.
5. Failure to comply with these regulations and other CLT Security Standards can interrupt, suspend, or permanently revoke Airport Issued Badges for all employees of the organization, as well as expose the company to liability for any civil penalties assessed by the TSA.
6. All airport issued badges are TSA accountable documents and are required to be returned to Credentialing upon an employee's separation from employment or upon request. Companies and organizations will be assessed a fee for all unreturned badges.
7. Please return this form to the Credentialing office at the CLT airport.

Name (please print or type)

Signature

Title

Date