

CLT Employee Parking FAQ

January 2025

Who is eligible for employee parking?

Employees who are CLT badged, flight crews based out of CLT, or employees working directly for an airport tenant with an operational or airport-lease agreement are eligible for employee parking. Employee parking is limited and all access requests and approval for employee parking must go through the individual employers.

Can an individual pay for their own employee parking or make a request for parking access?

No. Only companies with an agreement with CLT can pay for employee parking. Companies with billing agreement numbers are billed directly each month for employee parking. The employee's parking representative/authorized signer must submit all employee parking requests to CLTEmployeePark@cltairport.com for processing.

What is a Parking Access Card (PAC) and Parking Hangtag?

A Parking Access Card (PAC) and Hangtag is needed to enter and exit the parking lot.

What if I don't have my Parking Access Card or it is lost?

Anyone who does not have a parking card will not be allowed to enter the lot and will be instructed to park in another parking product and pay for their parking (non-refundable). The employee should contact their employee parking representative for assistance in obtaining and/or replacing the parking credentials.

What if my Parking Access Card does not work?

If your parking card does not work, please press the **HELP** button on the device for assistance. The Parking Dispatcher will ask you to show your card and the following information: card number, your name, and the company you work for before opening the gate. Please contact your employee parking representative and let them know you are having a problem with your parking access card so the issue can be resolved.

Can an employee use a PAC card from another company when onboarding with a different company?

No. When an employee leaves/separates from a company, the parking card/hangtag must be returned to their previous employer or returned to CLTEmployeePark. There is a CLT drop box located outside of the Credentialing Office.

Do I need to display the Parking Hangtag?

Yes. All parking hangtags must be displayed and visible when utilizing the parking lot. Cars not displaying their parking hangtags will be ticketed.

Why do I need to give my license plate and contact information?

The updated PARCS system has more technologies available, including license plate recognition. Employees will be required to register their vehicles to be granted access. Employees will be able to register up to 2 vehicles.

What if I drive a motorcycle?

There is a designated area for motorcycle parking in the employee parking lot.