

CLT Employee Parking FAQ

November 2020

Who is eligible for employee parking?

Employees who are CLT badged, flight crews based out of CLT, or employees working directly for an airport tenant with an operational or airport-lease agreement are eligible for employee parking. Employee parking is limited and all access request and approval for employee parking must go through the individual employers.

Can an individual pay for their own employee parking or make a request for parking access?

No. Only companies with an agreement with CLT can pay for employee parking. Companies with billing agreements are billed directly each month for employee parking. The employee's authorized signer must submit all employee parking requests to Landside Operations for processing.

Why are employees being allowed to park in the Daily Decks?

During the COVID-19 Pandemic employee parking was moved to the Daily Decks to allow employees to have an option to walk to the Terminal as well as be bused. This plan was predicated on the reduced demand for passenger parking at CLT. Employees can park on all levels of the East Daily Deck and on levels 4 and 5 of the West Daily Deck. Access to the West Daily Deck levels are through the connector bridge located on Level 4. The Airport will continuously evaluate the need for passenger parking and make a determination when employees will need to return to the employee lots based on passenger demand. Employers and Employees will be given 1 month notice on the move back to the employee lots. Based on current passenger projections, it is believed that employees will continue to park in the Daily Decks through January. That is subject to change based on passenger traffic.

Please note that it is projected that additional parking will be needed through the Holiday season. Therefore, Levels 1-3 of the West Daily Deck will be allocated for passenger paid parking. The Airport plans to open these spaces to the public outside of the peak employee shift-change hours, so as not to add additional traffic to the entrances at those peak shift-change hours. There will be two different buses to support this operation. Employees will use the buses labeled EMPLOYEE LOT and passengers will use the buses labeled DAILY DECK.

What is a Parking Access Card (PAC) and why are employees required to use them instead of their badge?

The Airport is in the final stages of an update of the Parking Revenue Control System (PARCS) that includes new access technologies for all paid and employee lots. As part of this new system, employees are being transitioned to the new PACs for access. Employee parking access will no longer be available from employee CLT badges. CLT has been working with companies since July to transition each company and their employees to the PACs. Usage of the PACs will be required for the Daily Decks during COVID operations and when employees move back to the employee lots.

Why did I need to give my license plate and contact information?

The updated PARCS has more technologies available, including license plate recognition. Employees will be required to register their vehicles to be granted access. Employees will be allowed to register more than 1 vehicle. Once employees move back to the employee lots, you must have a vehicle registered in order to enter. Before moving back to the employee lots, there will be opportunities for employees to provide their license plate info if they have not already done so. More information will be forthcoming.

When will employees have to start using the PACs?

Employers were to have all their employee parking information to CLT by the week of November 9th so the data could be uploaded into the new PARCS system. On Wednesday, November 17th, the contractor will begin testing the PACs access so employees must have their PAC with them to enter the lots. For the first week, a Parking Agent will be available to assist employees during the testing and transition. By Friday, November 20th, all employees must have a valid PAC to enter the lot. Following the first week, a parking attendant may be available during peak shift change hours to expedite entrance traffic, if needed.

What if I drive a motorcycle?

Previously, motorcycles were not allowed in the Daily Decks because the old system could not recognize the motorcycle to allow for access. The contractor has tested motorcycle use on the new system and it has shown that it recognizes motorcycles and can allow for access with a PAC. However, motorcycles vary in size and materials, therefore, while employees are parking in the Daily Decks, those driving a motorcycle can access the lots through the Bus entrance lane, by driving to the right of the gate arm. Please ensure that you follow the drive lanes to the East Deck and park in a designated spot. When employees move back to the employee lots, there will be a designated lane for motorcycles.

Where can I find more information for CLT employees?

Relevant information for CLT employees can be found on the Airport's Website:

www.cltairport.com/business/credentialing

This page includes information on badging, employee parking, and airport policies and procedures. You will find the Security Standards, AOA Standards, and Clear Bag Policy here as well. The Airport is also in the process of developing Employee Parking Standards. When these standards are published, they will be available on the above page.