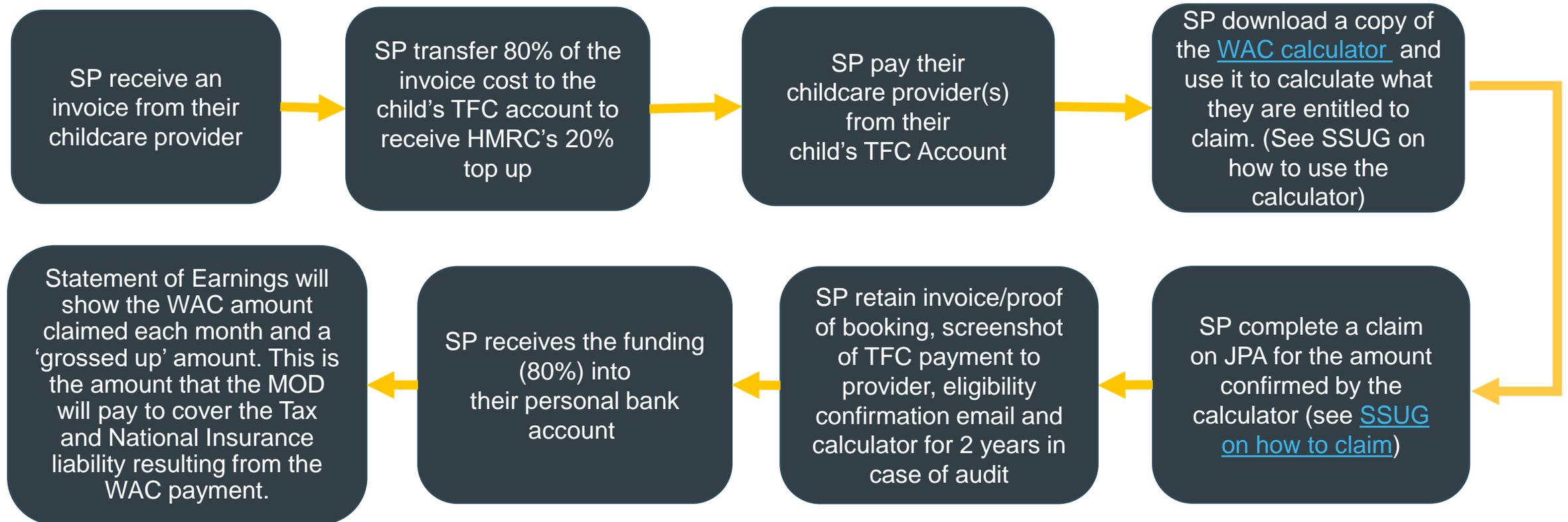# Wraparound Childcare (WAC) scheme

## How to claim

Autumn 2023

# How to claim

**Before submitting a claim for WAC funding, you must:**

- Check your eligibility for the Wraparound Childcare Full UK Rollout. Read the 'Eligibility criteria' information on the Discover my Benefits website.
- Check if WAC will best support your family financially. Read the 'Tax-Free Childcare - Salary Sacrifice information' on the Discover my Benefits website.
- Register to claim WAC funding by completing the Registration form, available from autumn term 2023 on Defence Childcare Information page.

SP receive an invoice from their childcare provider → SP transfer 80% of the invoice cost to the child's TFC account to receive HMRC's 20% top up → SP pay their childcare provider(s) from their child's TFC Account → SP download a copy of the WAC calculator and use it to calculate what they are entitled to claim. (See SSUG on how to use the calculator) →

Statement of Earnings will show the WAC amount claimed each month and a 'grossed up' amount. This is the amount that the MOD will pay to cover the Tax and National Insurance liability resulting from the WAC payment. ← SP receives the funding (80%) into their personal bank account ← SP retain invoice/proof of booking, screenshot of TFC payment to provider, eligibility confirmation email and calculator for 2 years in case of audit ← SP complete a claim on JPA for the amount confirmed by the calculator (see SSUG on how to claim)

# Further information about your claim

→ A TFC account must be in place for each child **before** the WAC registration form can be completed. **A TFC account is not WAC registration.**

→ **Personnel must make sure they have enough money to pay their first WAC payment** to their chosen provider without causing financial difficulty. The refunds will always be one invoice in arrears.

→ **The following must be kept as evidence for audit for 2 years** from the claim:

- Invoices (or equivalent)
- Screenshot of proof of payment from the TFC Account to the provider (this is only retained in the TFC account for 12 months, so will need to be kept separately in case of audit)
- Screenshots of claims calculator workings

→ Self-Service User Guides (SSUGs) for the WAC claims calculator and for submitting claims on JPA can be found on the Defence Childcare Information page on defnet and Defence Connect

→ The online Claims calculator is available on:
the Defence Childcare Information page on defnet and Defence Connect

**Find out how much you can claim**

Use the Discover My Benefits WAC calculator to find out how much you could claim.

Add your invoice details to find out how much you could be eligible to claim including a breakdown of the 80% paid by MOD and 20% top up from HMRC.

# Regional funding

The WAC funding is capped at regional hourly rates based on the average costs included in the [Coram Childcare Survey](#) (England, Scotland and Wales), [and the Northern Ireland childcare cost survey.](#)

- **Schools** Includes registered wraparound childcare provided in a group setting by professionals who are not the child's parent or carer.  For example, providers may be run by private companies, nurseries, schools, sports and youth clubs, or voluntary organisations such as charities.

- **Childminders**  A childminder is a registered child carer who works with children for more than two hours a day in their own home. This maximum hourly rate also includes registered nannies. It excludes all types of informal childcare (e.g. grandparents, friends, babysitters).

2022DIN01-079 available on the Defence Childcare Information page on [defnet](#) and [Defence Connect](#) provides a breakdown of the current hourly rates for both schools and childminders.

# Breakdown of local authorities within each region

| East Midlands | East of England | Yorkshire and the Humber | Greater London | |
|---|---|---|---|---|
| | | | London, inner | London, outer |
| Derbyshire | Norfolk | South Yorkshire | Camden, Hackney, Hammersmith and Fulham, Islington, Kensington and Chelsea, Lambeth, Lewisham, Southwark, Tower Hamlets, Wandsworth, Westminster | Barking and Dagenham, Barnet, Bexley, Brent, Bromley, Croydon, Ealing, Enfield, Greenwich, Harrow, Havering, Hillingdon, Hounslow, Kingston upon Thames, Merton, Redbridge, Richmond upon Thames, Sutton, and Waltham Forest |
| Nottinghamshire | Suffolk | West Yorkshire | | |
| Lincolnshire | Cambridgeshire | North Yorkshire (Excluding Redcar & Cleveland and Middlesbrough) | | |
| Leicestershire | Essex | East Riding of Yorkshire | | |
| Rutland | Hertfordshire | | | |
| Northamptonshire | Bedfordshire | | | |
| | | | | |

# Breakdown of local authorities within each region

| North East | North West | South East | South West | West Midlands |
|---|---|---|---|---|
| Northumberland | Cheshire | Berkshire | Somerset | Herefordshire |
| Tyne and Wear | Cumbria | Buckinghamshire | Bristol | Shropshire |
| Durham | Greater Manchester | East Sussex | Gloucestershire | Staffordshire |
| North Yorkshire (Redcar & Cleveland and Middlesbrough) | Lancashire | Hampshire | Wiltshire | Warwickshire |
| | Merseyside | Isle of Wight | Dorset | Worcestershire |
| | | Kent | Devon | |
| | | Oxfordshire | Cornwall | |
| | | Surrey | | |
| | | West Sussex | | |
| | | | | |