Change of Tenancy notification **Moving out form**



Supply number Account reference

Site address Line 1

Line 2

Line 3

Postcode

Your moving out date

Date of reading Meter serial number

Meter reading(s)

Register

Reading

(please provide a reading for each register on your meter)

Unsure how to read your meter?

Use our helpful guide: energy.drax.com/support/how-toread-your-electricity-meter Or take a photo and send to us at meterread@drax.com

Section A - Your details

Title First name

Surname

Organisation name

Job title

Forwarding Line 1

address

Line 2

Please enter the details of where we should send your final invoice

Line 3

Postcode

Landline number

Mobile number

Email address



| Section B - | Details of inc | coming party | (if known |
|-------------|----------------|--------------|-----------|
| | | | |

If you don't know who's moving in, please provide the details for the Landlord of the site address.

To protect you we'll take all pagessary steps to validate the change of responsibility. You can belo by emailing us

To protect you, we'll take all necessary steps to validate the change of responsibility. You can help by emailing us supporting documents (e.g. a lease): **contactteam@drax.com**

First name

Title

| Surname | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|--|--|
| Organisation na | ome | | |
| Organisation ty | ре | | |
| Company registr | ration number | | |
| Billing address (If different from site address) | Line 1 | | |
| | Line 2 | | |
| | Line 3 | | |
| | Postcode | | |
| Landline number | | | |
| Mobile number | | | |
| Email address | | | |
| | | | |
| I can confirm the information provided on this form is true and accurate to the best of my knowledge. Also, I understand and accept that if Drax later discovers that the information was deliberately misleading, it can hold me accountable for any charges accumulated during this period. | | | |
| Signed | Date | | |
| | | | |
| | | | |

Drax Energy Solutions Limited, The Havens, Ransomes Europark, Ipswich IP3 9SJ VAT number GB 818 2900 29 Tel: 01473 632598 Email: contactteam@drax.com Website: energy.drax.com

Registered Office: Drax Energy Solutions Limited, Drax Power Station, Selby, North Yorkshire, YO8 8PH. Registered in England and Wales No:05893966

energy.drax.com DE244