



petroleum

technologies group LLC

Online Sample Database

Accessing Sample Data &
Reports Online

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The following pages will give you a step by step approach to accessing information through Petroleum Technologies database.

For ordering information please consult your local oil or coolant distributor or you can contact us using the information on the front.



Login

1. Go to www.oil-lab.com
2. In the upper right corner, click Login
3. Type in your username and password supplied by Petroleum Technologies

Search Our Database

Login

Dashboard Search

1. Once logged in, all of your oil and coolant samples will be shown
2. From this screen you will be able to do all of your searching and filtering
3. The below search box, any combination of numbers and/or letters can be typed

Dashboard

Active Archived

4. This will produce results for Customers, Units, Oil and Coolant Samples
5. The "Archived" option, will search for anything older than 3 years

Filtering Your Search

1. Each column has the ability to sort and filter
2. Click on the three dots to the right of the column to filter
3. Click to clear any filters or specific searches

Fluid

↑ Sort Ascending
↓ Sort Descending

▼ Filter

Contains

Exporting Data

1. At any point you can export the data by clicking the export button
2. All data exports are in Microsoft Excel format

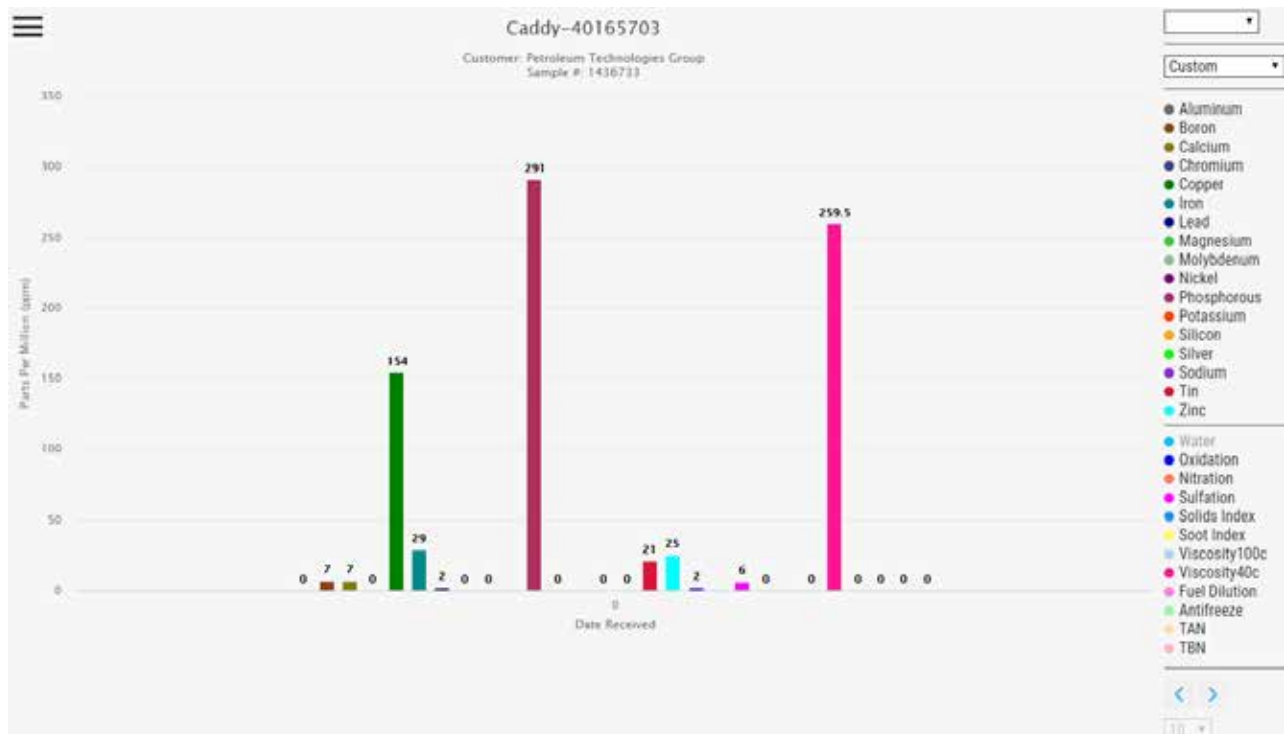


Viewing a Sample

1. After you have filtered down to the sample(s) that you wish to view, all of the data can be viewed in the table view by scrolling to the right.
2. To view a sample, click on the Sample Number in the first column. This will display the sample in report format as shown below.



3. Clicking [View Report](#) will display the report to print from the browser
4. Clicking [Graph Data](#) or [Graph History](#) will display the data in graph format



Additional Resources

Resources make the job easier. Having the right information at your fingertips is important to make the right decision the first time. We trust that the resources we have collected and put together are beneficial to your company and give useful insight into the world of fluid analysis.

To access these resources, please visit our website and follow the link for RESOURCES.

WWW.OIL-LAB.COM/RESOURCES

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