

# Everlaw Summit

Dear \_\_\_\_\_,

I am requesting approval to attend Everlaw Summit, an in-person conference dedicated to the future of litigation and investigations, taking place in San Francisco from October 27-29.

This three-day event brings together leading legal professionals, industry experts, and innovators to discuss emerging trends, cutting-edge technology, and best practices that are shaping the future of legal work. Attending Everlaw Summit will provide valuable education, hands-on training, and networking opportunities that will directly benefit our team.

Some additional reasons to attend include:

- Expert-Led Sessions – Top legal thought leaders will offer insights on transformational strategies, generative AI in legal workflows, and improving collaboration in litigation.
- Hands-On Training & Certifications – One-day Everlaw certification is available in one of several specialized tracks to enhance expertise in key product areas. Previous years' certification tracks included reviewer certification, AI, data operations, and Storybuilder.
- MCLE Credit & Professional Development – Up to seven hours of MCLE credit is expected to be available across all sessions.
- Strategic Networking Opportunities – Legal professionals across law firms, corporate legal departments, government agencies, and the judiciary exchange insights and best practices through exclusive networking sessions.

By attending Everlaw Summit, I will gain new knowledge and skills that will help improve our legal operations, enhance efficiency, and ensure we remain at the forefront of industry developments. I am confident that this investment will have a lasting impact, benefiting both my professional growth and our organization's success.

Please let me know if you have any questions. I look forward to your response.

Sincerely,

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