



STUDENT SERVICES FEE (SSF) 2024 – KEY INFORMATION

What is CSSF?

CSSF, also referred to as the Student Services Levy, is a fee to help fund key services to assist student success and overall wellbeing while studying at NZMA.

How much is it?

In 2024, the compulsory Student Services Fee is \$400 (GST inclusive) per full-time student (120 credit programme). This fee is the same price as it has been for students the past three years. Domestic students have this fee covered under fees-free, or can borrow the amount as part of their student loan.

Setting the 2024 CSSF

The CSSF is set in consultation with students. In 2023, the Student Representatives across our campuses (a body of nominated programme representatives) consulted regarding the services provided and the fee charged.

As a result of the consultation process, all schools registered under the NZMA EDUMIS number (8661) which includes NZ Institute of Sport and The Culinary Collective, agreed the CSSF be set at \$400 (GST inclusive) per full-time student (120 credit programme).

The Compulsory Student Services Fee funds key services to assist student success and enhance the on campus experience offered at NZMA.

Setting the 2025 CSSF

Further consultation with students will be carried out this year to set the fee for 2025. Student Representatives will be asked to feed back on the services currently provided and to determine the SSF level for 2025 prior to the end of 2024.

Why is this important to me?

As part of the Ministry of Education's direction, institutions are required to report on how fees are charged and spent. Institutions must involve students, or their representatives, when deciding on the following:

- Maximum amount students pay
- Types of services delivered
- Procurement of these services
- Method for authorising expenditure on these services.

To find out more, contact your Student Representative.

Description of services to be offered in 2024:

Careers Information, Advice and Guidance and Employment Information

NZMA has a team of highly experienced Employment and Career Advisors working across campuses. They are available on request to help students and graduates with everything that ensures success

at the workplace from assistance in CV preparation and interview skills through to sourcing and forwarding candidates for interviews with employers.

Employment opportunities sourced by the team may include work experience, internships, casual and part time employment and permanent fulltime roles.

NZMA's careers teams can also provide on-going advice and support to students to make informed decisions about their career paths.

NZMA also arranges Job Fairs. At these Job fairs students are exposed to a very wide range of employment opportunities and careers advice and guidance.

Counselling Services

NZMA has qualified counsellors available on request at every campus providing a free and confidential service to students. Contact your campus reception if you would like to talk with your campus counsellor.

Advocacy and Legal Advice

NZMA offers presentations and guest speakers with expertise in a variety of areas

Financial Support and Advice

NZMA offers students information and advice on managing money including assistance with processing StudyLink loans, allowances and budgeting - and guest speakers. Emergency financial assistance is provided to students experiencing extreme financial hardship on a case-by-case basis to ensure that students are able to travel to class during the time of hardship.

Sports, Recreation and Cultural Services

NZMA conducts a range of events and activities which may including sports day, kapa haka and other ethnic cultural groups, cultural days and activities during induction period to engage and build relationships amongst the student body. Whanau days are also held to invite and engage friends and family in the student learning process during the course of study.

Health Services

NZMA offers presentations and guest speakers on a variety of Health-related topics. NZMA has also invested in an external service through Sonder, which is an app that supports students Health and Safety whilst studying.

Please see below the Student Services Levy income and Expenditure for 2024.

Annual Revenue	Annual Revenue	Expenses
Compulsory Student Fees levy received	669,123	
Careers Information and Guidance		471,491
Counselling		113,375
Financial Support and Advice		2,465
Sports, recreation and cultural activities		19,721
Health Support		62,465
Totals	669,123	669,517
Surplus/(Deficit)		(394)