

Foreign Travel Annual Report for Pre-Approved Teams 2018/19

Team	Officer	Date	Destination	Reason for travel	Actual costs	Income or external reimbursement (if known)
Brussels office (The Brussels Office is hosted by Essex County Council on behalf of the East of England LGA. All funding for travel, accommodation and subsistence is paid from subscriptions directly to the Brussels Office. No Essex County Council money is spent undertaking these meetings or visits)	Panita Ball, European Policy Officer - European Partnership	18/05/2018	Chelmsford	EU funding workshop for the East of England European Partnership	£180.80	
	Jennifer Carson, Senior European Policy Officer - European Partnership	18/04/2018	Hertford	Presentation on EU waste legislation to the Eastern Waste Alliance	£112.00	
	Jennifer Carson, Senior European Policy Officer - European Partnership	26/04/2018	Chelmsford	Support Cllr Bentley during his Member Development Session at County Hall	£250.24	
	Jennifer Carson, Senior European Policy Officer - European Partnership	18/05/2018	Chelmsford	Deliver an EU funding workshop for the East of England European Partnership	£177.76	
	Jonathan Millins, Head of Brussels Office	18/05/2018	Chelmsford	Deliver an EU funding workshop (Anglia Ruskin University)	£151	
	Jonathan Millins, Head of Brussels Office	07-08/06/2018	Cambridge	Europe and International Panel and East of England Chief Executives Forum	£246.24	
	Jennifer Carson, Senior European Policy Officer - European Partnership	08/06/2018	Cambridge	Attend the Europe and International Panel and update them on recent EU activity	£142.72	
	Jonathan Millins, Head of Brussels Office	14-15/06/2018	Bury St Edmunds	EELGA Finance Summit	£252.67	
	Jonathan Millins, Head of Brussels Office	08-09/07/2018	Norwich	UEA Law Conference	£223.21	
	Jonathan Millins, Head of Brussels Office	26/10/2018	Luton	Delivery of the Europe and International Panel	£339.09	
	Jennifer Carson, Senior European Policy Officer - European Partnership	14-15/11/2018	Norwich	Host a meeting of the European Officer Group	£205.10	
	Jonathan Millins, Head of Brussels Office	14-16/11/2018	Norwich and London	Delivery of the European Group. Meeting with Cabinet Office and LGA officials in London	£396.98	
	Jonathan Millins, Head of Brussels Office	23-24/11/2018	London	Meeting with Department for Transport and guest lecture at the School of Oriental and African Studies on Brexit	£321.50	
	Jackie Eveleigh, Senior European Policy Officer - European Partnership	18/01/2019	Hertfordshire	Attended Europe and International Panel Meeting	£131.88	
	Jonathan Millins, Head of Brussels Office	18-19/01/2019	Hertfordshire and London	Europe and International Panel in Hertford and meeting with MHCLG officials in London	£347.96	
	Jennifer Carson, Senior European Policy Officer - European Partnership	13/02/2019	Hutingdon	To speak to Anglian Water regulatory team about future EU activity	£168.45	
	Jonathan Millins, Head of Brussels Office	12-15/02/2019	Hutingdon and Norwich	Meeting with Anglian Water executives in Hutingdon and UEA staff and students in Norwich	£339.60	
Jennifer Carson, Senior European Policy Officer - European Partnership	13-14/03/2019	Norwich	To speak to students at UEA about Brexit and working in Brussels	£231		
Essex Education Services	Zhong Wang, Jiangsu Centre Education Manager	03-08/06/2018	China	Commissioned by Pingxiang Experimental School of Shenzhen Dongsheng Education Group to deliver traded consultancy service in China	£66.00	£22,850 < Income received from trip
	Keren Prior, Head of Education & Professional Services	05-10/11/2018	Jiangsu, China	Attend the Jiangsu International Forum for School principals and meet with Jiangsu education departments and various organisations		

	Zhong Wang, Jiangsu Centre Education Manager	05-17/11/2018	Jiangsu and Beijing, China			
	Jason Oster, Head of Sales and Marketing	09-16/11/2018	Beijing, China	Attend GET China Edtech trade show in Beijing to demonstrate EES products to show attendees and visit Beijing schools	£4,120.89	£1,500 < DIT/BESA grant
						£40,301 < Income received from trip
	Keren Prior, Head of Education & Professional Services	03-09/12/2018	Beijing, Hangzhou & Chengdu, China	Attend the UK-China Education Technology Forum, meet with Chinese education departments and visit schools to research good practices and areas for collaboration.		
	Zhong Wang, Jiangsu Centre Education Manager	03-15/12/2018	Beijing, Hangzhou, Chengdu, & Hongkong, China			
	Jason Oster, Head of Sales and Marketing	10-15/12/2018	Hongkong, China	Attend Teaching and Learning Expo to demonstrate EES products and meet various organisations to discuss potential traded services.	£3,982.86	£2,000 < DIT/BESA grant
	Jason Oster, Head of Sales and Marketing and Tracey Halsey, BDM	25/02/19-01/03/19	Dubai	Attendance at GESS Dubai, middle east trade show, targeting sales for Target tracker and SE+	£6,823.00	
All qualified Social Workers	Maneesh Sunnar	08-14/06/2018	India	Confidential	£1,667.42	
	Lisa Winstone +2	23-25/10/18	Zaragoza, Spain	Confidential	£1,708.90	
	Vickie Jefferson	18/02/2019	Cork, Ireland	Confidential	£682.12	
	Carla Guedes	15/03/2019	Valencia, Spain	To do an initial viability assessment of a potential carer	£444.14	
International Trade Team	Peter Manning and Lin Pery	Lin- 04-10/11/2018 Peter- 04-17/11/2018	Jiangsu, China	Speak at Jiangsu Innovation Expo on 8th November. Identify tech. needs and develop ongoing mechanisms through meetings with: Jiangsu Energy Association; Jiangsu Department of Science & Technology; Jiangsu Department of Environmental Protection	£971.25	£415.04
EU Funding Support Staff	Lisa Bone, Tourism Manager	14/09/2018	Wimille, France	Attended project meeting for Interreg project	£225.17	£84
	Lisa Bone, Tourism Manager	26/11/2018	Wimille, France	Attended project meeting for Interreg project	£188.62	£69.60
	Lisa Bone, Tourism Manager	12/12/2018	Wimille, France	Attended project meeting for Interreg project	£217.68	£66.60
	Carol Jolly, Marketing and Pr Manager	10-13/01/2019	Utrecht, Holland	Attended an exhibition to promote Essex Gardens and Gourmet	£725.44	
	Lisa Bone, Tourism Manager	14/01/2019	Wimille, France	Attended project meeting for Interreg project	£174.15	£58.20
	Lisa Bone, Tourism Manager	11/02/2019	Wimille, France	Attended project meeting for Interreg project	£174.40	£58.20
	Lisa Bone, Tourism Manager	28/03/2019	Wimille, France	Attended project meeting for Interreg project	£152.55	£48.60
Trading Standards	Richard Knight, Specialist Trading Standards Officer	10/10/2018	Brussels	EU Market Surveillance Meeting on Cosmetic Product Safety	£383.06	£300.00
Total					£26,925.85	£67,751.24