NATIONAL AND LOCAL REQUIREMENTS FOR THE
VALIDATION OF PLANNING APPLICATIONS
SUBMITTED TO ESSEX COUNTY COUNCIL

Validation Form 2 – Applications for Lawful Development Certificates
# Applications for Lawful Development Certificates

<table>
<thead>
<tr>
<th>APPLICATION TYPE:</th>
<th>TICK</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for a Lawful Development Certificate for an Existing Use or Operation or Activity including those in Breach of a Planning Condition</td>
<td></td>
</tr>
<tr>
<td>Application for a Lawful Development Certificate for a Proposed Use or Development</td>
<td></td>
</tr>
</tbody>
</table>

## NATIONAL REQUIREMENTS
For advice please refer to supplementary guidance note or click on the headings below.

<table>
<thead>
<tr>
<th>TICK</th>
<th>State where information can be found or a statement why it is not appropriate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Completed form**
- **Correct fee**
- **Site location plan**
- **Evidence verifying the information included in the application as can be provided**
- **Such other information as is considered to be relevant to the application**

*Please note that the above list is not to be considered exclusive. In some instances additional information may be required as set out in Section 2.*
A minimum of 7 copies of the application(s) are required to be submitted. Please note that additional copies maybe required for consultation purposes.

Failure to supply the above in the manner specified will delay validation and consideration of your application.

The validation requirements solely refer to the information required in order to validate and application and applicants should be aware that the Local Planning Authority may still require and request further information or supporting documentation post validation where it is considered necessary to determine the application. Applicants should also be aware that an application could still be refused on the grounds of inadequate information. The validation checklist is not exhaustive and simply aims to capture the basic and most common requirements for your application.
This document is published by Essex County Council
Minerals and Waste Planning

You can contact us in the following ways:

By telephone:
Duty Officer 01245 435 555 (during office hours; Monday to Friday)
Contact Essex 0845 603 7624 (8 am to 8 pm, Monday to Friday; 9 am to 12 noon, Saturday)
Minicom 0845 758 5592

By fax:
01245 493 474

By post:
Minerals and Waste Planning
Environment, Sustainability and Highways
Essex County Council
E2 County Hall
CHELMSFORD
CM1 1QH

By email:
mineralsandwastedc@essexcc.gov.uk

The information contained in this document can be made available in alternative formats: large print, Braille, audio tape or disk. We can also translate the information into other languages. Contact us as above.

Published June 2008