



UPPER TRINITY  
CONSERVATION TRUST

## MINUTES

UPPER TRINITY CONSERVATION TRUST  
BOARD OF TRUSTEES

THURSDAY, AUGUST 25, 2022

**REGULAR SESSION BOARD MEETING**

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with Vice President Thomas Muir presiding at 8:33 AM on Thursday, August 25, 2022.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

**Trustees in Attendance:**

Trent Lewis, Place 7, President  
Shirley Haisler, Place 1  
Leslie Maynard, Place 3  
Robert Harpool, Place 5

Thomas Muir, Place 6, Vice President  
Lissa Shepard, Place 2  
Russell McNamer, Place 4

**Trustee Absent:**

Lyle Drescher, Place 9

**Trustee Vacancy:**

Vacant, Place 8

**Staff in Attendance:**

Jason Pierce  
Blake Alldredge

Larry Patterson  
Rae Langston

3. Pledge of Allegiance and Invocation.

Pledge: All

Invocation: Trent Lewis

4. Consider Appointment of Trustees for Places 6 and 7.

Both Mr. Trent Lewis, Place 7 and Mr. Thomas Muir, Place 6 express they are honored to continue to serve with the Trust. **Leslie Maynard made a motion to appoint Trent Lewis for Place 7 and Thomas Muir for Place 6. Shirley Haisler seconded. The votes were all yes. 0 no. Motion carried.**

5. Conduct Oath of Office for Appointed Trustees for Places 6 and 7.

**Leslie Maynard administered the Oath of Office for the following:**

Thomas Muir, Place 6  
Trent Lewis, Place 7

6. Conduct election of Officers for two-year term.

**Shirley Haisler made a motion to continue with the Current Officers through May 31, 2023. Seconded by Lissa Shepard. The votes were all yes. 0 no. Motion carried**

7. Adopt minutes of February 10, 2022, Trust Board Meeting.

**Thomas Muir made a motion to approve Minutes of February 10, 2022, as presented. Seconded by Leslie Maynard. The votes were all yes. 0 no. Motion carried**

8. Receive report from Staff concerning on-going activities of the Trust.

- Concerning Lake Ralph Hall, construction of the State Highway 34 bridge and the Leon Hurse Dam construction is progressing. Staff shared the Monthly Project Update Brochure featuring Manager of Water Resources for UTRWD, Ronna Hartt, on the cover. Land acquisition for Lake Ralph Hall is continuing as it nears completion.
- Place 3 of the Trust Board, held by Leslie Maynard, is a UTRWD appointment and will be presented at the September 1, 2022, Board of Directors Meeting and the Oath of Office given at the next Trust meeting.

9. Financial Matters.

- A. Consider approval of two invoices from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust and authorize payment thereof.

**Leslie Maynard made a motion to approve two invoices (W2204UTCT for \$3,172.16, and W2207UTCT for \$401.49) from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust and authorize payment thereof. Seconded by Lyle Dresher. The votes were all yes. 0 no. Motion carried.**

- B. Receive up to date financial report for FY 2022 and consider approval of proposed FY 2023 budget.

**Thomas Muir made a motion to approve the proposed FY 22-23 Budget for the Trust, as presented. Seconded by Russell McNamer. The votes were all yes. 0 no. Motion carried.**

10. Receive update on potential conservation easements and take appropriate action:



- A. For the 118-acre tract of land located near Springhill Rd and FM 2931 near the City of Aubrey in the Lewisville Lake watershed.

Staff reports that the progress is slow but steady, the Landowner has expressed that she wants to continue with the easement and is planning to complete a survey and appraisal and discuss with an attorney. Staff have developed and finalized the Baseline Report.

- B. For the 42-acre tract of land owned by the City of Duncanville at 609 Daniieldale Rd in Dallas County.

Staff was contacted via the Trust's general mailbox on the website by a City Council Member from the City of Duncanville. Though not an area within the Trust's focus area, this property provides a unique opportunity to partner with the City for a conservation easement to preserve the property for water quality and wildlife protection, and recreational and educational opportunities. Duncanville City Council will be considering an ordinance to designate it as a nature preserve soon. Accepting the Easement would only require annual monitoring by the Trust. No action is needed at this time. Ms. Lissa Shepard recommends reaching out to Jackie Colton, Director of Public Works. Mr. Trent Lewis suggests a draft of the ordinance be requested for the Trust's review.

11. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.

- A. Landowner 101 Workshop in McKinney on July 15, 2022.

The Trust sponsored the Landowner 101 Workshop, hosted by the Denton and Collin County AgriLife Extension Offices in McKinney on July 15. Blake was able to present about the benefits of conservation easements to nearly 30 attendees, who also heard about topics such as soil health and grazing management. Mr. McNamer attended in-person and spoke with a few attendees who wanted to learn more about the Trust.

- B. Website Update.

The website is finalized with new features and additional webpages to expand the amount of information on the website.

- C. Brochure Update.

With the suggestions and recommendations during the Trust's last meeting, the Brochure is now complete.

- D. Watershed Partners Breakfast.

Staff would like to get this on the calendar for the 1<sup>st</sup> quarter of 2023. Staff and Trustees brainstormed ideas with suggestions of mid-February. Mr. Lewis suggested offering CEU's to attract floodplain managers, civil engineers, and city planners, and offering as a full or half day training workshop or symposium. Mr. Patterson suggested having it at the Denton County Administrative Courthouse if it is available. Staff will develop the agenda.

12. Review agenda items, activities and announcements for future Board meetings.

- Staff to fine tune Breakfast plans
- Provide updates on Easements - - review draft of City of Duncanville ordinance
- Upcoming workshops

13. Confirm date, time and location of next meeting.

Tentative date set for October 27, 2022, in person.

14. Visitor Comments.

None.


15. Adjournment.

**There being no further business, Thomas Muir motioned to adjourn the meeting at 10:07 AM, Seconded by Leslie Maynard. The votes were all Yes. 0 no. Motion carried.**

Recorded By: \_\_\_\_\_

  
Jason Pierce, Manager

Certified By: \_\_\_\_\_

  
Leslie Maynard, Secretary/Treasurer  
Upper Trinity Conservation Trust