



MINUTES

UPPER TRINITY CONSERVATION TRUST BOARD OF TRUSTEES

THURSDAY, AUGUST 12, 2021

REGULAR SESSION BOARD MEETING

1. Call to Order.

The Board of Trustees of the Upper Trinity Conservation Trust convened with President Trent Lewis presiding at 8:35 AM on Thursday August 12, 2021.

2. Roll Call and Certification of Quorum.

The attendance of the Trustees was taken. A quorum was present for the meeting.

Trustees in Attendance:

Trent Lewis, Place 7, President
Shirley Haisler, Place 1
Leslie Maynard, Place 3
Lyle Drescher, Place 9

Thomas Muir, Place 6, Vice President
Lissa Shepard, Place 2
Russell McNamer, Place 4

Trustee Absent:

Bob Harpool, Place 5

Trustee Vacancy:

Vacant, Place 8

Staff & Advisors of Upper Trinity Regional Water District in Attendance:

Larry N. Patterson
Rae Langston

Jason Pierce

Staff Absent:

Blake Alldredge

3. Pledge of Allegiance and Invocation.

Pledge: All

Invocation: Russell McNamer

4. Conduct Oath of Office for Places 2 and 4.

President Trent Lewis conducted the Oath of Office for Place 2, Ms. Lissa Shepard, and Place 4, Mr. Russell McNamer.

5. Adopt minutes of May 13, 2021 Trust Board Meeting.

Lyle Drescher made a motion to approve Minutes of May 13, 2021, as presented. Seconded by Thomas Muir. The votes were all yes. 0 no. Motion carried.

6. Receive Report from Staff concerning on-going activities of the Trust.

- Construction of Lake Ralph Hall is progressing well. The State Highway 34 bridge is under construction, and the temporary fossil park is open. Property continues to be acquired and plans to build Administrative Facilities and the raw water pipeline are being developed. The District is supporting Fannin County's efforts for zoning around the lake.
- On June 16th, at the LRH Groundbreaking Event, the Franklin family was presented with the Resolution of Appreciation for former Trustee Doug Franklin, who passed earlier in the year. It is with heavy hearts, that we share of the passing of Doug's wife, Peggy Franklin in July.
- The Trust has been invited to present at a future Upper Trinity Board of Directors Meeting.

7. Financial Matters.

- A. Consider approval of an invoice from Upper Trinity Regional Water District for reimbursement of prior costs incurred by Trust and authorize payment thereof.

Leslie Maynard made a motion to approve Invoice W2107UTCT, in the amount of \$3,240.79. Seconded by Shirley Haisler. The votes were all yes. 0 no. Motion carried.

- B. Review year-to-date Trust expenses; discuss proposed FY 2022 budget and take appropriate action.

Thomas Muir made a motion to approve FY 2022 budget. Seconded by Shirley Haisler. The votes were all yes. 0 no. Motion carried.

8. Acquisition of Conservation Easement.

- A. Receive report from Acquisition Committee on potential acquisition of conservation easement in the Lewisville Lake watershed and take appropriate action.

The Acquisition Committee met on August 11th, where it has been recommended to approve and finalize the conservation easement with Ms. Sharon Mays subject to any modifications made by mutual agreement and suggested by the Trust's Legal Counsel.

Shirley Haisler made a motion to approve and finalize the Mays Conservation Easement. Seconded by Leslie Maynard. The votes were all yes. 0 no. Motion carried.

- B. Consider the Engagement Letter with James D. Bradbury, PLLC for legal advice and representation regarding conservation easement acquisition and take appropriate action.

Staff recommends the approval of the Engagement Letter with James D. Bradbury, PLLC for legal advice of conservation easements as they move forward. The Trust recommends a flat rate fee be considered to stay within the FY 2022 budget controls.

Russell McNamer makes a motion to approve the Engagement Letter with James D. Bradbury, PLLC. Seconded by Leslie Maynard. The votes were all yes. 0 no. Motion carried.

9. Consider two applications for funding received for the Greenbelt Plan Implementation Grant Program and take appropriate action.

- Application #1 – Dale Peterson requesting funding for restoration of a dam that forms a pond on his property. Staff does not recommend awarding funding for this as it is not within the Trust's conservation mission.
- Application #2 – City of Lewisville requests funding for the Elm Fork Kayak Launch for planting of native plants, not to exceed over \$5,000.00. Staff does recommend approval of this request, as a check reimbursement upon receipt of the plants being planted. Staff also recommends coordinating with the City on a media opportunity with Trustees at the time the check can be presented to promote the Trust and the Grant Program.

Lyle Dresher makes a motion to approve the staff recommendations as noted for 9A and 9B. Seconded by Russell McNamer. The votes were all yes. 0 no. Motion carried.

10. Discuss progress concerning activities and goals in Trust's Annual Work Program Guidelines.

- A. Landowner Workshop.

Staff continues to coordinate with Marty Morgan, Wise County Extension Agent, to set a date for a workshop and develop the agenda. Staff will update the Board once details are finalized.

B. Website Committee.

Rebecca Zabolio, a graduate of Texas A&M and intern with the District briefed the Trustees on the “Rebrand” of the Trust’s logo and website. Ms. Zabolio showed examples of her rebranding ideas, including logo options, color, fonts, and a draft homepage that emphasizes the Trust’s mission of land and water protection.

The Trustees ideas and feedback were welcomed, and points of discussion were:

- Incorporate local projects so people can relate or see how the Trust can benefit their local needs.
- Keep fonts simple and look user-friendly.
- Include pictures that can help tell the full story.
- Have the logo reflect the land and water conservation mission of the Trust.

11. Review agenda items, activities and announcements for future Board meetings.

Staff will provide any updates as they arise.

12. Confirm date, time and location of next meeting.

The Trust will plan to meet in-person on October 14, 2021.

13. Visitor Comments.

None.

14. Adjournment.

There being no further business, Trent Lewis motioned to adjourn the meeting at 10:15AM, Seconded by Leslie Maynard. The votes were all Yes. 0 no. Motion carried.

Recorded By: _____



Rae Langston, Assistant Secretary

Certified By: _____



Leslie Maynard, Secretary/Treasurer
Upper Trinity Conservation Trust