

## ASSIGNMENT DESCRIPTION



The SESAR Deployment Alliance (SDA) is a consortium of leading airlines, airports and air navigation service providers – the managers and the users of Europe’s airspace as well as the main investors into SESAR deployment. The SDA is committed to the principles of the Single European Sky and to deploying the technologies and operational procedures that will enable SESAR operational concept and deliver customer and environmental efficiencies. On 1st January 2018, the SDA will become a legal entity, converting to a not for profit international association.

The SDA has been selected by the EC to fulfil the SESAR Deployment Manager (SDM) function since 5th of December 2014. The role of SDM is specified by the Article 9 of Commission Implementing Regulation (EU) No 409/2013.

We are currently seeking a new Head of Strategy, Technical and Operations for this senior management assignment to lead our future technical and operational strategy, to replace the existing post holder who has been assigned as General Manager to the new organisation.

As written in the assignment description we are looking for individuals who have undertaken a substantive role in leading a European agency, public or private sector organization.

<b>Title</b>	<b>Head of Strategy, Technical and Operations (STO)</b>
<b>Accountable to</b>	The General Manager (GM) of the SESAR Deployment Alliance (SDA)
<b>Position</b>	Management Team (Level B)
<b>Localization</b>	At least 90%, Brussels, January 2018 to December 2020
<b>Accountable for</b>	All activities allocated to the Strategy, Technical and Operations Unit of the SESAR Deployment Manager and its associated assets and people.
<b>Scope</b>	Strategy, planning and realisation in the framework of the Pilot Common Project (PCP), any subsequent variations of the PCP and any additional Common Projects, as directed by the European Commission
<b>Main Accountabilities</b>	<ul style="list-style-type: none"> <li>• General <ul style="list-style-type: none"> <li>○ Head of STO shall attend Management Team meetings to report on any matters within the scope of the STO unit and organize under GM leadership the necessary interactions between STO and the other units</li> <li>○ Head of STO shall attend Board of Directors meetings as requested by the GM to report on any matters within the scope of the STO unit</li> <li>○ To develop and maintain positive and constructive relationships with: <ul style="list-style-type: none"> <li>▪ all other “Heads of” in the Management Team</li> <li>▪ all relevant stakeholders, in particular the implementing partners</li> </ul> </li> <li>○ To maintain the STO unit as a unique center of ATM expertise in Europe to serve SESAR Deployment, in particular through technical and operational support to the implementing partners</li> <li>○ To organise the wide range of activities in STO in cooperation with the 2 managers who report to the Head of STO, the Planning Manager and the Realisation Manager, taking into consideration that both teams share a common pool of ATM experts</li> <li>○ To give special attention to absence of conflict between the main streams of work in STO unit and their seasonal peaks: <ul style="list-style-type: none"> <li>▪ Deployment Programme and guidance material updates (February to September)</li> <li>▪ Execution Progress Reports (continuous with 3 deliveries per year in March, July, November)</li> <li>▪ Actions Status Reports (December to March)</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Support to stakeholders when preparing proposals to CEF transport calls (September to March)</li> <li>○ Attention is drawn to the overarching importance of the deadlines that SDM shall respect in accordance with SDA's grant agreements with the EC</li> <li>○ Through the Stakeholders' Relation Unit (SRU), promote and seek support from the stakeholders to any deliverable managed by STO intended for delivery to and approval by EC (e.g. SESAR Deployment Programme, Proposal to review the Pilot Common Project)</li> <li>○ Through the GM, promote and seek endorsement by the Board of Directors of any deliverable managed by STO intended for delivery to and approval by EC</li> </ul> <ul style="list-style-type: none"> <li>• Strategy <ul style="list-style-type: none"> <li>○ To advise and support the GM in developing proposals to the Board of Directors regarding SDA's strategy beyond 2020</li> <li>○ To develop, maintain and execute any specific strategy that could be required to further facilitate the smooth implementation of any specific ATM functionality in the PCP or any additional CP (e.g. DLS in support to AF6, SWIM governance in support to AF5, PCP review, CNS as part of future CP2)</li> <li>○ Subject to approval and mandate by EC, to lead the execution of such strategies in coordination with all other required stakeholders, in particular the SESAR Joint Undertaking (SJU), the Network Manager (NM) and the European Defense Agency (EDA)</li> </ul> </li> <li>• Planning <ul style="list-style-type: none"> <li>○ To be responsible for a deployment plan that is technically competent, realistic and compliant with the requirements of the standardization bodies and regulatory authorities</li> <li>○ To be responsible for maintaining alignment between the European ATM Master Plan, in particular its implementation view (level 3) and the SESAR Deployment Programme (SDP)</li> <li>○ To maintain SDP and its guidance material, the planning and monitoring views, in a performance driven manner</li> <li>○ As part of the SDP and the planning view, the Deployment Approach shall be given special attention as it could drive the priorities into the future CEF transport calls</li> <li>○ As part of the monitoring view, the regular update of the gaps status shall be given special importance as it could drive eligibility for funding of future implementation projects</li> <li>○ To mitigate and openly report on any SDP risks which may lead to delays and non-deployment</li> <li>○ On planning, close coordination with the Performance and Financing Systems (PFS) unit is of special importance</li> </ul> </li> <li>• Realisation <ul style="list-style-type: none"> <li>○ To develop 3 times a year the Execution Progress Reports for all the on-going actions under SESAR Deployment Framework Partnership</li> <li>○ To provide key technical and operational contributions to ASRs</li> <li>○ To mitigate and openly report on any project risks/deviations which may lead to delays and non-deployment</li> <li>○ To be accountable to the GM for the efficient and expeditious implementation of all projects within the scope of the SESAR Deployment Manager</li> <li>○ To ensure that all projects are fully synchronized and coordinated with the coordinating and implementing partners to the SESAR Deployment Manager, receiving full collaborative effort from all industry actors</li> </ul> </li> </ul>
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	<ul style="list-style-type: none"> <li>○ On realization, close coordination with the Framework Partnership Agreement Unit (FPA) and the PFS unit is of special importance</li> </ul>
<b>Competencies</b>	<p><b>Essential:</b></p> <ul style="list-style-type: none"> <li>• Previous experience and a proven track record as a senior manager in a substantive role as part of the leadership of a European agency, public or private sector organization</li> <li>• Previous experience in air traffic management or a related sector</li> <li>• Educational achievement and qualifications commensurate with the seniority, breadth and technical content of the role</li> <li>• Previous experience as a manager leading technically competent senior and middle management</li> <li>• Previous experience in leading multi-million euro financial accountability</li> <li>• Demonstrable evidence of leading achievement of complex projects</li> <li>• Demonstrable evidence of leading, influencing and managing multi-level relationships with governmental and non-governmental organizations</li> <li>• Educated to University Degree level or above, with educational achievement and qualifications commensurate with the seniority, breadth and significant technical content of the role.</li> </ul> <p><b>Desirable:</b></p> <ul style="list-style-type: none"> <li>• Background career experience within an Air Traffic Control, Airport or Airline environment</li> <li>• Conversant with the European ATM Master Plan, the Pilot Common Project and Single European Sky Legislation</li> <li>• Familiarity with the EC and related departments</li> </ul>
<b>Scope of Resource</b>	A team of approximately 40 contractors and staff from member organisations assigned to SDM
<b>Level of remuneration</b>	Commensurate with the importance and accountabilities of this post.
<b>Independence and declaration of interests</b>	Due to the particular nature of the functions, candidates must submit together with their application a declaration in relation to current or future interests which might be considered prejudicial to his/her independence.
<b>Selection and Appointment</b>	The initial appointment will be for a period of three years which may be extended by mutual agreement.
<b>Equal opportunities</b>	The SDA AISBL applies a policy of equal opportunities, non-discrimination and absence of conflict of interests in accordance with the provisions laid down in the Framework Partnership Agreement.
<b>Application and Interview</b>	<p>The deadline for applications to be submitted by email to <a href="mailto:hr@sesardeploymentmanager.eu">hr@sesardeploymentmanager.eu</a> is <b>midnight CET on Tuesday 28 November 2017</b>.</p> <p>We anticipate that interviews will take place in Brussels on Tuesday 05, Wednesday 06 and Thursday 07 December 2017.</p> <p>Before submitting your application, you should carefully check whether you meet all of the eligibility criteria, in particular those regarding the required education requirements and professional experience. Applications should include a CV, Motivation Letter, Declaration of Commitment to act independently and any other relevant information such as notice period, current remuneration etc.</p>