



### Director Role Description

<b>ROLE:</b>	<b>Director Liaison</b>
<b>DEPARTMENT:</b>	Board of Directors
<b>DATE:</b>	October 2022
<b>REPORTS TO:</b>	Shareholders: Collectively and Annually

The Calgary Exhibition and Stampede is unique. It draws upon the leadership and participation of many volunteers to meet its objectives, to develop and operate programming in support of the objectives of the organization and to expand its reach into the community.

As a result of this uniqueness, many elected Directors are also charged with additional responsibilities to directly support the efforts of the Volunteers and their Volunteer Committees as **Director Liaison**.

#### KEY RESPONSIBILITIES OF A DIRECTOR LIAISON

1. Provide an organizational strategic view and direction to volunteers through regular attendance at executive and committee meetings;
2. Affirm and oversee implementation of Board policies;
3. Understand and communicate the issues of the volunteer committees in Board and Board committee discussions;
4. Support cooperation and partnership of the volunteers and staff who share work objectives with the volunteer committees;
5. Provide mentorship and guidance to volunteer committee leaders as required;
6. Support volunteer strategy initiatives to provide best practices in committee governance, volunteer leadership, training, succession planning and resources, including the identification of future committee leaders;
7. In order to ensure the continued strength and depth of committee leadership, the director liaison is expected to provide input to the chair regarding the identification of future leaders;
8. Support and recognize the valuable and key work of the volunteers.