



Past Chair Role Description

| | |
|--------------------|-------------------|
| ROLE: | Past Chair |
| DATE: | December 2022 |
| REPORTS TO: | Committee Chair |

The Calgary Exhibition and Stampede is unique. It draws upon the leadership and participation of many volunteers to meet its objectives, to develop and operate programming in support of the objectives of the organization and to expand its reach into the community.

As required, the Past Chair would primarily act as a resource to the Chair and the Executive Committee providing input and raising awareness of policies, process and of historical perspective as appropriate.

The key responsibilities of a Past Chair role may vary by committee and could include the following:

1. Provide guidance to the current Chair.
2. To participate in the orientation of the new Chair.
3. To contribute to orientation of new committee members.
4. To contribute to ongoing training for committee members as necessary.
5. To mentor and act as a resource to new committee members.
6. To mentor and act as a resource to Chair succession candidates.
7. To complete other tasks as assigned by the Chair or Committee Executive.

The Committee Chair should work with the Past Chair to determine the best fit for that individual and the committee.

Length of Term: 1 to 2-Year Term as required.