

## Calgary Stampede Foundation Youth Programs Confidential Safe Reporting Service – ACTIvate HR

*Everyone is responsible to ensure that our programs take place in a safe, respectful, and ethical environment.* 

The Confidential Safe Reporting Service (ACTIvate HR) is available to all members, employees, contractors, and volunteers of the Calgary Stampede Foundation Youth Programs. We encourage you to always "see something, say something", and report inappropriate or unethical conduct to a staff or faculty member that you trust, whether the conduct was directed at you, or another member of a CSF program. If this is uncomfortable for you, you can report the conduct through ACTIvate HR.

No incident is too small, and no one is exempt from acting in accordance with the Protected Disclosure Policy, Duty of Care Policy, Calgary Stampede Code of Conduct, Youth Code of Conduct, and all other policies of the Calgary Stampede Foundation. The Stampede Foundation Youth programs are committed to its members and taking all complaints very seriously. All claims submitted through ACTIvate HR will be followed up on immediately.

All claims are confidential, and there is always the option of reporting anonymously. Please remember that reporting anonymously does make it more difficult to investigate and follow up on the incident.

To make a report:

Tivate HR



