## **Lilly Grant Office Guidelines & FAQs**

## **CRITERIA FOR GRANTS & DONATIONS:**

### **GRANTS**

Lilly is committed to providing grants to support health-based projects.

### Types of applicants we will consider for grants:

- Patient advocacy groups
- Universities engaged in life sciences innovation
- Hospitals and other Healthcare Organisations promoting patient care

## Types of applicants and programmes that will NOT be considered for grants:

- Grants to individuals
- Healthcare Professionals training or development opportunities
- Travel grants to individual Healthcare Professionals to attend scientific conferences
- Grants for capital equipment or building funds, such as capital or operating expense (e.g. office equipment, computer hardware)
- Website development and associated programmes
- Religious programmes
- Grants to individual political parties
- Social events (such as Charity Balls, Student graduation celebrations)
- Gap year sponsorship or electives

### **CHARITABLE DONATIONS**

We support a whole range of community initiatives local to our sites, from school educational programmes, charities supporting adults and children who have physical or learning disabilities, to hospital radio stations.

#### **OTHER TYPES OF SUPPORT**

## The following activities may be considered by Lilly, but would not be considered for Grants & Donations:

- Clinical research, including Investigator Initiated Trials and Research Fellowships (these need to be requested through the UK Medical Director in writing)
- Exhibition stands (Request for support with Exhibition stand fees should be sent to your local Lilly sales representative or Marketing team contact)
- Projects working in partnership with Lilly such as Joint Working, or other partnerships should be sent to your Corporate Affairs or Marketing team contact



Grants and donations in cash or in kind or otherwise (such as product donations) to Healthcare Organisations that are comprised of Healthcare Professionals and/or that provide healthcare, are reported as Transfer of Value per local external requirements. This may include publication of details on a non-Lilly website.

Grants and donations will only be considered where the content of the programme is wholly controlled by an independent organisation and Lilly has no input or influence over the content. If a grant or donation is given, this support must be acknowledged on the educational item or documentation supporting the event.

### APPLY FOR A GRANT:

To submit a funding request, click on the relevant button and complete the form via the link provided.

**Public Bodies:** Institutions either fully or partially supported through government funding. For example: hospitals, universities and schools. Apply here.

**Non-Governmental Institutions:** Institutions which are not supported through government funding. For example: patient advocacy groups, local charities, and community groups. Apply here.

## You must submit the following documents, where applicable:

- A breakdown of funding where possible.
- Any other information which you think will support your grant application.
- Please take care to include all relevant information at the time of the application. Failure to do so will delay our consideration of your application and/or result in our rejecting it.

The personal information you submit in your application will be used by Lilly UK only for the purposes of processing the grant application and any associated disclosure. Any and all uses will comply with all applicable laws.

#### What happens next?

Your application will then be reviewed by our Grants and Donations Committee and you will be informed of their decision.

Please also note that you should not consider your application approved until you receive an email from the Grants and Donations Committee formally notifying you that it has been approved.



### FAQs:

## Q: Does previous support of a programme by Lilly guarantee future support?

A: No

### Q: What is the UK's grant policy on websites?

A: At this time, the Lilly Grants and Donations Committee does not support funding for development or maintenance of websites

## Q: My Lilly representative told me that my grant would be approved but I was sent a denial letter. Can you explain why?

A: No individual representative of Lilly can approve a grant. Please do not consider any grant request approved until you have received final written confirmation from the Lilly Grants and Donations Committee.

## Q: One of my colleagues has requested a grant. Can I get the status of that request?

A: The requestor will receive updated information automatically on their request.

## Q: I need a speaker for my programme. Can the grants committee provide suggestions for speakers?

A: No, the Lilly Grants and Donations Committee do not recommend speakers.

### Q: Where can I return unused funds?

A: Please contact the email address which confirmed your grant approval.

## Q: Can I submit an application for an event or activity that has already happened?

A: No

## Q: What happens if I need more money after the event or activity?

A: Unfortunately, we cannot support request for additional funding.

## Q: Why do I need to sign the declaration about the Foreign Corrupt Practices Act (FCPA)?

A: As a UK subsidiary of an American company we have to comply with relevant US law, including that governing non-US activities involving government bodies and employees. As a requestor you will be asked questions relating to funding and its accounting destination. This is to ensure that Lilly funding is not associated with the prescription of our medicines or used to influence a government official and is accurately recorded in our books of account.

# Q: How do I know if I can sign this on behalf of my organisation when the form asks if I am in a position of authority?

A: Please check with your supervisor that you have the authority to commit your organisation to the conditions associated with the funding.

### Q: Why do I have to declare Lilly sponsorship?

A: This is a requirement of our industry's Code of Practice and self-governance. We are committed to ensuring that all funding associated with the pharmaceutical industry is open and transparent.

## Q: What documentation do I need to keep?

A: You should retain a copy of your application form.

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## Q: Can I appeal the decision of the grants committee?

A: The Lilly Grants and Donations Committee decision is final.

## Q: I don't want to be paid by bank transfer, what other options are there?

A: Lilly has decided to pay all grants and donations to a bank account in the name of your institution.

# Q: I am not aware of the ABPI or MHRA requirements so do not know if my request complies. What are the requirements?

A: Lilly undertakes its business operations in compliance with the regulatory requirements of the Association of the British Pharmaceutical Industry (ABPI) and the Medical Healthcare products Regulatory Agency (MHRA). Details of their governing principles can be found on their websites, for example, the ABPI has a short booklet that explains the requirements, which is available to download.

