



Michael J. Landguth, A.A.E.
President & CEO

RALEIGH-DURHAM AIRPORT AUTHORITY

1000 Trade Drive • P O Box 80001 • RDU Airport, NC 27623

tel: (919) 840-7700 • fax: (919) 840-0175 • www.rdu.com

**RALEIGH-DURHAM AIRPORT AUTHORITY
BOARD MEETING AGENDA
JANUARY 16, 2020**

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on December 19, 2019, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on January 16, 2020
 2. Operations Committee – Thompson will report on the committee's work session held on January 16, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Video Management System Replacement
 - b. Consideration of Purchase of Replacement Security Cameras
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

Dickie Thompson
City of Raleigh

David Morgan
Durham County

Sepideh Saidi, PE, Secretary
City of Raleigh

David Kushner
Wake County

Napoleon Wallace
City of Durham



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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA JANUARY 16, 2020

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, January 16, 2020, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the first portion of Land and Development work session, a closed session will convene to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520.

I. Land and Development Committee – Chair: Teer

1. *Closed Session pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520 to protect sensitive security information:* Presentation regarding new Security Gates and Cameras – Ronald Jewett
2. Consideration of Amendment with Balfour Beatty Construction for Perimeter Security Improvements – William Sandifer and Ronald Jewett
3. Consideration of Task Order 25 with O'Brien/Atkins for Design Services – Jaymes Carter

II. Operations Committee – Chair: Thompson

1. Consideration of Terminal Concession Lease with MERA RD, LLC – Diane Harris
2. Sustainability Management Plan Update Presentation – Gina Danison

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Patrick Hannah, Esq., Vice-Chairman
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City of Durham



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R A L E I G H - D U R H A M A I R P O R T A U T H O R I T Y

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**RALEIGH-DURHAM AIRPORT AUTHORITY
BOARD MEETING AGENDA
FEBRUARY 20, 2020**

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on January 16, 2020, and of the special meeting of the Board held on January 27, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on February 20, 2020
 2. Operations Committee – Thompson will report on the committee's work session held on February 20, 2020
 3. Finance Committee – Teer will report on the committee's work session held on February 20, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Service Agreement with Safety-Kleen Systems Inc.
 - b. Consideration of Agreement with Varec, Inc. for Fuel Farm Load Rack Computer Replacement
 - c. Consideration of Service Agreement with Russelectric
 - d. Consideration of Purchase of Proterra Electric Buses
 - e. Consideration of Amendment with Siemens Industry, Inc. for Critical Building Systems Upgrade
 - f. Consideration of Amendment to Lease with Areas USA RDU, LLC
 - g. Consideration of Amendment to Lease with Hughes Publishing, LLC
 - h. Consideration of Terminal Support Space Lease Agreement with MERA RD, LLC
 - i. Consideration of Agreement with CenturyLink
 - j. Consideration of Contract with Spectrum NLP, LLC
 - k. Consideration of Reimbursable Agreement with the FAA
 - l. Consideration of Agreement with Atlantic Business Technologies, Inc.
 - m. Consideration of Selection of On-Call Consultants for Environmental and Other Services
 - n. Consideration of Change Order 6 with SITA for Common Use Technology and Associated Services
 - o. Financial Performance for Third Quarter of Fiscal year Ending March 31, 2020

R a l e i g h - D u r h a m A i r p o r t A u t h o r i t y B o a r d M e m b e r s

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

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City of Raleigh

David Morgan
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- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS –Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. CLOSED SESSION – Closed session for the purpose of discussing a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6), §160A-168, §153A-98, etc.
- X. ADJOURNMENT – Chair Kane will request a motion to adjourn

Raleigh - Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA FEBRUARY 20, 2020

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, February 20, 2020, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the Land and Development Committee work session, a closed session will convene to consult with an attorney(s) in order to preserve the attorney-client privilege between the attorney(s) and the public body pursuant to NCGS §143-318.11(a)(1) and (3), including discussion of Umstead Coalition et al. v. Raleigh-Durham Airport Authority et al.

I. Land and Development Committee – Chair: Teer

1. *Closed Session to consult with an attorney(s) in order to preserve the attorney-client privilege between the attorney(s) and the public body pursuant to NCGS §143-318.11(a)(1) and (3), including discussion of Umstead Coalition et al. v. Raleigh-Durham Airport Authority et al.* – Erin Locklear
2. Consideration of Selection of On-Call Consultants for Civil Engineering Services – Ronald Jewett
3. Presentation regarding Repairs to Runway 5R-23L and Taxiways A1 and A/A7 – Ronald Jewett
4. Consideration of Amendment with Balfour Beatty for Construction Services for Terminal 2 Checkpoint Expansion Project – Carrie Blevins

II. Operations Committee – Chair: Thompson

1. Consideration of Master Services Agreement with Ricondo & Associates, Inc. – Diane Harris

III. Finance Committee – Chair: Teer

1. Consideration of Amended Task Order with Ernst & Young Infrastructure Advisors, LLC – Donna Sylver

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R A L E I G H - D U R H A M A I R P O R T A U T H O R I T Y

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**RALEIGH-DURHAM AIRPORT AUTHORITY
BOARD MEETING AGENDA
MARCH 19, 2020**

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on February 20, 2020 will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee’s work session held on March 19, 2020
 2. Operations Committee – Thompson will report on the committee’s work session held on March 19, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Adopt-A-Highway Program Renewal Agreement with NCDOT
 2. Budget Public Hearing – Chair Kane will preside over a public hearing related to the budget
 3. FY 2020-21 Budget – Adoption of proposed FY 2020-21 Operating and Capital Budgets, and Budget and Capital Project Ordinances will be considered
- VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

R a l e i g h - D u r h a m A i r p o r t A u t h o r i t y B o a r d M e m b e r s

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Durham County

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA MARCH 19, 2020

The committees listed below will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, March 19, 2020, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive on the Raleigh-Durham International Airport) to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the Land and Development Committee work session, a closed session will convene to consult with an attorney(s) in order to preserve the attorney-client privilege between the attorney(s) and the public body pursuant to NCGS §143-318.11(a)(1) and (3).

I. Land and Development Committee – Chair: Teer

1. *Closed Session to consult with an attorney(s) in order to preserve the attorney-client privilege between the attorney(s) and the public body pursuant to NCGS §143-318.11(a)(1) and (3)* – Erin Locklear
2. Consideration of Third Amendment with Parsons Transportation Group – Ellis Cayton
3. Consideration of Selection of On-Call Consultants for Architecture and Building Engineering Services – Jaymes Carter
4. Consideration of Selection of Prime Firm for New ARFF/AOC Services – Keisa Hudson
5. Consideration of La Farm Bakery & Café Conceptual Design Drawings – Diane Harris

II. Operations Committee – Chair: Thompson

1. Consideration of Change Order No. 1 with The Whiting-Turner Contracting Company – Duane Legan

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA APRIL 16, 2020

In accordance with federal and state directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work session and board meeting can be viewed live on the following website beginning at 12:30 pm on Thursday, April 16, 2020: <https://youtu.be/9lNx4GZglbo>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on March 19, 2020, and of the special meeting of the Board held on March 12, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Thompson will report on the committee's work session held on April 16, 2020
- V. NEW BUSINESS
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSION AGENDA APRIL 16, 2020

The committee listed below will meet virtually, beginning at 12:30 p.m. on Thursday, April 16, 2020, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with federal and state directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work session and board meeting can be viewed live on the following website beginning at 12:30 pm on Thursday, April 16, 2020: <https://youtu.be/9lNx4GZgIbo>.

- I. Operations Committee – Chair: Thompson
 1. Consideration of Beverage Services and Sponsorship Agreement with Pepsi Bottling Ventures, LLC – Ingrid Hairston

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA MAY 21, 2020

In accordance with governmental directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions and board meeting can be viewed live on the following website beginning at 12:30 pm on Thursday, May 21, 2020: https://youtu.be/vU_HgYuaZUg.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, held on April 16, 2020, and of the special meeting of the Board held on May 1, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on May 21, 2020
 2. Finance Committee – Teer will report on the committee's work session held on May 21, 2020
- V. NEW BUSINESS
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

¹ Agenda was changed to add a closed session at the end of the agenda items to consult with an attorney in order to preserve the attorney client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3)

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA MAY 21, 2020

The committees listed below will meet virtually, beginning at 12:30 p.m. on Thursday, May 21, 2020, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with governmental directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions and board meeting can be viewed live on the following website beginning at 12:30 pm on Thursday, May 21, 2020: https://youtu.be/vU_HgYuaZUg.

- I. Land and Development Committee – Chair: Teer
 1. Consideration of Amendment 2 to Task Order 19 with W.K. Dickson & Co., Inc. – Jim Novak
- II. Finance Committee – Chair: Teer
 1. Refunding Results of Airport Revenue Refunding Bonds, Series 2010A, 2010B and 2010B-1, and Consideration of Debt Issuance and Management Policy – Donna Sylver

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA JUNE 18, 2020

In accordance with governmental directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., and board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, June 18, 2020: <https://youtu.be/5yg4PHhloAQ>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, held on May 21, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Thompson will report on the committee's work session held on June 18, 2020
 2. Finance Committee – Teer will report on the committee's work session held on June 18, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Multi-Year Agreement with Cisco Systems for DNA Spaces
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA JUNE 18, 2020

The committees listed below will meet virtually, beginning at 11:00 a.m. on Thursday, June 18, 2020, with each committee work session following sequentially, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the first portion of the Operations Committee work session a closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143 318.11(a)(1) and (3).

In accordance with governmental directives limiting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., followed by the board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, June 18, 2020: <https://youtu.be/5yg4PHhloAQ>.

I. Operations Committee – Chair: Thompson

1. *Closed Session pursuant to NCGS §143 318.11(a)(1) and (3) to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body*
2. Presentation regarding The Airport Experience in the COVID-19+ World – William C. Sandifer

II. Finance Committee – Chair: Teer

1. Consideration of Amendment #1 to FY 20/21 Budget and Capital Project Ordinances – Ron Kapocius

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA JULY 16, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., and Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, July 16, 2020: <https://youtu.be/oQ0AfsKPGIc>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on June 18, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on July 16, 2020
 2. Operations Committee – Thompson will report on the committee's work session held on July 16, 2020
 3. Finance Committee – Teer will report on the committee's work session held on July 16, 2020
- V. NEW BUSINESS
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA JULY 16, 2020

The committees listed below will meet virtually, beginning at 11:00 a.m. on Thursday, July 16, 2020, with the work sessions being sequential, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., followed by the board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, July 16, 2020: <https://youtu.be/oQ0AfsKPGIc>.

- I. Land and Development Committee – Chair: Teer
 - 1. Consideration of Acceptance of Federal Aviation Administration Grant for Taxiway F Reconstruction – William C. Sandifer
 - 2. Consideration of Amazon.com Services LLC Parking License Agreement – Tyler Maheu
- II. Operations Committee – Chair: Thompson
 - 1. Presentation regarding RDU Community Task Force – William C. Sandifer
- III. Finance Committee – Chair: Teer
 - 1. Presentation of Financial Performance and Consideration of Acceptance of Audited Financial Statements and Compliance Audits for FY 2020 – Donna Sylver
 - 2. Report of Insurance Premium Renewals – James Witherspoon

Raleigh - Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

Dickie Thompson
City of Raleigh

David Morgan
Durham County

Sepideh Saidi, PE, Secretary
City of Raleigh

David Kushner
Wake County

Napoleon Wallace
City of Durham



Michael J. Landguth, A.A.E.
President & CEO

R A L E I G H - D U R H A M A I R P O R T A U T H O R I T Y

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA AUGUST 20, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 12:00 p.m. (noon), and Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, August 20, 2020: <https://youtu.be/7bXEA3WvRbE>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, held on July 16, 2020, and of the special meeting of the Board held on August 11, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on August 20, 2020
 2. Operations Committee – Thompson will report on the committee's work session held on August 20, 2020
 3. Finance Committee – Teer will report on the committee's work session held on August 20, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Agreement with Barnhill Contracting Company for Airside Snow Removal Services
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

R a l e i g h - D u r h a m A i r p o r t A u t h o r i t y B o a r d M e m b e r s

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

Dickie Thompson
City of Raleigh

David Morgan
Durham County

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA August 20, 2020

The committees listed below will meet virtually, beginning at 12:00 p.m. (noon) on Thursday, August 20, 2020, with the work sessions being in sequential order, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 12:00 p.m. (noon), followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, August 20, 2020: <https://youtu.be/7bXEA3WvRbE>.

- I. Land and Development Committee – Chair: Teer
 1. Consideration of Task Order with WK Dickson for Taxiway A1 Rehabilitation – Ronald Jewett
 2. Consideration of Task Order with Delta Airport Consultants for Taxiway D Rehabilitation – Ronald Jewett
- II. Operations Committee – Chair: Thompson
 1. Consideration of Purchase of Kiosk Replacements for Terminal 2 – Michael McLanahan
 2. Consideration of Amendment Eight with ABM Aviation, Inc. – Barry Stoker
- III. Finance Committee – Chair: Teer
 1. Presentation of Financial Performance for First Quarter of Fiscal Year Ending March 31, 2021 – Donna Sylver

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

Dickie Thompson
City of Raleigh

David Morgan
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA SEPTEMBER 17, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 12:45 p.m., and Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, September 17, 2020: <https://youtu.be/-1tGalmY89c>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on August 20, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Teer will report on the committee's work session held on September 17, 2020
 2. Finance Committee – Teer will report on the committee's work session held on September 17, 2020
- V. NEW BUSINESS
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

¹ 9-17-2020 Chair Kane noted that the agenda was revised to add the two additional items which were discussed in closed session due to security sensitive information in the Land and Development Committee work session.

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA SEPTEMBER 17, 2020

The committees listed below will meet virtually, beginning at 12:45 p.m. on Thursday, September 17, 2020, with the work sessions being in sequential order, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted remotely. There will be no physical meeting location. The committee work sessions, beginning at 12:45 p.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, September 17, 2020: <https://youtu.be/-1tGalmY89c>.

I. Land and Development Committee – Chair: Teer

¹*Closed session to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520:*

1. Consideration of Other Transaction Agreement with TSA for In-Line Screening Recapitalization Project – William Sandifer and John Connell
2. Consideration of Contract with Balfour Beatty Construction for completion of the TSA In-Line Screening Recapitalization Project – John Connell

[Open Session]

3. Consideration of Task Order with Jacobs Engineering for Taxiway E Rehab Design Services – Jim Novak

II. Finance Committee – Chair: Teer

1. Consideration of Amendment #2 to FY20/21 Capital Project Ordinance – Donna Sylver

¹ Two items were added and discussed in closed session due to security sensitive information.

Raleigh-Durham Airport Authority Board Members

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Wake County

Patrick Hannah, Esq., Vice-Chairman
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA OCTOBER 15, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, October 15, 2020: https://youtu.be/YGLZaG8_IdU.¹

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane²
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, held on September 17, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Thompson will report on the committee’s work session held on October 15, 2020
 2. Air Service Development Committee – Thompson will report on the committee’s work session held on October 15, 2020
 3. Land and Development Committee – Teer will report on the committee’s work session held on October 15, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Multiyear Service Agreement with DBT Transportation Services
 - b. Consideration of Amazon.com Services LLC Parking License Agreement
- VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

¹ The meeting was live streamed originally at https://youtu.be/YGLZaG8_IdU and, due to technical difficulties, redirected to <https://youtu.be/vyV5kiWe3w8>.

² 10-15-2020 Chair Kane noted that the agenda was revised to add to the Consent Agenda the Amazon.com Services LLC Parking License Agreement matter, which was not considered during the Operations Committee’s work session due to time constraints.

Raleigh-Durham Airport Authority Board Members

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Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA OCTOBER 15, 2020

The committees listed below will meet virtually, beginning at 11:00 a.m. on Thursday, October 15, 2020, with the work sessions being in sequential order, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the Operations Committee work session, a closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3).

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 11:00 a.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, October 15, 2020: https://youtu.be/YGLZaG8_IdU.¹

I. Operations Committee – Chair: Thompson

1. *Closed Session pursuant to NCGS §143-318.11(a)(1) and (3) to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body*
2. Consideration of Amazon.com Services LLC Parking License Agreement² – Tyler Maheu

II. Air Service Development Committee – Chair: Thompson

1. Consideration of Air Service Development and Recovery Policies – Kenneth Strickland

III. Land and Development Committee – Chair: Teer

1. Consideration of Task Order with WK Dickson for North Cargo Apron Reconstruction – Jim Novak

¹ The meeting was live streamed originally at https://youtu.be/YGLZaG8_IdU and, due to technical difficulties, redirected to <https://youtu.be/vyV5kiWe3w8>.

² 10-15-2020 Chair Kane noted that due to time constraints the Amazon.com Services LLC Parking License Agreement matter would be moved to the Consent Agenda and considered during the Board meeting

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA NOVEMBER 19, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 12:30 p.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, November 19, 2020: <https://youtu.be/cF4vyuENnA4>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on October 15, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Thompson will report on the committee's work session held on November 19, 2020
 2. Finance Committee – Teer will report on the committee's work session held on November 19, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Multiyear Service Agreement with SiteMed North America LLC
 - b. Consideration of Service Agreement with Kennedy Office Supply, Inc.
 - c. Consideration of Multiyear Service Agreement with Signature Structures, LLC
 - d. Consideration of Service Agreement with Siemens for Fire Suppression System Services
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Kane will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
City of Durham

Dickie Thompson
City of Raleigh

David Morgan
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Sepideh Saidi, PE, Secretary
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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA NOVEMBER 19, 2020

The committees listed below will meet virtually, beginning at 12:30 p.m. on Thursday, November 19, 2020, with the work sessions being in sequential order, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time.

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 12:30 p.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, November 19, 2020: <https://youtu.be/cF4vyuENnA4>.

I. Operations Committee – Chair: Thompson

1. Consideration of Purchase of Passenger Shuttles and Agreement Termination with MV Transportation – Jeffrey Slayton

II. Finance Committee – Chair: Teer

1. Consideration of Adjustment to the Capital Budget and Operating Budget for Park Express Shuttles Project – Ron Kapocius
2. Financial Performance for Second Quarter YTD of the Fiscal Year Ending March 31, 2021 – Donna Sylver

Raleigh - Durham Airport Authority Board Members

John M. Kane, Chairman
Wake County

Patrick Hannah, Esq., Vice-Chairman
Durham County

Robert D. Teer, Jr., Treasurer
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA DECEMBER 17, 2020

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 11:30 a.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, December 17, 2020: <https://youtu.be/QLYoNfsYsMA>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Kane¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees, and the consent actions of the Board, held on November 19, 2020, will be requested by Secretary Saidi
- III. CHAIR COMMENTS – Chair Kane will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Thompson will report on the committee's work session held on December 17, 2020
 2. Finance Committee – Teer will report on the committee's work session held on December 17, 2020
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Contract for Professional Audit Services for FY 2021
 - b. Consideration of Agreement with Bond Water Technologies for HVAC Water Treatment Services
 - c. Consideration of Amendment Two with Elite Line Services
 - d. Consideration of Multi-Year Agreement for Airfield Lighting Computer System & BRITE™ System Preventative Maintenance
 - e. Consideration of Lease Agreement with Hendrick Automotive Group²
- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Kane will request comments from Authority Board Members

¹ Agenda amended to move item e. from Consent Agenda to separate item for Board consideration.

² Moved from Consent Agenda to separate item for Board consideration.

Raleigh-Durham Airport Authority Board Members

John M. Kane, Chairman
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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA DECEMBER 17, 2020

The committees listed below will meet virtually, beginning at 11:30 a.m. on Thursday, December 17, 2020, with the work sessions being in sequential order, to consider the listed items as well as any other matters that might be deemed appropriate for discussion at that time. During the first portion of the Operations Committee work session a closed session will convene to: (i) protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520; and (ii) preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3), including discussion of Umstead Coalition et.al. v. Raleigh-Durham Airport Authority et.al.

In accordance with governmental directives restricting public gatherings, and to help limit the spread of the coronavirus (COVID-19), these events will be conducted virtually. There will be no physical meeting location. The committee work sessions, beginning at 11:30 a.m., followed by the Board meeting, beginning at 1:00 p.m., can be viewed live on the following website on Thursday, December 17, 2020: <https://youtu.be/QLYoNfsYsMA>.

I. Operations Committee – Chair: Thompson

1. *Closed session to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR Parts 15 and 1520 and consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3), including discussion of Umstead Coalition et.al. v. Raleigh-Durham Airport Authority et.al.* – William Sandifer and Erin Locklear
2. Discussion regarding Terminal 1 Bus Duct Damage – John Connell

II. Finance Committee – Chair: Teer

1. Consideration of Purchasing Card Policy and Program – Christopher Rosette
2. Presentation regarding Financial Forecast for Fiscal Year Ending March 31, 2021 – Ron Kapocius

Raleigh-Durham Airport Authority Board Members

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