



Michael J. Landguth, A.A.E.
President & CEO

1000 Trade Drive • P.O. Box 80001 • RDU Airport, NC 27623
tel: (919) 840-7700 • fax: (919) 840-0175 • www.rdu.com

RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA JANUARY 18, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, January 18, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. Attempts will be made to stream the committee work session (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://youtube.com/live/OZ2i-Ioq68c?feature=share>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on December 21, 2023, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Thompson will report on the committee’s work session held on January 18, 2024
- V. NEW BUSINESS
 1. Consent Agenda¹
 - a. Federal Aviation Administration Grant Offer Acceptance
 - b. Consideration of Amendment 2 to Task Order 9 with Delta Airport Consultants, Inc., for Design and Bidding Services
 - c. Runway 5L-23R Replacement - Balfour Beatty Amendment GMP-02
 - d. AOC Fifth Floor Buildout: RightBuild - Varnedoe GMP No. 1
 - e. Roadway Signage Improvements
 - f. Consideration of SITA Amendment 15 for CBP Biometric Cloud Servers
 - g. Consideration of Master Services Agreements for Concessions Consulting
 - h. Consideration of Corporate Hangar Facility Lease Agreement with Innovation Air LLC
 - i. Consideration of Agreement for a Managed Print Services Program with Systel Business Equipment Co., Inc.
 - j. Consideration of a Contract with Team Wash of North Carolina for Bus Washing and Fleet Vehicle Detailing Services
 - k. Consideration of Amendment 3 with Flagship Aviation Services (Flagship)

¹ Consent agenda items d, g, h, l, and n were pulled for presentment to the Board

Raleigh-Durham Airport Authority Board Members

WAKE COUNTY
Ellis Hankins, **Chair**
David Kushner

CITY OF DURHAM
Tammie Hall-Roberts, **Vice Chair**
Patrick Hannah

CITY OF RALEIGH
Nina Szlosberg-Landis, **Secretary**
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- l. Consideration of Agreement with Thorn Run Partners, LLC
 - m. Consideration of Amendment 1 to the Parking Agreement with Amazon.com Services LLC
 - n. Consideration of Capital Project Ordinance Amendment #6
- VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VII. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSION AGENDA JANUARY 18, 2024

The following Authority Board committee will meet beginning at 11:00 a.m. on Thursday, January 18, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Land and Development. During the Land and Development Committee Work Session, a closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).

Attempts will be made to stream live at <https://youtube.com/live/OZ2i-Ioq68c?feature=share> the committee's work session (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.).

I. Land and Development Committee – Thompson

1. *Closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).*
2. Terminal 2 Landside Expansion Covered Canopy Discussion – Jaymes Carter and Ron Kapocius
3. Park Economy 3 Expansion – Award of GMP-02 to Balfour Beatty/Metcon, JV – France Campbell
4. Park Economy 3 Expansion Walkways Solar Panel Additions Presentation – France Campbell¹

¹ This item removed from agenda for consideration at January meeting. A presentation for informational purposes was added at the end of the meeting regarding previously approved procurement of vehicles.

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA FEBRUARY 15, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, February 15, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at https://youtube.com/live/aY0z6_0VLR4?feature=share.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on January 18, 2024 of the special meetings of the Board and of the Committee on Bylaw Modernization held on January 16, 2024, and of the special meeting of the Committee on Federal Representation held on February 1, 2024, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – Thompson will report on the committee’s work session held on February 15, 2024
 2. Operations Committee – Morgan will report on the committee’s work session held on February 15, 2024
 3. Committee on Bylaw Modernization – Thompson will report on the committee’s work session held on January 16, 2024¹
 4. Committee on Federal Representation – Szlosberg-Landis will report on the committee’s work session held on February 1, 2024
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Board Airline Corporate Headquarters Visit
- VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VII. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Hankins will request a motion to adjourn

¹ Agenda changed to remove report from Committee on Bylaw Modernization in Old Business

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA FEBRUARY 15, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, February 15, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Land and Development; and II) Operations. During the Land and Development Committee Work Session, a closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).

Attempts will be made to stream live at https://youtube.com/live/aY0z6_0VLR4?feature=share. the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Land and Development Committee – Thompson

1. *Closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).*
2. Rental Car Drive, Trade Drive, Cedar Fork Drive, and Admin Parking Rehabilitation, Design & Bidding Services - Project 881450 – France Campbell
3. PE3 Solar Walkway Canopy Evaluation - Project 080799 – France Campbell
4. Terminal 2 Canopy Discussion – Jaymes Carter
5. Runway 5L-23R & Taxiway B Replacement Program - Project 080879 RS&H Construction Administration Services – Jim Novak
6. Approval of Duke Energy Easements – Runway 5L/23R Replacement Program & Sheetz Re-Development – Jim Novak¹
7. Consideration of North Cargo Building D Lease Agreement with Peak Supply Chain Solutions, Inc. – Karen Reynolds
8. Staff recommendation for approval of Amendment 2 to Task Order 3 with Landrum & Brown for Migratory Bird Treaty Act (MBTA) surveys on the Runway 5L/23R Replacement Program – Kenny Perry
9. Staff Augmentation Amendments – Kenny Perry

II. Operations Committee – Morgan

1. Consideration of Terminal Concession Agreement with Ready Credit Corporation Program – Kimberly Stewart
2. Purchase of Six Phoenix Motorcars ZEV Buses (Miami) – Brian Mclean

¹ Approval of Duke Energy Easements matter was not presented at February Work Session

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA MARCH 21, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, March 21, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. During the Board meeting a closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6).

Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 pm) live at <https://youtube.com/live/LGU7FKDHHHQ?feature=share>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on February 15, 2024 and of the special meeting of the Board held on March 7, 2024, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Land and Development Committee – A report will be given on the committee’s work session held on March 21, 2024
 2. Operations Committee – Morgan will report on the committee’s work session held on March 21, 2024
 3. Committee on Bylaw Modernization – A report will be given on the committee’s work session held on January 16, 2024
- V. NEW BUSINESS
 1. Consent Agenda
 - a. Approval of Duke Energy Easements
 - b. Taxiway J Reconstruction – Schematic Design Services
 - c. Runway 5L-23R Replacement Program Globe Road Driveway Permit
 - d. Runway 5L-23R Replacement Program Stormwater Management Plan Detention Ponds O&M Agreement
 - e. Consideration of a Multi-Year Contract with Askreply, Inc. dba B2GNow
 - f. Consideration of a Multi-Year Contract with Oracle EBS Software
 - g. Purchase of Generator for Terminal 1
 - h. Approval of Adopt-A-Highway Agreement

Raleigh-Durham Airport Authority Board Members

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- i. Consideration of Designation of Deputy Finance Officer
 - j. Consideration of Task Order 2 with Campbell-Hill Aviation Group, LLC
 2. FY 2024-2025 Budget
 - a. Consideration of the FY24-25 Business Plan, the FY24-25 Budget Ordinance, and the FY24-25 Capital Project Ordinance
- VI. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VII. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. *Closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6).*
- X. ADJOURNMENT – Chair Hankins will request a motion to adjourn

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA MARCH 21, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, March 21, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Land and Development; and II) Operations.

Attempts will be made to stream live at <https://youtube.com/live/LGU7FKDHHHQ?feature=share> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Land and Development Committee

1. Construction Management at Risk Selection - Bundled Projects – Jaymes Carter
2. Lumley Road Relocation - WK Dickson 100% Design/CA Services – Jim Novak
3. John Brantley Blvd Extension / Ground Transportation Center / Public Parking Garage Replacement Environmental Compliance Report Services - Project 881440 – Rachel Stair

II. Operations Committee – Morgan

1. Consideration of Procore Software Renewal – Michael McLanahan
2. Consideration of Revision 001 to Minimum Standards for Commercial Aeronautical Activities – Tyler Maheu
3. Consideration of Amendment 1 to Facility Lease and Operating Agreement with Signature Flight Support Corporation – Tyler Maheu
4. Amendment #3 with Oracle Elevators – Steven Yanni
5. Energy Management Consultant Services – Master Service Agreement – Abhishek Bathula

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA APRIL 18, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, April 18, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time.

Attempts will be made to stream the committee work sessions (beginning at 12:15 p.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://youtube.com/live/uvS2jShugrM?feature=share>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on March 21, 2024 will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. OLD BUSINESS
 1. Operations Committee – Morgan will report on the committee’s work session held on April 18, 2024
 2. Land and Development Committee – A report will be given on the committee’s work session held on April 18, 2024
- V. NEW BUSINESS ¹
 1. Consent Agenda
 - a. Consideration of South Cargo Building 1 Lease Agreement with Deutsche Lufthansa Aktiengesellschaft, Inc.
 - b. Request for Approval – Amendment Five to Services Agreement with Bell & Porter, LLC
 - c. Consideration of Amendment 1 to Facility Lease and Operating Agreement with Atlantic Aviation Infrastructure Corporation
 - d. Contract with the Vertiv Corporation for Annual Uninterruptable Power Supply (UPS) PM Services
 - e. Contract with ASCO for Annual Automatic Transfer Switch (ATS) PM Services
 - f. Federal Aviation Administration Grant 3-37-0056-066-2024, RDUAA Project: Runway 5L-23R Replacement Services
 2. Proposed amendment to Ordinance Chapter 6, Administration

¹ Agenda was amended to add a new item 2.b. Consideration of Public Comments Rules, dependent on approval of amendments to Ordinance Chapter 6, Administration

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- a. Consideration for final action
- b. Consideration of Public Comments Rules²
3. Election of Officers

- VI. GENERAL COUNSEL'S REPORT – Erin Locklear will provide a General Counsel's report
- VII. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. ADJOURNMENT – Chair Hankins will request a motion to adjourn

² Dependent on approval of amendments to Ordinance Chapter 6, Administration
Raleigh-Durham Airport Authority Board Members



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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA APRIL 18, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 12:15 p.m. on Thursday, April 18, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; and II) Land and Development. During the Land and Development Committee work session a closed session will convene to consult with attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).

Attempts will be made to stream live at <https://youtube.com/live/uvS2jShugrM?feature=share> the committees' work sessions (beginning at 12:15 p.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Operations Committee – Morgan

1. Purchase of Fleet Vehicles and Equipment – Brian Mclean

II. Land and Development Committee

1. United Therapeutics Hangar – Jaymes Carter
2. *Closed session will convene to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(3).*

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA MAY 16, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, May 16, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time.

Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at https://youtube.com/live/dFo3iG_7AdI?feature=share.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on April 18, 2024 will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. Willard G. Plentl, Jr. Airport Professional of the year Award– Presented by Mr. John Coon President of the North Carolina Airports Association
- V. PUBLIC COMMENTS
- VI. OLD BUSINESS
 1. Construction Committee – Morgan will report on the committee’s work session held on May 16, 2024
 2. Operations Committee – Hall-Roberts will report on the committee’s work session held on May 16, 2024
- VII. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Corporate Hangar Facility Lease Agreement with Flight Group Corporation
 - b. Consideration of Corporate Hangar Facility Lease Agreement with Renaissance Air, LLC
 - c. Consideration of Corporate Hangar Facility Lease Agreement with PK Enterprises of North Carolina, LLC
 - d. Consideration of Grove Bay Crawford JV, LLC Terminal Support Space Lease Agreement
 - e. Consideration of The Paradies Shops, LLC Terminal Support Space Lease Agreement

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Amendment 1

- f. Construction Agreement for Terminal 2 Pre-conditioned Air (PCA) Unit Replacements
- g. Consideration of Proposed FY24-25 Budget Ordinance Amendment #1

- VIII. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- IX. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- X. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- XI. ADJOURNMENT – Chair Hankins will request a motion to adjourn

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA MAY 16, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, May 16, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Construction; and II) Operations.

Attempts will be made to stream live at https://youtube.com/live/dFo3iG_7AdI?feature=share the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Construction Committee – Morgan

1. Consideration of a Construction Contract for Taxiway F Repairs – Ron Jewett
2. Runway 5L-23R & Taxiway J Preservation – Jim Novak
3. Runway 5R/23L & Misc. Pavement Repairs – Jim Novak
4. Parking Garages 1 and 2 Restoration Services – France Campbell
5. Park Economy 3 Expansion Solar Design and CA Services Amendment – France Campbell

II. Operations Committee – Hall-Roberts

1. Consideration of Proposed FY24-25 Airlines Rates & Charges – Sharyar Ahmed
2. Consideration of Proposed FY24-25 Internal Audit Plan – Brandon Averette
3. Request for Approval – Master Services Agreement with Walk West, Inc. – Dan Miller
4. Purchase of Eight Zero Emission Buses and Charging Infrastructure- Brian Mclean
5. Task Order 1 with Hanson Professional Services – Abhi Bathula

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA JUNE 20, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, June 20, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time.

Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://www.youtube.com/live/iXoxEePYBVs>.

- I. **APPROVAL OF AGENDA** – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. **APPROVAL OF MINUTES** – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on May 16, 2024, and of the minutes of the special meeting of the Board held on June 4, 2024, will be requested by Secretary Szlosberg-Landis
- III. **CHAIR COMMENTS** – Chair Hankins will comment on matters of importance to the Authority
- IV. **OLD BUSINESS**
 1. Operations Committee – Hall-Roberts will report on the committee’s work session held on June 20, 2024
 2. Construction Committee – Morgan will report on the committee’s work session held on June 20, 2024
- V. **NEW BUSINESS**
- VI. **GENERAL COUNSEL’S REPORT** – Erin Locklear will provide a General Counsel’s report
- VII. **PRESIDENT AND CEO’S REPORT** – President and CEO Landguth and other staff members will report on recent Airport activities
- VIII. **MEMBER COMMENTS** – Chair Hankins will request comments from Authority Board Members
- IX. **ADJOURNMENT** – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

WAKE COUNTY
Ellis Hankins, **Chair**
David Kushner

CITY OF DURHAM
Tammie Hall-Roberts, **Vice Chair**
Patrick Hannah

CITY OF RALEIGH
Nina Szlosberg-Landis, **Secretary**
Shelley Winters

DURHAM COUNTY
Yesenia Polanco-Galdamez, **Treasurer**
David Morgan



Michael J. Landguth, A.A.E.
President & CEO

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA JUNE 20, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, June 20, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; and II) Construction. During the Operations Committee Work Session, a closed session will convene to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520.

Attempts will be made to stream live at <https://www.youtube.com/live/iXoxEePYBVs> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Operations Committee – Hall-Roberts

1. *Closed session will convene to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520.*
2. Contract with SCIS Air Security Corporation for Merchandise Inspection and Security Services - Robert Peterson
3. Presentation of Financial Performance and Consideration for the Acceptance of the Audited Financial Statements and Compliance Reports for FY 2024 – Ron Kapocius
4. Report of Insurance Premium Renewals – James Witherspoon
5. Contract with Siemens Industry, Inc. for Terminal 1 and 2 Fire Alarm Maintenance and Repair Services – Steven Yanni
6. Amendment 7 with Daifuku Services America Corporation, formerly Elite Line Services – Steven Yanni

II. Construction Committee – Morgan

1. Runway 5L-23R Replacement - Balfour Beatty Amendment GMP-04, Sanitary Force Main, Phase 1 ("SSFM, Phase 1") – Jim Novak
2. Runway 5L-23R Replacement Construction Amendment Modification 02 to GMP-02 – Jim Novak

Raleigh-Durham Airport Authority Board Members

WAKE COUNTY
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David Kushner

CITY OF DURHAM
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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA AUGUST 15, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, August 15, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time.

Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://www.youtube.com/live/-SXgDWnNqrY>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins¹
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board and the Board committees held on June 20, 2024, and of the minutes of the special meeting of the Board held on July 22-23, 2024, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. PUBLIC COMMENTS
- V. OLD BUSINESS
 1. Operations Committee – Hall-Roberts will report on the committee’s work session held on August 15, 2024
 2. Construction Committee – Morgan will report on the committee’s work session held on August 15, 2024
- VI. NEW BUSINESS
 1. Consent Agenda¹
 - a. Authorization to increase travel allowance to attend the annual ACI conference
 - b. Consideration of Contract for Resource Management Center / Ramp Control Tower Operations
 - c. Purchase of Fleet Vehicles
- VII. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report

¹ Agenda was amended to add to NEW BUSINESS, Consent Agenda, items b. and c. that were removed from the Operations Committee work session agenda

Raleigh-Durham Airport Authority Board Members



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- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- X. ADJOURNMENT – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA AUGUST 15, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, August 15, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; and II) Construction. During the Operations Committee work session, a closed session will convene to consult with attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3).

Attempts will be made to stream live at <https://www.youtube.com/live/-SXgDWnNqrY> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Operations Committee – Hall-Roberts

1. *Closed session will convene to consult with attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3).*
2. Consideration of a Multi-Year UKG Ultipro Renewal – Michael McLanahan
3. ~~Consideration of Contract for Resource Management Center / Ramp Control Tower Operations – Robert Peterson¹~~
4. Consideration of Option Year 1 Agreement with Republic Parking, LLC – Jeffrey Slayton
5. ~~Purchase of Fleet Vehicles – Brian McLean¹~~

II. Construction Committee – Morgan

1. Terminal 2: Restroom Refresh: Task Order EVOKE Studio Architecture: EVO 04.2024 – Jaymes Carter
2. Parking Garage (PG) Rehab Phase 3 Design Services Amendment – France Campbell

¹ Items removed from Operations Committee and moved to Consent Agenda

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA SEPTEMBER 19, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, September 19, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; and II) Construction. During the Operations Committee work session, a closed session will convene to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520.

Attempts will be made to stream live at <https://www.youtube.com/live/Ji938hTmBAo> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Operations Committee – Hall-Roberts

1. *Closed session will convene to protect sensitive security information from disclosure pursuant to NCGS §143-318.11(a)(1) and 49 CFR parts 15 and 1520.*
2. Consideration of MERA RD2, LLC Operating Agreement, Amendment 1 – Kimberly Stewart

II. Construction Committee – Morgan

1. Consideration of Amendment 9 with RS&H for Engineering Construction Oversight Services for Runway 5L-23R Replacement Program, Early Works Package – Ronald Jewett
2. John Brantley Boulevard Extension Design Services – France Campbell
3. Greenhouse Gas (GHG) Emissions Roadmap – Gina Danison

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA SEPTEMBER 19, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, September 19, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. During the Board meeting a closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6).

Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://www.youtube.com/live/Ji938hTmBAo>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on August 15, 2024, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. PUBLIC COMMENTS
- V. OLD BUSINESS
 1. Operations Committee – Hall-Roberts will report on the committee’s work session held on September 19, 2024
 2. Construction Committee – Morgan will report on the committee’s work session held on September 19, 2024
 3. Strategic Plan – Discussion regarding off-site Strategic Plan meeting
- VI. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of a One-Year Extension with Rezcomm
 - b. Agreement for Grant of New Permanent Easement for Sanitary Sewer Pump Station Purposes and Release of Original Permanent Easement with the City of Raleigh
 - c. Request to Purchase Juniper QFX Switches
- VII. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report

Raleigh-Durham Airport Authority Board Members

WAKE COUNTY
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CITY OF DURHAM
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- VIII. PRESIDENT AND CEO'S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- X. *Closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6).*
- XI. ADJOURNMENT – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA NOVEMBER 21, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, November 21, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://www.youtube.com/live/VL0xKG8LIHo>.

- I. APPROVAL OF AGENDA – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. APPROVAL OF MINUTES – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on September 19, 2024, will be requested by Secretary Szlosberg-Landis
- III. CHAIR COMMENTS – Chair Hankins will comment on matters of importance to the Authority
- IV. PUBLIC COMMENTS
- V. OLD BUSINESS
 1. Construction Committee – Morgan will report on the committee’s work session held on November 21, 2024
 2. Operations Committee – Hall-Roberts will report on the committee’s work session held on November 21, 2024
- VI. NEW BUSINESS
 1. Consent Agenda
 - a. Consideration of Air Service Development Policy
 - b. Approval of a State Grant Certification - No Overdue Tax Debts
 - c. Consideration of Capital Project Ordinance Amendment #2
- VII. GENERAL COUNSEL’S REPORT – Erin Locklear will provide a General Counsel’s report
- VIII. PRESIDENT AND CEO’S REPORT – President and CEO Landguth and other staff members will report on recent Airport activities
- IX. MEMBER COMMENTS – Chair Hankins will request comments from Authority Board Members
- X. ADJOURNMENT – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

WAKE COUNTY
Ellis Hankins, **Chair**
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CITY OF DURHAM
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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA NOVEMBER 21, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, November 21, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Construction; and II) Operations. During the Construction Committee work session, a closed session will convene to i) establish or to instruct staff concerning the position to be taken by the Authority in negotiating material terms for the acquisition of real property pursuant to NCGS §143-318.11(a)(1) and (5), and ii) to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3). Attempts will be made to stream live at <https://www.youtube.com/live/VL0xKG8LIHo> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Construction Committee – Morgan

1. *Closed session will convene to i) establish or to instruct staff concerning the position to be taken by the Authority in negotiating material terms for the acquisition of real property pursuant to NCGS §143-318.11(a)(1) and (5), and ii) to consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body pursuant to NCGS §143-318.11(a)(1) and (3).*
2. A Resolution Authorizing Acquisition of certain Properties by Agreement or Condemnation – William Sandifer
3. Design Build Bridging Contractor Selection Policy – William Sandifer
4. Aviation Parkway / National Guard Drive Interchange Focused Environmental Assessment – Rachel Stair
5. Aviation Parkway and National Guard Drive Interchange, RDUAA 881430 Design Services Amendment to Task Order 2 – France Campbell
6. Park Economy 3 Expansion Construction Administration and Related Services Amendment 11 to Task Order 2 – France Campbell
7. Park Economy 3 Expansion – Award of GMP-02 Modification 1 to Balfour Beatty/Metcon, JV Construction Phase (Packages 2 & 3) – France Campbell

II. Operations Committee – Hall-Roberts

1. Consideration of Terminal 1 Concession Agreement Amendments for lease extensions for Host International, Inc. and Marshall Retail Group, LLC – Kimberly Stewart
2. Consideration of an Ordinance Variance re: Garage Parking for GT Providers – Adam Mitchell

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY BOARD MEETING AGENDA DECEMBER 19, 2024

The Authority Board will conduct its regular monthly meeting at 1:00 p.m. on Thursday, December 19, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport), to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time. During the Authority Board meeting a closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6), and to prevent the disclosure of information that is privileged or confidential, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to NCGS §143 318.11(a)(1) and NCGS §132-1.2. Attempts will be made to stream the committee work sessions (beginning at 11:00 a.m.), followed by the Board meeting (beginning at 1:00 p.m.) live at <https://www.youtube.com/live/v8CMP0uxifg>.

- I. **APPROVAL OF AGENDA** – Any changes to and approval of the Agenda will be requested by Chair Hankins
- II. **APPROVAL OF MINUTES** – Any changes to and approval of the minutes of the regular meetings of the Board, the Board committees, and the consent actions of the Board held on November 21, 2024, and of the special meeting of the Board held on December 4, 2024, will be requested by Secretary Szlosberg-Landis
- III. **CHAIR COMMENTS** – Chair Hankins will comment on matters of importance to the Authority
- IV. **OLD BUSINESS**
 1. Operations Committee – Hall-Roberts will report on the committee’s work session held on December 19, 2024
 2. Construction Committee – Morgan will report on the committee’s work session held on December 19, 2024
 3. Strategic Plan – Follow-up discussion regarding off-site Strategic Plan meeting held in July
- V. **NEW BUSINESS**
 1. Potential Development Project – Discussion regarding public input process
- VI. **GENERAL COUNSEL’S REPORT** – Erin Locklear will provide a General Counsel’s report
- VII. **PRESIDENT AND CEO’S REPORT** – President and CEO Landguth and other staff members will report on recent Airport activities
- VIII. **MEMBER COMMENTS** – Chair Hankins will request comments from Authority Board Members

Raleigh-Durham Airport Authority Board Members

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IX. CLOSED SESSION

A closed session will convene to discuss a personnel matter pursuant to NCGS §143-318.11(a)(1) and (6), and to prevent the disclosure of information that is privileged or confidential, or not considered a public record within the meaning of Chapter 132 of the General Statutes pursuant to NCGS §143-318.11(a)(1) and NCGS §132-1.2.

X. ADJOURNMENT – Chair Hankins will request a motion to adjourn

Raleigh-Durham Airport Authority Board Members

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSIONS AGENDA DECEMBER 19, 2024

The following Authority Board committees will meet sequentially, each beginning at the conclusion of the prior committee's work session, beginning at 11:00 a.m. on Thursday, December 19, 2024, in Conference Room 100 of the RDU Center (located at 1000 Trade Drive at the Raleigh-Durham International Airport) to consider the items listed below as well as any other matters that might be deemed appropriate for discussion at that time: I) Operations; and II) Construction. Attempts will be made to stream live at <https://www.youtube.com/live/v8CMP0uxifg> the committees' work sessions (beginning at 11:00 a.m.) followed by the Board meeting (beginning at 1:00 p.m.).

I. Operations Committee – Hall-Roberts

1. Financial Results for the Q2 YTD Fiscal Year Ending March 31, 2025 – Ronald Kapocius
2. Consideration of a Multi-Year Agreement with SITA – Michael McLanahan
3. Amendment 5 with Flagship Airport Services, Inc. – Steven Yanni

II. Construction Committee – Morgan

1. T1/T2 Service Animal Relief Area (SARA): Right Build International Contract for Construction: Capital Project No.: 331040 – Jaymes Carter
2. PE3 EV Charger Discussion – William Sandifer

Raleigh-Durham Airport Authority Board Members

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