



Michael J. Landguth, A.A.E.
President & CEO

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RALEIGH-DURHAM AIRPORT AUTHORITY COMMITTEE WORK SESSION MINUTES AUGUST 13, 2026

Chair Hall-Roberts presided. Present: Asante-Smith, Ghosh, Polanco-Galdamez, Kushner and Winters. Staff present included: President and CEO Landguth, and General Counsel Locklear, and other staff members and guests¹.

I. Finance Committee – Winters presided over the following item:

1. Consideration of 2026-2027 Capital Project Ordinance Amendment #2
Sharyar Ahmed, Director of Financial Planning & Analysis
This item was delayed.

II. Construction Committee – Ghosh presided over the following items:

1. Consideration of Terminal 1 Lobby Expansion and Restroom Addition
Charlie Tennant, Project Manager, Buildings and Building Systems - The purpose of this item is to provide a staff recommendation for the approval of a Design Build Services Contract with W.M. Jordan for the Terminal 1 Lobby Expansion and Restroom Addition Project. The Terminal 1 Lobby Expansion and Restroom Addition Project includes 1,600 square foot expansion of the existing ticketing lobby and construction of a new 1,000 square foot restroom module in the South Concourse Area adjacent to Gate A4. As the lead design consultant for the Design Build team, KEi Architects will serve as the sole Small Business participant under this agreement. The Small Business Program Office has received and reviewed the SB commitment, and this commitment meets the SB program requirements. With a project goal of 15% SB participation, KEi will exceed this with proposed 28% participation. W.M. Jordan has committed to meet or exceed the 15% SB participation goal for follow-up construction services and associated construction elements of the project. The Authority will compensate W.M. Jordan for services rendered in a not-to-exceed amount of \$1,640,826.00. This includes design fees in the amount of \$461,127.00, reimbursable general conditions in the amount of \$763,699.00, design-builder contingency in the amount of \$96,000.00, and construction fee in the amount of \$320,000.00.
Board Action Requested
Staff requests approval of the Design Build Services Contract with W.M. Jordan in the amount of \$1,640,826.

¹ The meeting was live streamed on YouTube.

Raleigh-Durham Airport Authority Board Members

CITY OF DURHAM
Tammie Hall-Roberts, **Chair**
Nana Asante-Smith

CITY OF RALEIGH
Nina Szlosberg-Landis, **Vice Chair**
Shelley Winters, **Treasurer**

DURHAM COUNTY
Yesenia Polanco-Galdamez, **Secretary**
Nil Ghosh

WAKE COUNTY
Ellis Hankins
David Kushner



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2. Consideration of Purchase Sale and Sale Agreement with WSO 3131 RDU Center Drive LLC
Kenny Perry, Vice President of Management & Strategy
This item was delayed.

3. Consideration of Design Phase Services Task Order Amendment for the Parking Garage Rehabilitation Program

Bryan Lambeth, Director of Landside Engineering - As part of the Parking Garages Rehabilitation - Phase 3 project, it has been determined that significant rehabilitation work within Parking Garages 1 and 2 should be included in the overall project scope. The Authority is also moving forward with previously designed work to rehabilitate Parking Garages 3 and 4. This amendment includes the following scope of services:

- Developing construction plans for the rehabilitation work in Parking Garages 1 and 2 to include:
 - Structural and waterproofing repairs
 - Lighting replacement
 - Miscellaneous signage replacements
 - Fire alarm system replacement
- Assisting the Authority and the selected CMAR firm in preparing materials for bidding all work contained within the project including schedule, phasing, constructability review coordination, etc. Total compensation under this proposed Amendment is a not-to-exceed amount of \$903,185.51. Labor (\$900,817.42) will be billed at established hourly rates, and expenses (\$2,368.09) will be billed at direct cost. The proposed amendment includes a Small Business commitment of 24.96%. The Authority's Director of Small Business Program Office concurs with this commitment.

Board Action Requested

Staff requests approval of Amendment 3 to Task Order 5 with the firm Kimley-Horn in the amount of \$903,185.51 for Design Services for the PG Rehabilitation project.

Motion by Ghosh to adjourn; Second by Winters

ADOPTED BY UNANIMOUS VOTE

Raleigh-Durham Airport Authority Board Members

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