



PSA/DNA AUTHENTICATION SERVICES  
 210 Hudson Street, 2nd Floor  
 Jersey City, NJ 07311  
 (800) 325-1121 • PSAcard.com

**ORIGINAL PHOTOGRAPH AGREEMENT #**

Visit PSAcard.com for current information including turnaround times, pricing, etc.

Customer Name: \_\_\_\_\_

Customer #: \_\_\_\_\_

**PACKAGE INFORMATION: (Customer Must Provide)**

1. Total number of items included in this package: \_\_\_\_\_

ADDRESS		PSA USE ONLY
NAME _____	PHONE (____) _____	ORDER # _____
ADDRESS _____	EMAIL _____	PKG # _____
CITY, STATE, ZIP _____		Date Entered _____
		Verified By _____

**Type of Service**  Letter Only or  Encapsulation  Reholder

EX.	QTY.	CATEGORY	APPROXIMATE ERA	PRIMARY SUBJECT	LETTER UPGRADE (Optional)	AUTHENTICATION PRICE	DECLARED VALUE
	1	Baseball	1927	Babe Ruth	<input type="checkbox"/> \$25	\$85	\$1,000
1					<input type="checkbox"/>		
2					<input type="checkbox"/>		
3					<input type="checkbox"/>		
4					<input type="checkbox"/>		
5					<input type="checkbox"/>		
6					<input type="checkbox"/>		
7					<input type="checkbox"/>		
8					<input type="checkbox"/>		
9					<input type="checkbox"/>		
10					<input type="checkbox"/>		
11					<input type="checkbox"/>		
12					<input type="checkbox"/>		
13					<input type="checkbox"/>		
14					<input type="checkbox"/>		
15					<input type="checkbox"/>		
16					<input type="checkbox"/>		
17					<input type="checkbox"/>		
18					<input type="checkbox"/>		
19					<input type="checkbox"/>		
20					<input type="checkbox"/>		
21					<input type="checkbox"/>		
22					<input type="checkbox"/>		
<b>TOTAL QTY:</b>					<b>SUBTOTAL</b>	\$	\$

PSA/DNA WILL NOT BE RESPONSIBLE FOR INCOMPLETE OR INACCURATE ORDERS.

**PAYMENT**

**1. ORIGINAL PHOTO AUTHENTICATION CHARGES** (Estimated Turnaround 30 Business Days)

SERVICE LEVEL (Includes Panoramic Photos)	DECLARED VALUE	AUTHENTICATION PRICE	QUANTITY	SUBTOTAL
Tier 1	Up to \$500	\$60	X _____	= \$ _____
Tier 2	\$501 - \$1,000	\$85	X _____	= \$ _____
Tier 3	\$1,001 - \$2,500	\$175	X _____	= \$ _____
Tier 4	\$2,501 - \$5,000	\$400	X _____	= \$ _____
Tier 5	\$5,001 - \$10,000	\$795	X _____	= \$ _____
Tier 6	\$10,001 - \$20,000	\$1,500	X _____	= \$ _____
Tier 7	Over \$20,000	Call for Pricing.	X _____	= \$ _____

Special Bulk pricing available for large volume orders. Contact Customer Service for details.

2. ENCAPSULATION/REHOLDER PRICE ..... # of items X **\$30** price = \$ \_\_\_\_\_
3. REVIEW PRICE FOR ENCAPSULATION AND/OR REHOLDER ..... # of items X **\$25** price = \$ \_\_\_\_\_
4. LETTER UPGRADE (Optional for Encapsulation) ..... # of items X **\$25** price = \$ \_\_\_\_\_
5. EXPEDITED PROCESSING OPTIONAL (1-5 items)  
 \$150 (10-Days)  \$300 (5-Days) ..... = \$ \_\_\_\_\_
6. RETURN SHIPPING (per order) — Select One:  
 Domestic Return Shipping (see chart on Page 3) ..... = \$ \_\_\_\_\_  
 International Return Shipping (Add \$30 to Domestic total) ..... = \$ \_\_\_\_\_  
**Alternate Return Shipping (Must provide your own FedEx or USPS Express Mail account and insurance coverage)**  
 FedEx/USPS Express Mail Account # \_\_\_\_\_  
 Declared Value limit per package (Required): \_\_\_\_\_  
 Purchase FedEx Insurance?  Yes \$ \_\_\_\_\_  No      Signature Required?  Yes  No  
 Saturday Delivery  Pri-Overnight am  Std-Overnight pm  2-Day  3-Day  Ground  
 Pick Up (by approval only) If orders are not picked up within 10 days of completion, Return Shipping fees will be charged to the payment method on file and order will be shipped to the customer address on file.
7. HANDLING (per order) ..... = \$ **5**
8. VOUCHER/CREDIT ON ACCOUNT ..... = \$ \_\_\_\_\_
9. TOTAL CHARGES (Add lines 1-7) ..... = \$ \_\_\_\_\_

**USD**

**METHOD OF PAYMENT & TERMS AND CONDITIONS**

Credit Card  LOC

Cardholder's Name \_\_\_\_\_

Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

By my signature above, I acknowledge that I have read and agree to the PSA Terms and Conditions set forth on this form, and I authorize Collectors Universe, Inc. (dba PSA) ("CU") to charge the selected payment information for all amounts due in relation to this order.

BY SIGNING ABOVE, YOU AND CU AGREE THAT ANY CLAIMS OR PROCEEDINGS MAY BE BROUGHT ONLY IN AN INDIVIDUAL CAPACITY AND IN THE NAME OF AN INDIVIDUAL PERSON OR ENTITY AND THAT CLAIMS MUST PROCEED ON AN INDIVIDUAL AND NON-CLASS AND NON-REPRESENTATIVE BASIS. THAT MEANS YOU AND WE WAIVE THE RIGHT TO BRING A CLASS ACTION AND CANNOT ARBITRATE ANY CLAIM AS A REPRESENTATIVE OR NON-REPRESENTATIVE MEMBER OF A CLASS.

Order will not be processed without signature.

Date \_\_\_\_\_

**IN PERSON PICK-UP (ID REQUIRED)**

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Turnaround time does not begin until order has been entered into the grading system. All terms and conditions are subject to change. For up-to-date information, visit PSAcard.com. All charges must be paid in advance before PSA can process your order. Incomplete or illegible submission forms will delay turnaround time. PSA reserves the right to correct your Submission form to reflect its current authentication and shipping prices. All authentication charges are applicable regardless of outcome. We may adjust your total before charging you to correct clerical errors or mistakes in calculation on this form. Estimated Turnaround 30 business Days.

## SUBMISSION INSTRUCTIONS

1. Print your name, customer number, return shipping address, email address and phone number in the space provided.
2. **Package Information (Required)** — Fill out this section completely.
3. **Type of Service** — All photos in the submission must have the same service preference. By choosing Letter, this will provide the certification label and full Letter of Authenticity (LOA) only, photo will not be encapsulated. By choosing Encapsulation, PSA will encapsulate the photo into a tamper-evident, sonically sealed case. For Encapsulation and a Letter of Authenticity, please add Letter Upgrade to your Encapsulation submission, for an additional (\$25/photo). By choosing reholder, the item will be encapsulated or re-encapsulated using our most current holder and label styles. If the photo needs further examination, the review price will be applied. For current PSA holder sizes, please visit PSACard.com.
4. **Review Price Requirements** — All previously authenticated photos (not encapsulated) must be reviewed for an additional (\$25/photo). The Review Price is also applied to photos encapsulated prior to 2017. All original LOAs must be submitted. Standard pricing will be applied to any previously authenticated photos submitted without original LOA.
5. **Label Placement** — For Letter Type of Service only, not applicable for any Encapsulation option. The Certification Sticker will be placed on the Letter of Authenticity. The pressure-sensitive alphanumeric label will destruct upon removal.
6. **Letter Upgrade (Optional)** — In addition to encapsulation, customers may request a premium letter upgrade or a letter replacement for an additional \$25/photo.
7. **Declared Value** — Enter Declared Value amount for each line. On lines listing a quantity greater than one, enter the Declared Value for all items in the “Declared Value” column. The Declared Value is your estimate of the value of the item after it has been authenticated/graded by PSA. Declared Value is required for claim related to the item while at PSA, for shipping insurance purposes, and to determine the appropriate Service Level and price. For more information regarding Declared Value, refer to the FAQ on PSA’s website at [www.PSACard.com/resources/faq#104](http://www.PSACard.com/resources/faq#104).
8. **Calculate the Subtotal, including Return Shipping** — You must remit return postage for EACH order unless you have your own shipping account with the Federal Express or USPS Express Service.
9. **Total Charges and mark Method of Payment** — Include credit card info. **You must include payment or your order will not be processed. Remit payment in USD.** Checks and money orders are not accepted. You hereby authorize PSA to charge any credit card that you have on file with PSA for any changes hereunder.
10. **Read terms and conditions below** — Sign and date front of the form. Keep a copy for your records. Your order will not be processed unless the submission form is signed.
11. **Package photos and submission form carefully** — Photographs should be placed in a flexible plastic pouch, such as a top loader.
12. **Packages to PSA/DNA:** United States Postal Service (USPS) and Federal Express (FEDEX) are the only carriers accepted. We do not accept items sent UPS, DHL, or any other shipping company. No exceptions. **YOU ARE RESPONSIBLE FOR INSURING ALL PACKAGES TO US.**
  - a. PSA/DNA, 210 Hudson Street, 2nd Floor, Jersey City, NJ 07311.
13. **Packages from PSA/DNA (Return Carrier):**
  - a. All orders are returned fully insured with signature required.
  - b. FEDEX/USPS Express Mail: If requested, you must have your own shipping account number and insurance coverage.
  - c. All Panoramic photos will be returned via FedEx 3-Day service. (Rate chart below.)
  - d. Do not send postage stamps, shipping materials, or pre-paid postage labels for the return of your package.
  - e. For international shipments, the customer is liable for any duties and taxes assessed on the shipment to and from PSA.
14. **Turnaround Times** — The turnaround times listed on the PSA submission form are estimates and only include Business Days. While our staff works extremely hard to process submissions within the time frame listed, the turnaround times are not guaranteed.
15. **Autographed Photos** — For photos that have live signatures, please use the Original Photo and Autograph Submission form. Pricing is available online at PSACard.com.
16. **All terms and conditions are subject to change** — For a complete description of all PSA services and to view a list of the items PSA authenticates and grades, please visit PSACard.com.

### DOMESTIC RETURN SHIPPING & INSURANCE RATE CHART

Declared Value	Photographs Up to 10 items Add \$1.50 per item over 10
\$1-\$500	\$24.00
\$501-\$1,000	\$31.00
\$1,001-\$5,000	\$34.00
\$5,001-\$10,000	\$41.00
\$10,001-\$15,000	\$46.00

FEDEX 3-DAY SERVICE	
PANORAMIC PHOTOGRAPHS	\$75.00

Declared Value	Photographs Up to 10 items Add \$1.50 per item over 10
\$15,001-\$25,000	\$61.00
\$25,001-\$50,000	\$85.00
\$50,001-\$75,000	\$95.00
\$75,001-\$100,000	\$105.00
Over \$100,000	\$135.00

INTERNATIONAL ORDERS	
<b>ADD \$ 30.00 TO DOMESTIC FEE TOTAL</b>	

1. **PSA is a division of Collectors Universe, Inc., a Delaware corporation. PSA Authentication Services is a service of PSA. By signing the front side of this form, Customer acknowledges that they have read the PSA Grading Terms and Conditions (the "Agreement") set forth below and agrees to abide by this Agreement, and further agrees that PSA is entitled to rely upon and benefit from this Agreement.**
2. PSA will endeavor to certify submissions within a reasonable time frame. However, PSA will have no liability whatsoever to the customer for damages (including incidental or consequential damages) allegedly due to PSA's failure to certify any submission within any time frame.
3. PSA may not certify items consisting of A: autographs NOT listed on the PSA Autograph Pricing Schedule (For items not listed please call.) or, B: autographs that are damaged and/or illegible.
4. Amount paid to PSA is NON-REFUNDABLE once the autographed item begins the authentication process. If an autograph is determined to be inconclusive, PSA may refund all, or a portion of, the authentication fees in its sole discretion.
5. Certification and authentication involves an individual judgment that is subjective and requires the exercise of professional opinion, which can change from time to time. Therefore, PSA makes no warranty or representation and shall have no liability whatsoever to the customer for the opinion rendered by PSA to any submission.
6. PSA will exercise reasonable care in handling submissions for authentication. However, if PSA determines the Customer's submission was lost or damaged while in PSA's possession, Customer will be compensated based upon the fair market value of the submission as determined by PSA standard procedures which may include filing a claim with our insurance carrier. The Declared Value you stated on the front of this form is for estimating the insurance coverage only, and the fair market value of the submission may be less than your Declared Value. **IN NO EVENT SHALL THE TOTAL LIABILITY EXCEED THE DECLARED VALUE OF THE ITEM.** Such compensation shall be the Customer's exclusive remedy for any loss or damage. PSA reserves the right to decline your Declared Value and to require you to pay for the accurate Service Level as a condition of completing the authentication and grading process as defined in the Premium item charge table. For more information regarding Declared Value, refer to the FAQ on PSA's website at [www.PSAcard.com/resources/faq#104](http://www.PSAcard.com/resources/faq#104). If Customer's submission is not in conformity with this Agreement or PSA's submission guidelines, PSA reserves the right to process the submission and correct any non-conformity without notice to Customer.
7. Customer must inspect all submitted items immediately upon receipt from PSA and report any damage or discrepancy to PSA within five (5) days of receipt. Customer must also inspect all submissions immediately upon receipt for mechanical errors pertaining to the description of the submission. Mechanical errors include, but are not limited to, such errors as incorrect date or designation. Customer agrees to return any incorrectly described item to PSA upon request at any time and agrees to indemnify and hold harmless PSA and its affiliates against all losses and/or claims (including attorney's fees) caused by the circulation or sale of a mismarked or inappropriate item or any unauthorized use of a PSA certificate or label.
8. PSA shall have no liability whatsoever to the customer for any loss or damage of any submitted item occurring while the item is not in the custody or control of PSA.
9. Occasionally, our experts cannot express an opinion on an item. Such items will be designated as "Inconclusive" and a refund will be issued in the full amount of the Authentication Price.
10. It is absolutely essential that submissions sent to PSA be packaged and shipped in strict accordance with the requirements. PSA shall have no liability whatsoever for any damage to any submission shipped or delivered to PSA in a manner that does not strictly conform to our written specifications, such as during transit to and from PSA.
11. Except as expressly specified set forth herein, PSA disclaims any and all warranties, express or implied, (including the warranty of merchantability and the warranty of fitness for a particular purpose) regarding our service.
12. Notwithstanding anything to the contrary contained herein, **THE MAXIMUM AGGREGATE LIABILITY THAT PSA SHALL HAVE TO CUSTOMER, OR ANY THIRD PARTY FOR WHOM THE CUSTOMER MAY BE ACTING, ARISING FROM ANY CAUSE, ACT, OMISSION OR OTHER CIRCUMSTANCE, SHALL IN NO EVENT EXCEED AUTHENTICATION/GRADING CHARGES PAID BY CUSTOMER FOR THE AUTHENTICATION SERVICES RENDERED BY PSA WITH RESPECT TO THE ITEMS SUBMITTED FOR AUTHENTICATION HEREUNDER. IN NO EVENT SHALL PSA OR ANY OF ITS AFFILIATES, OR ANY OF ITS OR THEIR RESPECTIVE EMPLOYEES, OFFICERS, DIRECTORS OR AGENTS BE LIABLE TO CUSTOMER OR ANY OTHER PARTY FOR AND INDIRECT, INCIDENTAL, SPECIAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.**
13. In the ordinary course of its operations, PSA (i) compiles data regarding each item submitted for authentication, including, but not limited to, data relating to the identity, production, condition and grade of the item (the "Data"); and (ii) may take, or have taken, one or more digital or other types of photographs, images or reproductions of each such item (collectively, the "Images"). In consideration for the authentication services being provided by PSA, Customer, on behalf of itself and any third party for whom Customer may be acting, hereby authorizes PSA (i) to compile and maintain such Data with respect to each item submitted hereunder for authentication; and (ii) to take, or cause to be taken, one or more Images of each such item, and further agrees that PSA will be the owner of such Data and all such Images and that PSA may use and exploit such Data and the Images for commercial and any other purposes, as PSA in its sole discretion deems appropriate, including, but not limited to, the publication and republication or reproduction in or on any media, of such Data and Images. Without limiting the generality of the foregoing, Customer, on behalf of itself and any third party for whom Customer may be acting with respect to this agreement, unconditionally and irrevocably transfers, conveys and assigns to PSA any and all current and any hereafter acquired rights, title and interests (including, without limitation, rights in copyright, patent, trade secret and trademark) that Customer or any such third party may have in or to the Data and the Images (on whatever media or in whatever form such Images may be reproduced or published).
14. Payment for all PSA services is due upon submission except as otherwise expressly agreed by PSA in writing. Customer agrees that PSA may charge Customer interest at the highest rate permitted by law on any unpaid balance, and that PSA shall have a security interest on any property of Customer's in the possession of PSA or any affiliate thereof to secure Customer's payment obligation hereunder.
15. If any items are being submitted for a third party, Customer represents and warrants that such third party has agreed and accepted this Agreement and has signed a duplicate copy hereof where indicated. Customer agrees to provide that third party-signed copy to PSA at any time upon its request.
16. This Agreement is delivered and accepted in the State of California and it is the intention of the parties that it be governed by and construed in accordance with the substantive laws of that State, without regard to conflicts of laws principles. The parties hereby consent to personal jurisdiction of the courts of the State of California with respect to any legal action to enforce the terms and conditions of this Agreement or otherwise arising under or with respect to this Agreement, and agree that the Superior Court of California, County of Orange, or, if applicable, federal District Court sitting in the County of Orange, State of California, shall be the sole venue, and the State of California shall be the sole forum, for the bringing of such action. Each of Customer and PSA agrees that the prevailing party shall be entitled to an award of its reasonable attorney's fees, costs and expenses.
17. The terms and provisions in this Agreement, if applicable, constitute the entire agreement of PSA and Customer (and any third party for whom Customer may be acting) regarding, and supersede all prior agreements and understandings (written or oral) between or among such parties relating to, the subject matter hereof. If any term or provision of this Agreement is determined, by a final and non-appealable ruling or order of a court of competent jurisdiction, to be invalid or unenforceable under applicable law, such invalidity or unenforceability shall not affect the validity or enforceability of any of the other of the terms or provisions of this agreement. Each party shall execute and deliver such additional documents and instruments as any other party may request to better evidence or effectuate the agreements contained herein and further agree that PSA is entitled to rely upon and benefit from those terms and procedures.