

# Translation & Interpretation Services Request for Qualifications (RFQ)

The Barack Obama Foundation will be seeking qualifications and quotes from vendors specializing in translation and interpretation services for one or more of the following languages: English, Spanish, Chinese (Mandarin), French, Polish, and Tagalog. More information and deadlines will be provided upon execution of a Non-Disclosure Agreement.

### What is the mission of the Obama Foundation?

The Foundation's mission is to inspire, empower, and connect people to change their world. That mission begins at home, on the South Side of Chicago, where the Foundation is building the Obama Presidential Center in the heart of historic Jackson Park. In addition to building the Obama Presidential Center, the Foundation currently has active programs all over the city of Chicago, country, and the world.

The Barack Obama Foundation is a nonprofit tax-exempt organization under 501(c)(3) of the Internal Revenue Code.

#### What will the scope include?

In collaboration with Creative and Communications and Public Engagement teams, translators and interpreters will translate existing one-pagers, presentations, website content, guides, and wayfinding signage for the Obama Presidential Center. Please note that other projects may arise. Translators and interpreters are needed for the following languages: English, Spanish, Chinese, French, Polish, and Tagalog.

# What does the Obama Foundation expect of bidders to the Translation & Interpretation Services RFQ?

- Be a professional and committed partner to the Foundation
- Offer diverse and local representation within a team that has expertise in the nonprofit sector and cultural institutions
- Satisfy prescribed budget and schedule requirements
- Provide best solutions for the Foundation's continued growth and success

## **Questions?**

Further questions about this RFQ can be directed to procurement@obama.org.

**Please Note:** In order to receive this RFQ, you must sign a non-disclosure agreement, which can be found <u>here</u>. Please be sure to select "Translation and Interpretation Services RFQ".