

# Schroders Personal Wealth (ACD) 2024/2025 ISA – Fund Switch Form

You should complete this form if you would like to switch some or all of the shares you currently hold to shares in another Fund or Funds and/or redirect future monthly investments.

- If you have any queries or support needs when completing this form, please call **+44 (0)344 822 8910**.
- Please fully complete sections 1, 2, 5 and 6, (sections 3 and 4 if relevant) in BLOCK CAPITALS with a BLACK ballpoint pen in the white spaces or mark [X] in the boxes.
- Only complete section 3 if you are switching from accumulation to income shares.
- Only complete section 4 if you currently make a monthly investment into your ISA. To set-up a new monthly investment in the SPW Solution Funds via your Stocks and Shares ISA you will need to complete a Schroders Personal Wealth 2024/25 ISA Subscription Form. This can be found on our website: [www.spw.com/our-services/fund-info](http://www.spw.com/our-services/fund-info).

Return your completed application form to: **Schroders Personal Wealth (ACD), PO Box 560, Darlington DL1 9ZB.**

## 1 Your details

- We must have your National Insurance Number and Date of Birth in order to be able to process your application. Please let us know if you don't have a National Insurance Number (NINO) by marking [X] in the box below.
- We cannot accept 'care of' or 'PO Box' addresses.

<p>Schroders Personal Wealth (ACD) Investor ID</p> <input style="width: 415px; height: 20px;" type="text"/>	<p>Residential address</p> <input style="width: 415px; height: 40px;" type="text"/> <input style="width: 415px; height: 20px;" type="text"/> <input style="width: 415px; height: 20px;" type="text"/>		
<p>Title    <input checked="checked" type="checkbox"/> Mr    <input checked="checked" type="checkbox"/> Mrs    <input checked="checked" type="checkbox"/> Miss    <input checked="checked" type="checkbox"/> Ms    <input type="checkbox"/> Other title</p> <input style="width: 125px; height: 20px;" type="text"/>	<p>Postcode</p> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/> <input style="width: 25px; height: 20px;" type="text"/>		
<p>Surname</p> <input style="width: 415px; height: 20px;" type="text"/>	<p>Country of address</p> <input style="width: 415px; height: 20px;" type="text"/>		
<p>Forename(s)</p> <input style="width: 415px; height: 20px;" type="text"/>	<p>Daytime telephone number and email address</p> <table border="1" style="width: 415px; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Telephone (day)</td> </tr> <tr> <td style="padding: 2px;">Email</td> </tr> </table>	Telephone (day)	Email
Telephone (day)			
Email			

**To be completed by Financial Advisers** (mark [X] in the box)

Advised investment

**OR**

Non-advised (execution only) investment

**Broker stamp required for validity (not transferable)**

Schroders Personal Wealth (ACD) Agent ID:

## 2 Fund switch

- Enter the fund name(s), share class and £ amount or % that you are looking to switch from and select which fund you wish to switch into from the list below,
  - SPW Balanced Solution,
  - SPW Cautious Solution,
  - SPW Discovery Solution,
  - SPW Dynamic Solution
- If you switch to income shares then please also complete section 3.
- Income shares are not offered in SPW Balanced Solution.
- If you currently invest monthly via Direct Debit and you wish to switch to your new fund choice or cancel, please also complete section 4.

**From**  
Fund Name  Income Shares  or Accumulation Shares

Amount  £ (GBP) or  %

**To**  
Fund Name  Income Shares  or Accumulation Shares

**From**  
Fund Name  Income Shares  or Accumulation Shares

Amount  £ (GBP) or  %

**To**  
Fund Name  Income Shares  or Accumulation Shares

**From**  
Fund Name  Income Shares  or Accumulation Shares

Amount  £ (GBP) or  %

**To**  
Fund Name  Income Shares  or Accumulation Shares

**From**  
Fund Name  Income Shares  or Accumulation Shares

Amount  £ (GBP) or  %

**To**  
Fund Name  Income Shares  or Accumulation Shares

Total amount to switch:  £ = 100%

### 3 Income

- Please complete this section for your income to be paid directly into your bank or building society account.
- If this section is not completed and you have chosen income shares in section 2, the form will be rejected as incomplete.
- We cannot make a payment into an account which is not in your name.

Name of bank/building society	Name of bank/building society account holder
<input type="text"/>	<input type="text"/>
Bank's/building society's full address	Building society roll number (if applicable)
<input type="text"/>	<input type="text"/>
Account number	Sort Code
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
Postcode	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
<input type="text"/>	

### 4 Existing monthly investment amendment

- For existing monthly investments via Direct Debit only. To set-up a new monthly investment in the SPW Solution Funds via your Stocks and Shares ISA you will need to complete a Schrodgers Personal Wealth 2024/25 ISA Subscription Form. Mark **[X]** in the box below to cancel your monthly investment.
- If you do not cancel your monthly investment, monies will continue to be invested in your existing fund selection.
- Enter the fund name(s) and share class you wish to switch your monthly investment to. A list of available funds is provided in section 2.
- If you chose to have income shares then please also complete section 3.
- Income shares are not offered in SPW Balanced Solution.
- Your instructions will be amended at the next available collection date.

Amend my monthly direct debit to £  per month and invest as detailed below:

Fund Name	Income Shares	or	Accumulation Shares	Amount (Minimum is £50 per fund)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)
<input type="text"/>	<input type="checkbox"/>	or	<input type="checkbox"/>	£ <input type="text"/> (GBP)

Please collect my monthly payment on the   day of each month.

or  cancel existing fund choice Direct Debit

# 5 Declaration

Please read through the declaration and, if you agree with it, sign and date the appropriate boxes below.

### Money Laundering

I understand that Schroders Personal Wealth (ACD) may need to use credit reference/information agencies in order to satisfy Schroders Personal Wealth (ACD) statutory money laundering obligations. These agencies may keep a record of this enquiry.

I apply to subscribe for a stocks and shares ISA for tax year 2024/2025 and I declare that:

- a. all subscriptions made, and to be made, belong to me.
- b. I am aged 18 years or over.
- c. I have not subscribed, and will not subscribe, to more than the overall ISA subscription limit total in the same tax year.
- d. I am resident in the United Kingdom (UK) for tax purposes:
  - or if not resident, either perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the UK,
  - or I am married to, or in a civil partnership with, a person who performs such duties.

I will inform the ISA account manager if I cease to be resident or to perform such duties or to be married to, or in a civil partnership with, a person who performs such duties.

- e. I am not a US Person as defined in the Terms and Conditions and the Prospectus and that I will notify Schroders Personal Wealth (ACD) immediately if my status changes to become a US Person.
- f. I agree to the Terms and Conditions.

I understand that any false declaration may render my ISA void, in which case all tax benefits obtained will need to be repaid to HM Revenue and Customs with interest and/or any penalty that may be imposed.

### I authorise Schroders Personal Wealth (ACD):

- i. to hold in my Schroders Personal Wealth (ACD) ISA my cash subscription, ISA investments, interest, dividends and any other rights or proceeds in respect of those investments and any other cash; and
- ii. to make on my behalf any claims to relief from tax in respect of my ISA investments.

I agree that this ISA, the details of which are shown overleaf, will be governed by the Terms and Conditions.

I understand and accept that this application is subject to the current applicable Schroders Personal Wealth (ACD) Prospectus and Terms and Conditions. I also confirm that I have been provided with the relevant Key Investor Information Documents (KIID) and Supplementary Investor Information Document for each fund.

I am aware that you will use the Delivery versus Payment Exemption as detailed in the Supplementary Investor Information Document.

I hereby declare that to the best of my knowledge and belief all the information stated above is true and correct.

Signed

Date

D	D	M	M	Y	Y	Y	Y
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### How we use your information

For the purposes of the General Data Protection Regulation, the data controller in relation to any personal data you supply is Schroders Personal Wealth (ACD). Information you supply may be processed for the purposes of investment administration by Schroders Personal Wealth (ACD), by third parties who provide services to Schroders Personal Wealth (ACD) and by your financial adviser, and such processing may include the transfer of data out of the European Economic Area.

You can find out more about how we use your personal information by visiting our website to view our full privacy notice on [spw.com/privacy-policy](https://spw.com/privacy-policy)

## 6 Your preferences

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### Marketing

- We would like to keep you up to date with information about the range of products and services available from Schroders Personal Wealth\*.
- Please mark [X] in the boxes below to let us know you are happy for us to send you further details. If you change your mind you can update your choice at anytime by contacting us.

#### Your marketing preferences:

I am happy to receive information from Schroders Personal Wealth via:

Email

Post

Telephone

#### Half yearly statements:

If you wish to automatically receive your half yearly statement in large print/ Braille, please mark [X] in the below boxes:

Braille

Large print

\*You will receive marketing from:

- Scottish Widows Schroder Personal Wealth Limited
- Scottish Widows Schroder Personal Wealth (ACD) Limited



[spw.com](https://spw.com)

Please contact us if you'd like this information in an alternative format such as Braille, large print or audio.

Calls may be monitored and recorded and call costs may vary depending on your service provider.

Schroders Personal Wealth (ACD) is a trading name of Scottish Widows Schroder Personal Wealth (ACD) Limited. Registered in England and Wales No. 11722973. Authorised and regulated by the Financial Conduct Authority number 834833.

Registered Office: 25 Gresham Street, London EC2V 7HN. Eligible investments with us are protected by the Financial Services Compensation Scheme. We are covered by the Financial Ombudsman Service.