

# Airport Transport Forum Meeting Notes

Wednesday 17 July 2019, 11am City Aviation House, London City Airport

## Agenda

### Attendees

Gavin Wicks, LCA  
 Alexandra Varlyakova, LCA  
 Dave Whittaker, London Borough of Newham  
 Marcus Adams, City Planning TfL  
 Patricia Charleton, City Planning TfL

Roy Collins, Taxi co-ordinator  
 Hinatea Fonteneau, Keolis Amey Docklands (KAD)  
 Adesloa Fagbenro, KAD  
 Richard Storer, Crossrail

### Apologies

Anna Hirst, DLR TfL  
 Murray Woodburn, London Borough of Newham  
 Oscar Wong LCA  
 John Southam, LCA Delivery Partner

Theca Meijer, Community representative  
 John Hutchinson, LCA Delivery Partner

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Thishan Rajendram, Community representative  
 Sean McKee, London Chamber of Commerce  
 Tim Aldham, GLA

## ITEMS

No.	Notes	Action
<b>1.</b>	<b>Welcome and announcements</b>	
1.1	The forum welcomed Patricia Charleton from TfL and Adesola Fagbenro from KAD.	
1.2	GW informed the group that Rachel Ness, Chair of the ATF, was leaving the Airport. GW confirmed he would remain lead of the ATF.	
<b>2.</b>	<b>Actions from last meeting</b>	
2.1	MA updated the group on the latest timings for the OAPF. He indicated that a start on the document in early 2020 and would likely would have more detail at the next forum.	MA
2.2	GW confirmed DACT was almost complete and will arrange presentation at next ATF.	GW
2.3	JH to review process for notification to TfL/KAD for works in western service yard.	JH

2.4	Thanet sands revised working method was accepted by LBN, this has now reduced the noise from piling rig when clearing the drilling head.	
2.5	AH sent update that the IT control room is looking at the issues of what can be done regarding third-party sites.  AH has supplied Helen Masterson (LBN) with the contact details for this.	
2.6	HF will share the latest work from the accessibility study that KAD undertook when it is available.	HF
2.7	HF to pass on details of the community ambassadors that represent KAD in the area and what engagement they have with the local community.	HF
2.8	DW raised issue of the ATF community representatives and to ensure the ATF followed the LCACC lead in reviewing community members to ensure there are suitable numbers and/or coverage of all the appropriate groups. He requested that there should be an organisation chart or similar to show the groups in the area.  RS set out that MTR will have Elizabeth Line ambassadors in place towards the end of the year.  HF to look at KAD community reps attending ATF or LCACC	GW      HF
<b>3.</b>	<b>CADP update</b>	
3.1	GW set out the key work to date for CADP. The project has installed around 600 piles and the deck beams for the eastern terminal extension have begun. The temporary immigration facility (TIF) will be ready to operate at the end of December. The Digital Air Traffic Control Tower (DATCT) construction and fit out are largely complete and testing is expected to commence by the end of July.	
3.2	GW set out the Airport's proposal to resequence the construction work. This is summarised as follows: <ul style="list-style-type: none"> <li>• Remains a single phase build but requires more time than originally planned. Delays have come from extended period of UXO clearance and piling construction;</li> <li>• A change in the construction sequence will allow us to be able to serve passenger demand and build the airport at the same time;</li> <li>• The principal is to keep a series of interim arrangements in place to manage car parking, pick up and drop off;</li> <li>• We are working through the change in planning conditions and S106 triggers that will be needed. These will require agreement from LBN and TfL and I will be arranging meetings with them soon; and</li> <li>• Doesn't change the ATF role of reviewing and challenging the surface access projects.</li> </ul>	
3.3	PC confirmed that TfL CFO sign off is required for S106 amendments for £10M or below.	

	DW highlighted that the last Deed of Variation was a three month process to get all the legal points agreed.	
<b>4.</b>	<b>Operational and strategic updates from forum members</b>	
4.1	Business update attached to these minutes	
4.2	<p>HF / AF provided an update on the DLR visitor centre. The start date for the building work is intended to be 8 October 2019 and have an 8 week construction programme. The estimated opening date is early December 2019.</p> <p>During the building work KAD will have staff within the concourse directing passengers on the use of contactless payment and ticket machines.</p> <p>There are ongoing talks regarding the KAD/TfL contract extension to 2021. HF will provide update when this is concluded</p>	HF
4.3	RS asked about the Custom House DLR upgrade and when it will be complete	HF
4.4	MA raised the issue of lack of airport internal signage to CAH from terminal building.	GW
4.5	<p>RS told the group that there would be remedial work on the Albert Road parapet walls in the next month. The work is from the Constance Street junction eastwards along Albert Road.</p> <p><i>Post meeting note: RS confirmed work was from Constance Street and would head East.</i></p>	RS
4.6	<p>RS set out that LBN were due to undertake footway works along Albert Road. Programme to be confirmed.</p> <p>He also set out the date for the completion of the footbridge between Factory Road and Albert road is intended to complete October 2019.</p>	GW
4.7	<p>DW set out that LBN were preparing responses to the Heathrow masterplan and the London City Airport draft masterplan consultations.</p> <p>He noted that the airspace changes were not referenced in the Masterplan document.</p> <p>Also set out the key issues for LBN were likely to be that the noise contour should be reduced as part of CADP and further clarity on what the masterplan deliveries over and above the CAPD mitigation measures.</p>	
4.8	<p>DW will find out if the parking review has been completed and what the outcomes are.</p> <p><i>Post meeting note: The LBN Transport Strategy (incorporating the parking review is currently being drafted and is targeted for Cabinet review in October. It is likely that this will be an interim document.</i></p>	DF

4.9	DW to follow up the Parking Contribution request from Murray Woodbiurn.	DF
5.	<b>Progress summary from last meeting</b> <i>Meeting slides are attached.</i>	
5.1	Draft Masterplan update  GW set out to the group that the airport is consulting with the local community at a series of events in July and September and that the consultation is open until 20th September. Following this the comments will be analysed with a view to publishing the Masterplan towards the end of this year.	
	Liftshare  GW outlined that the scheme had regular car sharing teams but the scheme now needed to look at ways to draw in non LCA employed staff (airlines and concessions) and also how more of the LCA operational staff could use the service. Shift rota seems to be the key in resolving availability to share.	
	Travel plans  GW updated group that this had been delayed due to some internal priorities but it was now back on target to be delivered as part of the planning commitments discharged through the resequencing programme.	
	Parking  No issues have been raised by the community representatives. This was reported to the last LCACC and no further points were raised.	
	Cycling  GW updated that LBN will be appointing a cycle lead to take forward the North Woolwich Road scheme. The airport will input to the this scheme to achieve a link from Hartmann Road to the cycle route.  Lime bikes are still awaiting to be appointed formally as the provider for the LBN scheme. The Airport has a space allocated and awaiting the provider to be appointed  <i>Post meeting note: LBN report that Memorandum of Understanding is being finalised and they hope to have a scheme in place September 2019.</i>	

	<p>DLR</p> <p>GW raised that there was still outstanding work to be finished on the integration of staff in DLR/terminal and trying to direct passengers through the station and use contactless rather than desk/ticket machines. Will look to try and find a way to progress this.</p>	GW/A H/HF
	<p>Elizabeth line</p> <p>GW set out that the Airport is still looking at the short-term link from Stratford to the airport via the DLR. In the longer term work with the C2E group is developing.</p>	
	<p>Future projects</p> <p>The airport would like to look at opportunities for earlier services with TfL alongside the wider business community in the Royal Docks.</p> <p>Provision of messaging in the Elizabeth Line trains / platforms for interchange to the Airport.</p>	
	<p>GW asked group to contribute to a current AOA response on operation and influence of ATFs. Could the group offer thoughts on how the ATF could work better or differently and how the group could influence transport projects at a regional scale?</p>	All
<b>6.</b>	<b>AOB</b>	
6.1	None	
<b>7.</b>	<b>Date of next meeting</b>	
7.1	1-3pm, Wednesday 4th December	

## London City Airport Operations Update

- Over 1.3million passengers used London City Airport in Q2 2019 which is a 6.3% increase on the Q2 2018 figure. July 2019 has been the busiest ever month for the airport with 490,819 passengers who chose to travel from London City Airport.
- Local people – we have seen 22% year-on-year rise in number of passengers who live within three miles of the airport (117, 000 in 2017 compared to 143,000 in 2018).
- In line with the UK Government's recent announcement, London City Airport committed to achieve net zero carbon emissions by 2050 as part of an industry wide announcement of 193 other European airports. This commitment is central to the airport's plans to help tackle the climate change challenge and operate sustainably and is in addition to the commitment to become carbon neutral by 2020.
- The airport, in partnership with the London Borough of Newham, hosted the second Royal Docks Meet the Buyer Event with around 250 representatives from 170 businesses in attendance. There were 25 buyers in attendance which are all based near to or working in London's Royal Dock.
- The airport received a highly commended for the 'Best Airport under 5 million award during ACI Europe's annual Conference.

### New routes

- BA launched a new route between LCY and Split in Croatia.
- Air Antwerp launched a new route between LCY and Antwerp with operations starting from 9th September 2019.
- Unfortunately, TAP Air Portugal will suspend Lisbon and Porto operations from the end of October, attributable to overcapacity in the London-Lisbon and London-Porto markets.