

AIRPORT TRANSPORT FORUM

DATE: 10.00am, 9th August 2018, City Aviation House, London City Airport

MEETING NOTES

ATTENDEES

Rachel Ness, London City Airport (Chair)
Gavin Wicks, LCY
Oscar Wong, LCY
Ross Garrod, LCY
Marcus Adams, Transport for London (TfL)
John Southam, LCY Delivery Partner

Roy Collins, LCY Taxi Co-ordinator
Dave Whittaker, London Borough of Newham (LBN)
Thishan Rajendram, Community representative
Theca Meijer, Community representative

APOLOGIES

Anna Hirst, TfL
Cllr Patrick Murphy, LBN
Angela Okello, Keolis Amey Docklands (KAD)
Glynis Webb, Community Representative

Murray Woodburn, LBN
Richard Storer, Crossrail

COPY TO

Claire Hamilton, GLA
Julia Bray, TfL
Rob Griggs, London Chamber of Commerce

ITEMS

1. Welcome and introductions by the Chair

1.1 RN welcomed the group

1.2 A new introduction was made, Theca Meijer a new community representative who will replace Jamal Brathwaite.

2. Actions from last meeting (28th March 2018)

2.1 Actions from last meeting.

- GW confirmed he had amended the 'Getting here' section of the airport website to ensure public transport is given due priority.
- RS arranged visits to Custom House and Canary Wharf Elizabeth Line stations for LCY.
- Draft Travel plans in progress and drafts expected to follow this meeting in September 2018.

3. CADP Update

Planning

3.1 OW advised that the following planning applications and been approved by LBN.

- On 13 July 2018, LBN approved a revised Construction Phasing Plan (Ref. 18/01290/AOD) which allows the delivery of CADP in a single continuous build (as opposed to two phases) and reduces the overall duration of construction from 5 years to 4 years.
- Detailed schemes were approved under 26 other CADP planning conditions to reflect the switch to single phase construction, together with a S96a application to make non-material amendments to the design of the two Energy Centres also consequential to the new single phase construction approach. A related minor change to the drafting of the CADP Section 106 Agreement has been approved by both LBN and TfL.

3.2 OW advised of the following recent submissions to LBN.

- A planning application for non-material amendments to the CADP Single Decked Car Park was submitted on 19 July 2018. The application seeks to enclose the upper car park deck with a roof and make small changes to footprint. Related details have been submitted for approval under Condition 73 (Parking Areas) to be consistent with the Single Decked Car Park design amendments. No changes are proposed to the number of overall parking spaces. A decision is expected from LBN in August 2018.
- The 2017 Annual Performance Report was submitted to LBN on 01 June 2018 and published on the Airport and LCACC websites on 30 June 2018. The APR documents show how LCY complied with its planning permission in the 2017 calendar year (including surface access). It can be viewed on the LCACC website at this link: <http://lcacc.org/meeting-papers-key-documents/airport-annual-performance-report/>

Construction

3.3 JS ran through the construction timeline looking at works completed during March 2018 to August 2018 and looking forward to November 2018. A summary of the tasks are set out below:

- Alternative car park on Hartmann Road at the rear of KGV and staff parking area east of the Grey Shed;
- Silt removal operations from P1. This totalled 6,000T of contaminated material;
- BPI and Top Bond contractors completed enabling works for all services and data for welfare units and laydown areas along Hartmann Road;
- Welfare Area 1 now in operation on Hartmann Road. This unit has offices for 80 people, meeting rooms, changing rooms and a canteen facility;
- Pedestrian walkway put in place on Hartmann Road;
- People moves completed from Western Service Yard (WSY), Pret a Manger, and car rental office and parking; and
- Relocation of contractor BPI.

3.4 The work that will be ongoing up to November 2018 is as follows:

- Digital Air Traffic Control Tower (DATCT) work is being completed by Buckingham's contractor. The work will be completed by Dec 2018. (NATS will start Commissioning the DATCT Dec 2018 – Dec 2019);

- Carey's contractor will be completing utilities works in the WSY;
- Kier contractor completing works constructing utilities routes in the car park and forecourt areas;
- CADP security team will be operating in all landside areas along Hartmann Road;
- UXO clearance continues with an increase in diving team activity. To be complete by mid-September 2018. P5 will be the only remaining area to be cleared, located by Holding Area 27;
- Opening of KGV DLR station with controlled access and egress for construction staff and authorised airport personnel;
- Piling & Decking contractor to set up and start on the 1047 piles to be installed;
- Construction Sound Insulation Scheme (CSIS) programme is ongoing. Completion by Dec 2018;
- Wilson James Logistics company now supporting project;
- Online booking system (Fulcrum) for all CADP and limited LCY deliveries will be set up and rolled out to the necessary teams; and
- Plans for Welfare Area 2 on Dolphin 6 to have in operation, to support the terminal build, during Q2 2019.

3.5 TR requested detail regarding the road works on Albert Road, from Winifred Street and Fernley Street to the community centre. It was not well signed and notification was not sent out about it.

Action 1: GW to find out whose works this was and send around an update to group.

Post meeting note: The work was laying fibre optic cabling for the DACT. Requested their programme of work, once it is received it will be shared with the group.

3.6 TR had not seen a copy of the airport's newsletter sent to the local community, TM confirmed she had. RN requested a copy is sent out with the minutes and we will check the distribution list.

Action 2: Newsletter attached and can also be found on the Airport website:

<https://www.londoncityairport.com/thefuture>

Post meeting note: The distribution list includes the community centre and all local residential properties. The company employed to distribute the leaflets accessed all properties. To ensure this is reviewed and coverage is sufficient the subject of community engagement will be raised at the next Community sub-committee meeting and there will be an update at the next ATF.

3.7 TR asked about signage of the Hartmann Road pedestrian route. He has tried to use it and it isn't clear where pedestrians / staff / passengers can and can't go.

Action 3: GW to clarify Hartmann Road status for pedestrian access.

Post meeting note: The path's primary purpose is to facilitate movement of staff along Hartmann Road and access to the temporary car hire facilities as such we do not sign post this as a pedestrians route. However the pedestrian route will allow staff to exit/enter via the eastern gate and there is a safe route all the way along.

4. Operational and strategic updates from all members

4.1 RG gave the group a general operational update on the airport. This is attached to the end of the notes for reference.

4.2 RC asked where the airport has got to in installing electric charge points for black taxis. This was a question raised by the LTDA. RC will pass on contact details to GW.

Action 4: RC to pass on LTDA contact for electric vehicle information.

4.3 MA offered to present on the Royal Docks work to date at next forum. RN welcomed that suggestion.

Action 5: MA to present on Royal Docks team work to date.

4.4 DW set to out that the new Mayor of Newham has instructed a full review of parking controls throughout LBN. There is no timescale for this as yet.

4.5 TM said that the controls should be extended to 20:30 so as to cover the evening period as taxis are using the local road after 18:00 when the parking zone is not in effect.

4.6 TR raised issue of residents still not satisfied with the scheme and that it runs Monday to Sunday. DW advised the best thing to do was contact LBN parking team and local councillor.

Action 6: DW to supply contact for LBN parking team.

Post Meeting Note: Contact email for all parking issues is RPZreview@newham.gov.uk

4.7 Group raised the issue of Elizabeth Line opening date. RS not present. GW will follow up with him for update.

Action 7: Elizabeth Line opening update

Post meeting note: RS confirmed planned commencement of services is Dec 2018.

5. Progress summary from actions to date

Passenger and Staff Travel Plans

5.1 GW advised that consultant Vectos is preparing the drafts of the Travel Plans for review and approval by the airport's Leadership Team. Following their endorsement the drafts will be sent to ATF members for comment. The indicative timescale for this work remains for a version to be ready for ATF comment by the end of September 2018.

ACTION 8: Draft travel plans for ATF review targeted for the end of September 2018.

Elizabeth Line interchange

5.2 In terms of a short term link (2018 to 2019) discussions with ExCeL for a shuttle bus using their taxi pick up area have been positive. A cost for providing this is being considered by LCY's Leadership Team. A decision on this is likely to be made by Oct 2018.

5.3 Discussions with TfL on including the airport on in-carriage signage are still progressing. A review is currently underway as part of a London-wide mapping update prior to the commencement of the Elizabeth Line.

ACTION 9: MA to follow up within TfL to understand where in the process the signage review is and how LCY can seek to best make representations.

5.4 For the medium term (2020-2021), the option to connect Poplar DLR to Canary Wharf Elizabeth Line station – across the North Quay site - doesn't look feasible at present. LCY understand that Canary Wharf Group is looking to submit a planning application in December 2018 and start construction around December 2019. LCY will keep talking to them to see if any opportunity for a pedestrian link arises.

5.5 TfL has approached the airport to supply input to their feasibility work for development of the Poplar DLR depot and Billingsgate Market area. *The airport is to send TfL note to TfL team by the end of August 2018.*

A plan showing both the North Quay and indicative TfL development area is attached at the end of minutes.

Staff Transport – Liftshare / Gett to Work

5.6 The Liftshare scheme is on target for roll out by the end of September 2018. Staff engagement and briefings are planned throughout September to support this.

5.7 The Gett scheme previously outlined to the ATF unfortunately cannot be continued as Gett no longer support parts of the app which would have been the basis for the staff scheme. LCY will be looking to see if other companies could offer something similar, initial searches have highlighted companies Chariot and Arriva GO as possible alternatives.

Minicab / Uber (standing agenda item)

5.8 (standing item) Latest LCACC minutes for reference can be found at link below:
<http://lcacc.org/meeting-papers-key-documents/recent-minutes-of-meetings/>

5.9 TM raised the issue of Uber's not being able to access the area to pick up residents. GW to follow up with Uber to check that the area restriction shouldn't stop residents ordering Uber taxi, just Uber's ability to wait in the residential roads to pick up prospective fares from the airport.

Action 10: GW to follow up with Uber on restrictions.

Cycling Initiatives

5.10 The dockless cycle hire initiative led by LBN and Royal Docks Team is in a process to agree a new provider. The airport has an area allocated for the bikes and awaits the appointment to be made.

5.11 The airport will work with LBN as they move into design development of new cycle and pedestrian routes through the borough. Design development of North Woolwich Road is expected to be started this year and the airport will provide input on a link between Hartmann Road and Connaught Bridge.

DLR staff trial

5.12 The airport has been working with TfL and KAD to look at providing additional DLR staff at various points around the airport. The purpose of this is to provide passengers with early advice with onward travel and/or sale of Oyster cards so as to reduce queuing in the DLR station area.

5.13 The trial will also include increasing messaging by both TfL and the airport to highlight use of contactless travel, and modifications to signage to better direct passengers from the terminal building to the DLR.

Masterplan update

5.14 RN explained that the airport is now starting to look at its long term vision for growth and development. That is achieved by publishing an updated draft Master Plan for public consultation. This is something that all airports are required to do by the DfT and keep updated on a five yearly basis. The current Master Plan was published in 2006. The link to the previous masterplan is here:

https://assets.contentful.com/ggj4kbqgcch2/GYpJEdG1KokUu8MMWcWW6/6fd47003758ffe695978fcd638b37911/London_City_Airport_Master_Plan_2006.pdf

5.15 There has been significant changes in aviation technology since the previous Master Plan, a new London Plan published which forecasts significant growth especially in East London and the airport is increasingly being used by leisure passengers in addition to the niche business use. In light of CADP approval in 2016 (which delivers Phase 2 of the 2006 Master Plan), the commitment given to update the Master Plan at the CADP Planning Inquiry and the construction commencement of CADP, now was the right time to consider updating the Master Plan to take account of the changing context.

5.16 DW asked how Brexit will be addressed in forecasting growth. RN stated that assessment of Brexit will be included and the assumptions clearly stated in the Master Plan. We are at the very early stages of this process and no timescales have been set yet for when outputs will be ready. We would expect consultation on the draft of the masterplan to be carried out in 2019 with all the stakeholders. The airport will provide updates on the process at forthcoming ATF meetings, with a particular focus on surface access issues. There will be a surface access impact assessment chapter included in the forthcoming updated Master Plan.

ACTION 11: Masterplan update added to agenda item for forthcoming ATF meetings.

6. AOB

6.1. No further issues were raised.

7. Date of next meeting

7.1 Next meeting is scheduled for Thursday 11th July 2018.

London City Airport Operational Update March 2018

1. Business and Airline update

London City Airport has published its annual passenger figures for 2017, showing that over 4.5 million passengers used the airport last year.

Strategic decisions by some of our airline partners led to slower growth than we have experienced in previous years. The uncertain economic climate and Brexit has also had an impact; however 50% more passengers now use LCY than in 2012 – that's significant growth that has been sustained during challenging economic conditions.

We are very confident about the long term prospects of London City Airport and aviation in the UK and in London and expect growth to resume in 2018.

In total 4,511,107 passengers arrived to, or departed from, London City Airport in 2017, with strong growth on specific routes including Amsterdam, which saw a 16% year-on-year increase in passengers, becoming the airport's most popular route, thanks to the return of KLM in January 2017 and increased frequencies by Flybe.

The airport's Milan Linate services also performed well, jumping from the 10th busiest route to the 5th most popular, with a 37% increase in passengers, driven by the start of services by British Airways in April, joining the existing Alitalia operations.

There was also a 3% increase in passengers on the Frankfurt route, operated by Lufthansa and British Airways, and a 4% increase for Zurich operations by British Airways and SWISS Airlines, which introduced the Bombardier C Series in August.

London City Airport's newest airline – TAP Portugal – is to launch another route from LCY. The Portuguese flag carrier touched down at LCY in October, with its new Lisbon service, and this will be followed from 25 March 2018 with a six-times-per-week service to Porto, Portugal's second largest city.

2. Customer Update

London City Airport has launched its new website. The airport's website has been completely overhauled, with a new user-friendly design and content. The improved website puts customer requirements at its heart, allowing passengers to find what they need quickly and to view it easily on desktop, tablet or mobile.

3. Development Update

London City Airport has awarded a contract to BAM Nuttall for a new 75,000 m2 concrete deck extension. The deck is an important first stage of construction, as part of the £480m City Airport Development Programme, supporting new infrastructure including aircraft stands, a parallel taxiway and a world-class passenger terminal extension.

As part of the works to clear the dock bed ahead of the piling and decking contract, an unexploded ordinance (UXO) from WW2 was discovered on 11 February. This required the implementation of a

214m cordon around the device, which resulted in the closure of the Airport and the DLR station and required the evacuation of some local residents. The airport worked very closely with the Met Police, Royal Navy divers and London Borough of Newham (LBN) to safely remove and dispose of the device. Work clearing the dock bed continues and it is possible another device could be discovered.

4. Community and Environment Update

From a community perspective, in August this year London City Airport will be launching its community fund which will provide annual contributions of £75,000 for various community projects. A board of trustees will be formed and will include the chair of the LCACC. Terms and conditions and process are being developed and will be shared.

5. Weather Disruption

During the week commencing 26 February, LCY experienced heavy snowfall and extreme weather conditions resulting from the “Beast from the East” and storm Emma.

The runway was closed on a number of occasions to allow for snow clearing and this resulted in considerable disruptions. Flights were also cancelled due to airports at the other end of the route being closed or experienced disruption. The staff and business partners at LCY did an excellent job in very difficult circumstances during this period.

TRANSPORT PROJECTS UPDATE

ELIZABETH LINE INTERCHANGE

