

REQUEST FOR PROPOSAL

Small Business CONCESSIONS OPPORTUNITY

Addendum No. 4

July 25, 2023

**Final Date for Questions and Clarifications:
Thursday, July 27, 2023 by 6:00 pm CT**

**Proposal Due Date:
Now Due:**

Monday, August 14, 2023, by 2:00 pm CT

Items	Change/Clarifications
<p>IV. Schedule Updated due date: Monday, August 14, 2023 by 2pm CT</p>	<p>IV. Schedule Revised schedule on page 8 in the Request for Proposal (RFP).</p> <p>Proposals now due: Monday, August 14, 2023 by 2pm CT.</p>
<p>Exhibit D: Pro Forma Page 39</p>	<p>Updated Exhibit D: Pro Forma Revised to Percentage of Gross Receipts.</p>
<p>Exhibit F-5: Minority/Women Business Enterprise (M/WBE) Commitment form Page 56</p>	<p>Updated F-5 Minority/Women Business Enterprise (M/WBE) Commitment form.</p>

Questions	Answers
<p>Do the Customer Satisfaction Surveys and Current Landlord Operation Reviews (both specified in the RFP instructions for Tab 2.1, Section B. Customer Experience/Operations, under Operational Overview) count towards the 60 page limit?</p>	<p>Yes</p>
<p>Do the resumes of all owners, partners, and management that will have responsibility for the DFW location(s) (specified in the RFP instructions for Tab 2.1, Section C. Employee Engagement, under Management Experience and Staffing/Training Plan, Item 4) count towards the 60 page limit?</p>	<p>Yes</p>
<p>Can you please confirm if we are supposed to use the PDF provided on the DFW Airport Concessions Solicitation website (Link: https://sites.dfwairport.com/concessions/solicitations/current/index.php) and on the Bonfire Submission Portal for the Exhibit B: Concessions Business Disclosure Form?</p>	<p>Use the PDF forms posted on the Bonfire Submission Portal and/or the Concessions Solicitation website for this Request for Proposal. https://sites.dfwairport.com/concessions/solicitations/current/index.php</p>
<p>If you are a newly formed JV that has not filed with the state of Texas yet how do fill out the first page of Exhibit B?</p>	<p>If the JV is not a corporation, it will not have corporate registration documents or information from the Secretary of State. In that event, the JV can complete the Exhibit B only with the information that it possesses.</p>
<p>Page 46 of the Schedule of Charges refers to an employee transportation charge. Is there also an additional charge for parking in the employee lot?</p>	<p>See Page 49 Section F in the Schedule of Charges - Employee Transportation Charge (ETC) with details on the fees.</p>

Questions	Answers
<p>Page 49 refers to both a CAM fee and a Gateway fee. Can you please tell me what the current fee is? Does this apply to these locations?</p>	<p>All fees related to this solicitation are stated in Attachment 2: Draft Lease.</p>
<p>Is there additional storage space available? if yes, how much? Is the rent for this space included in our proposal or is there a separate fee schedule for storage?</p>	<p>There is storage space available in Terminal B and Terminal E. This is not included. Storage rental rate is \$50.00 per square foot, per year and the tenant is responsible for constructing a chain-link fence around their leased space.</p>
<p>Who needs to be included in the financials in the proposal? Only the entities that are financially contributing to the build out or all entities included in the JV ownership?</p>	<p>The entities included in the Joint Venture, however any funds used in the project must come from SBEC certified entities only.</p>
<p>Please explain what amount you are looking for on the Percentage of Gross Receipts line of Exhibit D Pro Forma.</p>	<p>The Percentage of Gross Receipts. Please see the revised Exhibit D in Bonfire and/or DFW Concessions website. https://sites.dfwairport.com/concessions/solicitations/current/index.php</p>
<p>Will the Airport consider an extension for this project? Small businesses are new to this process and as it is an extensive feat to submit proposals in both electronic and print format an extension will encourage participation by more respondents and increase the quality of the proposal responses.</p>	<p>Yes. Proposals are now due <u>Monday, August 14, 2023 by 2pm CT.</u></p>

Questions	Answers
<p>I'm reaching out regarding ACDBE program. Is DFW affiliated with ACDBE- Airport Concession disadvantage business enterprise program? I've searched the website and only located information regardless SBEC & M/WBE.</p>	<p>Yes, DFW International has an ACDBE program. Please see the link below: DFW International Airport Official Website (dfwairport.com).</p>
<p>My services are in vending machines, with products in baby essentials, cosmetic essentials food and beverages etc. Is there a need for these products at DFW airport? If so could you please provide the correct information needed for next steps?</p>	<p>The next step if you are not currently certified is to receive your ACDBE certification from North Central Texas Regional Certification Agency (NCTRCA). You can find NCTRCA's process at the following link: https://nctrca.org/.</p>
<p>Do respondents that are SBEC certified need to prepare a response to Exhibit F-3 Good Faith Effort Plan?</p>	<p>In order to comply with the bid/proposal requirements of the solicitation and the M/WBE Program Policy and Administrative Procedures, a Contractor must either meet the contract specific goal or demonstrate that the Contractor has made sufficient good faith efforts to meet the Contract Specific Goal.</p> <p>If the Contractor will not meet the M/WBE goal, it shall nevertheless be eligible for award of the Contract if it can demonstrate to BDDD that it has made good faith efforts to meet the goal. This good faith effort documentation must be submitted with the Contractor's bid or proposal.</p> <p>This is for the M/WBE portion of the solicitation. There is no Good Faith Effort for SBECs.</p>