



Bonfire Frequently Asked Questions (FAQ)



<https://www.dfwairport.com/business/opportunities/concessions/>



2400 Aviation Dr., DFW Airport, TX 75261

Electronic Submittal Platform - Getting Started

What is the electronic submittal platform?

Dallas Fort Worth International Airport has partnered with EUNA Solutions, aka Bonfire Interactive, to create a procurement portal that will allow vendors to view business opportunities and submit provider response packages digitally.



How can vendors request access to the Bonfire portal?

Vendors are requested to visit the Dallas Fort Worth International Airport's Procurement Portal (<https://dfwairport.bonfirehub.com/>) and follow the link to the Bonfire vendor registration page (top right corner) to register your company. Google Chrome is the recommended browser for accessing the Bonfire portal.

Log In

Register

Registering with the Bonfire Portal

Are there instructions to show me how to register as a vendor with Bonfire?

Yes. Step-by-step written instructions are available through the Bonfire website at: Bonfire Vendor Support (<https://eunasolutions.com/support/bonfire/>).

Are the Bonfire accounts based on the firm, or is it an individual account? Is registration limited to one person/email per firm or may a firm have multiple accounts?

Each vendor on Bonfire has a unique portal – the online place to find and interact with all open bid or projects. From this portal, you can register as a vendor, view open projects and details, and create a submission for a project.

Register

Hide

 **Register as a Vendor**

Organization Name

First Name

Last Name

Email

Email (Again)

Create account »

 **Need Help?**

[Contact Euna Procurement Support here »](#)

Finding Opportunities in Bonfire

How do I look for opportunities in Bonfire?

All opportunities will be posted to the Dallas Fort Worth International Airport’s Procurement Portal (<https://dfwairport.bonfirehub.com/>). You can log into the Bonfire Procurement Portal to view opportunities listed on the “Open Public Opportunities” tab. On the Open Public Opportunities tab, you can sort the list of opportunities by Department to show opportunities for Concessions, Parking, Customer Experience and more. You can also use the search bar to type a specific opportunity of interest.

How do I view the opportunity of interest in Bonfire?

Once you find the opportunity of interest, click on View Opportunity to learn more.

Procurement Portal
Dallas Fort Worth International Airport

DFW

Department: All

Open Public OpportunitiesPast Public OpportunitiesMy Opportunities

Search

Status	Ref. #	Project	Department	Close Date	Days Left	Action
OPEN	RFP121125	Multi Terminal Concessions Opportunity	Concessions Department	Feb 2nd 2026, 2:00 PM CST	41	View Opportunity
		Janitor		Jan 27th 2026		View Opportunity

View Opportunity

Responding to Opportunities in Bonfire

How do I ask a question about one of the opportunities shown in Bonfire?

Questions about a particular project must be submitted using the Bonfire system using the “Ask A Question” button under the project details or on the “Messages” under the Public Q&A. All questions related to any opportunity must be submitted through Bonfire and will not be accepted through other channels. The Q&A section will list a deadline date, and questions will not be accepted after the deadline.

Questions Due Date: Jan 12th 2026, 2:00 PM CST

Ask a question

Messages

Public Notices (0)

Public Q&A (69)

Search

Status

Search...

All

+ Ask A Question

Where will I find the questions and answers for the project?

The relevant questions and answers listed in the Messages tab under the Public Q&A.

Where can I look for an Addendum for a project?

Addenda can be viewed on the Messages section under the Public Notices tab.

Bonfire shows an option for “intent to bid”. What does this mean?

In Bonfire, “Intent to bid” is the mechanism used by a vendor to indicate that it is planning to submit a response to a project opportunity. Vendors that answer “yes” to the intent to bid question will then be able to prepare a submission in Bonfire.

If a vendor views a project opportunity, but decides not to submit a response, the vendor may answer “no” to the intent to bid question. Vendors are requested to provide a brief explanation of why they do not intend to submit a response. Vendors that answer “no” will not be able to prepare a submission for this project in Bonfire.

May only one person in the firm be linked to the Intent to Bid and the submittal?

The person who certifies the Intent to Bid must be the same person who completes the submittal. If John from firm A certifies the Intent to Bid, but Sally in firm A wants to complete the submittal, then Sally will need to submit her own Intent to Bid to proceed with submittal.

How do I indicate my intent to Bid on an opportunity in Bonfire?

Log into the Bonfire Portal and click on a project opportunity. Then navigate to the Submission heading near the bottom of the page. Instructions for answering the vendor question for intent to bid can be found by searching “intent to bid” at: Bonfire Vendor Support (gobonfire.com).

May I change my mind on the intent to Bid?

Yes, if you have already submitted your Intent to Bid but you no longer wish to submit a proposal, you may go back to the opportunity page and change your answer from Yes to No or vice versa. **Note:** *you will not be able to change your answer if the Intent to Bid deadline has passed.*

How do I submit a response to compete for an opportunity in Bonfire?

You must use the Bonfire Portal to submit your response for a project opportunity. Log into Bonfire and click on a project to view the details for responding to that opportunity. You must answer “yes” to the intent to bid question before you can begin preparing your submission. The Request for Proposals (RFP) posted in the solicitation contains the details related to the submittal for the contract.

Once a response is submitted, who will receive emails from Bonfire?

Public notices for the project will be sent to all email addresses that submitted “yes” on the Intent to Bid. However, private notices for the project will be sent to the email address used to submit the response. A “Best Practice” may be to use a general email account that is accessible to a few select individuals to submit the response, so that all notifications may be viewed by those individuals.

Vendors should check the submitter's inbox regularly for notices from Bonfire.

Note: *some firm's email security features may send these types of emails to a junk/trash/spam/clutter email folder.*

What format do I need to use for documents I am submitting with my response?

In the Supporting Documentation section of the project, the documents needed to complete your submittal are listed.

In the Requested Information Section, you will see where the documents can be submitted with necessary requirements. The "Type" column shows the required format for that file. Bonfire will not let you complete your submittal if a file is not in the correct format. All the required documents must be uploaded into Bonfire before the date/time of closing in the Request for Proposals or the submittal will not be considered complete in Bonfire and will not be evaluated.

Note: Download all files will download all files in a .zip file. Please make sure you have the appropriate software to unzip the file.

Download All Files

Portal Submissions

John M.

Supporting Documentation:

Download All Files

Search

File	Type	Description	Date Created	Actions
Attachment 1 Package Goals, Location Information, and Proposed Percentage Rent.pdf	Documentation	Attachment 1 Package Goals, Location Information, and Proposed Read more...	Dec 16th 2025, 2:45 PM CST	Download
Attachment 2 Sales Expectation Information.pdf	Documentation	ATTACHMENT 2: SALES EXPECTATION INFORMATION	Dec 8th 2025, 9:46 AM CST	Download
Attachment 3 Draft Concessions Lease Agreement.pdf	Documentation	Attachment 3 - Draft Concessions Lease Agreement	Nov 24th 2025, 1:44 PM CST	Download
Attachment 4 Glossary of Terms.pdf	Documentation	Attachment 4_Glossary of Terms	Dec 10th 2025, 4:17 PM CST	Download
Attachment 5 Proposal Disclaimers.pdf	Documentation	Attachment 5_Proposal Disclaimers	Dec 10th 2025, 4:12 PM CST	Download
Attachment 7 Frictionless CX Journey.pdf	Documentation	Attachment 7 Frictionless Customer Experience Journey	Dec 1st 2025, 11:37 AM CST	Download
Attachment 8 DFW Demographics by Terminal and by Quarter.pdf	Documentation	Attachment 8 DFW Demographics and Enplanement Data	Nov 25th 2025, 9:18 AM CST	Download

Download

Reviewing, Revising, or Withdrawing a Submission in Bonfire

How do I review the files that were uploaded as part of my submission?

If you want to review the files that you uploaded as part of your submission, you may use Bonfire to navigate to the Submissions page and then use the download button for the document that you want to review.

Can I withdraw a response that I have submitted?

Yes. If you have changed your mind about submitting a response or need to revise your response you may withdraw the response, so long as the deadline has not passed.

Can I make revisions after I have submitted my response in Bonfire?

Yes. If you have already submitted your response in Bonfire, you can “unsubmit” the response, make revisions, and then resubmit the updated response in Bonfire. Remember, that the updated response must be submitted in Bonfire prior to the deadline.

Questions Regarding the Electronic Submittal Process

Vendors unfamiliar with the process are encouraged to prepare and upload their submittal at least a day before the submittal deadline so they have time to reach out the Bonfire Support team to address any issues.

Who should I contact if I have questions about the electronic submittal process?

Questions about a particular opportunity must be submitted using the Bonfire system using the “Ask A Question” button prior to the question deadline.

Questions Regarding the Electronic Submittal Process

Who should I contact if I have questions about using Bonfire?

Vendors may ask questions while using Bonfire by clicking on the “Help ?” button at the lower left corner of the screen. The Bonfire Support team will respond to the question.

Are there any additional resources available?

Bonfire has User Guides and Frequently Asked Questions that vendors can access through the Bonfire support webpage at: Bonfire Vendor Support (<https://eunasolutions.com/support/bonfire/>).