

Supplier Registration Guide



Suppliers will go to DFW Hub (formerly Bonfire)
<https://dfwairport.bonfirehub.com/portal/?tab=openOpportunities>.

There suppliers will view and submit to open solicitations by registering on the platform.

The screenshot displays the DFW Procurement Portal interface. At the top left is the DFW logo and the word 'Portal'. At the top right are 'Log In' and 'Register' buttons. The main content area is titled 'Procurement Portal Dallas Fort Worth International Airport'. Below the title is a 'Department' dropdown menu set to 'All'. There are two tabs: 'Open Public Opportunities' (selected) and 'Past Public Opportunities'. A search bar is located to the right of the tabs. Below the search bar is a table with the following columns: Status, Ref. #, Project, Department, Close Date, Days Left, and Action. The table contains five rows of open opportunities. A red arrow points to the 'Register' button, and another red arrow points to the 'View Opportunity' button for the first row.

Status	Ref. #	Project	Department	Close Date	Days Left	Action
OPEN	PA2073	Reverse Auction: PA2073 Retail Electricity Supply	Procurement and Materials Management	Apr 9th 2026, 2:00 PM CDT	2	View Opportunity
OPEN	DFW17188	APC Power Module	Energy Transportation Asset Mgmt	Apr 13th 2026, 2:00 PM CDT	6	View Opportunity
OPEN	RF11	Request for Information for Consulting Services for Airport Parking and Transportation Industry.	Parking	Apr 16th 2026, 2:00 PM CDT	9	View Opportunity
OPEN	PA2088	Compactor Container Repair Service	Environmental Affairs	Apr 20th 2026, 2:00 PM CDT	13	View Opportunity
OPEN	PA2114	Obsolete Sodium-Filled High-Bay Lighting at Energy Plaza	Energy Transportation Asset Mgmt	Apr 28th 2026, 2:00 PM CDT	21	View Opportunity

Complete the initial information and click **Create account**. A confirmation will pop afterwards.

Register Hide

Register as a Vendor


Organization Name

First Name **Last Name**

Email **Email (Again)**

←

Need Help?
[Contact Euna Procurement Support here »](#)



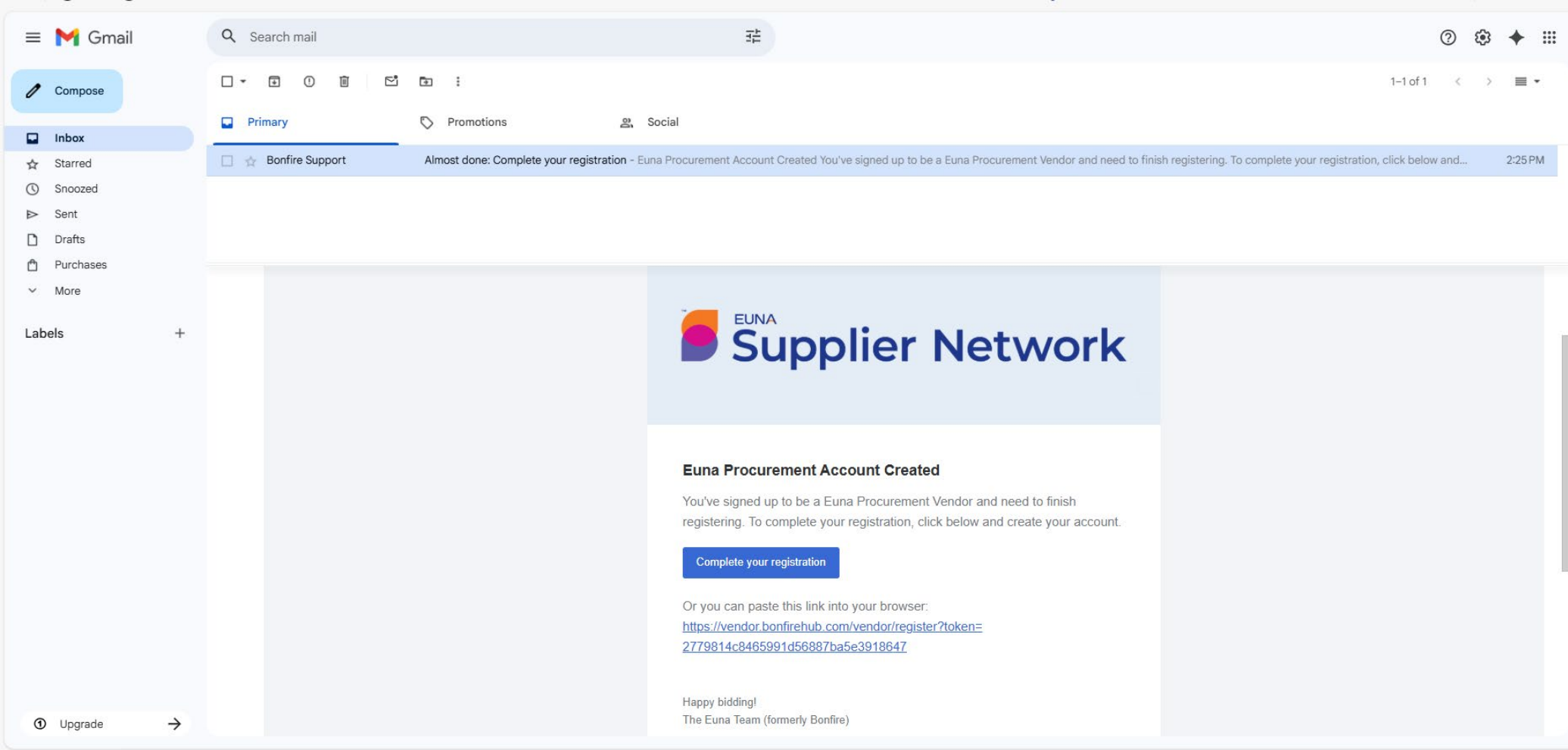
Success!

You'll receive an email with further instructions.

Have a question or need help using Euna Procurement? Email us at support.bonfire@eunasolutions.com

[« Back to Login](#) [Contact tech support »](#)

Suppliers will receive an email to finish registration. Click the **Complete your registration** link.



Supplier is instructed to create a password for the profile. Click **Continue**.

*Password requirements:

- Minimum of 10 characters
- Mixture of uppercase and lowercase letters, special characters, and numbers.

Complete Account Setup

✉ bonfiretester80@gmail.com

First Name * **Last Name ***

Password *

Confirm Password *

[Continue](#)

Supplier will create a Euna Global profile and will either join your organizations already created network or set your company up.

*NOTE: If your organization has a vendor admin that has enabled domain matching you will be able to find the organization from the dropdown list.

The screenshot shows the Euna Supplier Network interface. At the top left is the 'EUNA Supplier Network' logo. At the top right, there is a language dropdown menu set to 'English', a 'Support' link, and a blue 'Log Out' button. The main content area is titled 'Join or create your company account' and includes the following elements:

- A sub-header: 'Join or create your company account'
- Instructional text: 'Check if your company already exists in our network. You can join an existing company or create a new one if needed.'
- A section titled 'Email domain matches' with a dropdown menu.
- A link: '[Learn more about joining a company](#)'
- A link: '[View email domain matches](#)'
- A grey button: 'Join company'
- A section titled 'Didn't find your company? Use the button below to create it'
- A blue button: 'Create my company'

In the bottom left corner, there is a blue circular help icon with a white question mark and a small white circle containing the number '2'.

Fill in organization information and click **Save and Next**.

Eng

Business Information Plans Build Plan Checkout

① — ② — ③ — ④

Business Information

This will help agencies find you and learn more about your business.

You can always change your answers later.

Business Name *

Business Description *

Supplier has the option to select either a free or paid profile. Click **Save and Next**.

*NOTE: DFW does not require a paid profile to submit to open solicitations.

Business Information Plans Build Plan Checkout

✓ — ② — ③ — ④

Free

\$0

Find and bid on open government opportunities, for free.

- ✓ Bid matches from registered agencies
- ✓ Unlimited team members

Pro

Starting at \$5/month
Billed annually

Find more of the right bids before your competitors do.

Everything in Free, plus:

- ✓ Tailored bid recommendations from up to 2000+ agencies
- ✓ Powerful bid searching
- ✓ Up to \$8B+ additional bid opportunities annually

Select recommendations on area of interest for solicitation notifications. Supplier can select by Country or by State. Click **Save and Next**.

*NOTE: When selecting by State there is an ability to drill down by region and county.

Er

Business Information Plans Service Region

✓ — ✓ — 3

Sales Territory

Select and add the regions/states/counties you provide services in. Your selections will impact the recommendations you receive from us and will help agencies find your business in our system.

Country

Select a country you service. If you service the entire country add it to your cart.

United States

State/Province

Select a state/province you service. If you service the entire state/province add it to your cart.

South Dakota

Your Summary

Your Summary is empty at this time. Select your location and region to add to summary.

Supplier will select keywords and commodity codes. Click **Go to Dashboard**.

English

Recommendation Settings

This helps agencies find and invite you to projects. Think of it as a way to tell them what goods/services you provide. For subscribers, this impacts the daily recommendations you receive.

Keywords

Included Excluded

Type and add keywords [Add Keyword](#)

Construction

Commodity Codes

Suggested Explore More My Selections

Code Set

NAICS

- Nonresidential Building Construction (23.6.2)
- Industrial Building Construction (23.6.2.1)
- Industrial Building Construction (23.6.2.1.0)
- Commercial and Institutional Building Construction (23.6.2.2)
- Commercial and Institutional Building Construction (23.6.2.2.0)

[Go to Dashboard](#)

Supplier is now required to enter DFW's required profile fields for a DFW supplier profile. Checkbox the Privacy Policy. Click **Save and continue to Step 2**.

Portal Submissions

Registration

In addition to creating your account, you need to provide the following information. Please complete all of the steps below.

- Step 1: Account Confirmation
Your account with the email address bonfiretester80@gmail.com has been confirmed!
- Step 2: Account Information
Bonfire's Privacy Policy and Terms of Service were updated on Sep 8, 2020.
 I accept the [Privacy Policy](#) and [Vendor and Submission Portal Terms of Service](#).
- Step 3: Commodity Codes
- Registration Complete

[Save and continue to Step 2: Account Information »](#)


Information from your Global profile will populate and only the additional DFW required fields will need to be entered.

*NOTE: State will need to be reentered.

Portal Submissions

Step 1: Account Confirmation
Step 2: Account Information
Step 3: Commodity Codes
Registration Complete

All information that you need to provide has been filled in. You can make additional changes to this information below. Fields that are required are denoted with a red asterisk (*).

Profile 

Vendor Name*	Address Line 1*	Address Line 2
Test Vendor 80	1234 Rainbow Lane	
Contact First Name	Contact Last Name	Address Line 3
John	Smith	
Contact Email	City*	State / Province*
bonfirester80@gmail.com	Elk	South Dakota
Phone Number	Postal / Zip Code*	Country*
777-555-0000	12345	US
		Specific Country*
DBA Name	Federal Taxpayer ID*	Contact Title
Business Classification	County*	Certificate Number
Certifying Agency	Certification Expiration Date	

Save

After all areas are complete. Click **Continue to registration complete.**

Submissions

Step 1: Account Confirmation

Step 2: Account Information

Step 3: Commodity Codes

Registration Complete

Commodity Codes help match you to future bid opportunities in your Service Region, with Dallas Fort Worth International Airport and other organizations. You can always go back and change them later. You must select at least one Commodity Code.

23621 x 23622 x 423390 x 42381 x

Code Set: US_NAICS_2022 Code: Keyword: Q Reset

Code	Title	Description	Add
11 ↓	Agriculture, Forestry, Fishing and Hunting		+
21 ↓	Mining, Quarrying, and Oil and Gas Extrac...		+
22 ↓	Utilities		+
23 ↓	Construction		+
31 ↓	Manufacturing		+

Service Regions

Your settings are on Euna Supplier Network
To set your service regions, navigate to Euna Supplier Network (opens in a new tab)

Take me to Euna Supplier Network

Continue to registration complete

Registration is complete and click on **Continue to Bonfire** to respond to open solicitations.

Portal Submissions


In addition to creating your account, you need to provide the following information. Please complete all of the steps below.

- ✔ Step 1: Account Confirmation
- ✔ Step 2: Account Information
- ✔ Step 3: Commodity Codes
- ✔ Registration Complete

✔ **Success!**
You have completed all of the requirements to register your Vendor account for Test Vendor 80 at Dallas Fort Worth International Airport.

You can access Bid Opportunities on the [Portal](#) or by clicking [here](#).

[Continue to Bonfire »](#)



Thank you