

Project Consultation Overview

HR teams can feel over-extended when managing numerous initiatives alongside their daily responsibilities. Our expert team is here to help support your HR and payroll-related projects. We deliver custom recommendations to your organization with flexible service models that can accommodate mid- to long-term assignments.



HR ADMINISTRATION AND OPERATIONS

- Employee handbook development and/or review (for single and multi-state organizations)
- Policy support, review, and development
- HRIS system selection and implementation / PEO extraction
- Leave of absence
- HR assessments
- Job description review and deployment
- Job classification analysis

PAYROLL, TAX, AND COMPLIANCE

- EEO-1 and CA pay data reporting and filing
- State and local tax registration
- New state opening guides

INTERIM SUPPORT

(Six month minimum)

Is your organization in need of comprehensive support in the short term? Our team of experts can step in to support your HR, payroll, or leave administration for a minimum of six months.

These services are available to businesses with five or more U.S. employees. Pricing varies depending on complexity and scope of work. Consultants are available on an hourly or retainer basis.



Looking for additional HR support?

Our expert team is here to help streamline processes and provide added support to your team. Contact us to learn more about our additional services including Leave Administration, Payroll Administration, HR Administration, Systems Support and Benefit Billing Reconciliation.

Talk to an expert →