

Summary

This practice note explains:

- The process for release of a bond on delisting
- The process for replacement of a bond

Relevant Listing Rules

- NZX Main Board and Debt Market: 5.6.2
- NZAX: 2.6.2
(together the **Listing Rules**)

Issuers listed on NZX's markets are required to have a bond with NZX. This bond can be provided either as a bank bond or a cash bond. Issuers can use this practice note to guide them through the process of releasing or replacing a bond held by NZX.

Information to provide to NZX to release a bond where if an issuer is delisting

If an issuer is **delisting** from a market operated by NZX, NZX will no longer require a bond.

To request release of a bond, please email NZX Regulation (**NZXR**) at regulation@nzx.com, and provide the following information:

- a brief summary of why the issuer seeks release of its bond
- details of the current bond NZX holds for the issuer
- confirmation that all NZX fees have been paid and the date(s) of payment
- if requesting release of a bank bond, details of a contact person at the issuing bank who NZX will return the current bank bond to. Please include the person's email address and an address to which the bank bond and release letter can be couriered
- if requesting release of a cash bond, attaching a deposit slip (or similar) for the bank account NZX should pay the cash bond into

NZX will release the bond when the issuer has been formally delisted and all fees have been paid to NZX.

Information to provide to NZX to replace a bond held by NZX

An issuer may wish to replace its bond if it is changing banks, or replace its current cash bond with a bank bond or vice versa.

To request to replace a bond, please email NZXR at regulation@nzx.com, and provide the following information:

- a brief summary of why the issuer seeks to replace its bond
- details of the current bond NZX holds for the issuer and what will replace the bond



- if providing a new bank bond to NZX, confirmation of the date that an original, executed bond, in NZX's template form, was posted to NZXR

The NZX template bank bond form can be found [here](#)

- if providing a new cash bond to NZX, the date the amount was deposited with NZX, the reference for the deposit, and attaching an executed specific security deed in NZX's template form

The NZX template specific security deed form can be found [here](#)

- if requesting release of a bank bond, details of a contact person at the issuing bank, who NZX will return the current bank bond to. Please include the person's email address and an address to which the bank bond and release letter can be couriered
- if requesting release of a cash bond, attaching a deposit slip (or similar) for the bank account NZX should pay the cash bond into

The bond will not be released until the new bond has been received by NZX.

Information to provide to NZX when an issuer is migrating to a different NZX market

If an issuer is migrating to a different market operated by NZX, it will need to update its current bond as a part of the listing application. The same information will need to be provided to NZXR as is required when replacing a bond, as outlined above. This information should be provided as a part of the listing application.

The [NZX Fee Schedule](#) sets out the applicable bank bond for each market operated by NZX.

What happens once NZXR receives all the required information?

On receipt of all required information, including original documents, NZXR will begin its internal process to release the current bond. NZXR will confirm to the issuer by email once it has received all information it requires.

If releasing or replacing a bank bond, NZXR will send the released bank bond to the contact person at the issuing bank and confirm to the bank that it has been released from liability under the bank bond. The issuer will be copied on this correspondence.

NZXR will confirm to an issuer by email once the bond release or replacement process has been completed.

Practice Notes are not intended to be a definitive statement of the application of the rules in every situation and are only a guide to NZXR's policy and practice. This Practice Note does not limit NZXR's discretion under the rules. NZX takes no responsibility for any error contained in the Practice Note. NZXR may replace Practice Notes at any time.