



## Clearing and Settlement Settlement Instructions

### ENERGY CLEARING HOUSE LTD SETTLEMENT INSTRUCTIONS:

The Energy Clearing House Ltd holds its transactional banking arrangements at ANZ, Wellington branch.

#### For Settlement Payments Only:

#### Energy Clearing House Ltd – Settlement

##### Bank Branch Account Suffix

01-0505-0421345-000

SWIFT Code: ANZBNZ22

As per **Clause 14.31 of Part 14**, all invoice payments must be paid into the Clearing Managers Settlement account in “cleared funds” by 1pm on settlement day.

### PAYMENT FROM YOUR PRUDENTIAL SECURITY ACCOUNT:

As a participant you can make a payment towards the amount you are due to pay on settlement day from your prudential account, providing sufficient security will remain as per **clause 14.32 of Part 14**. To enable the clearing manager to transfer funds on settlement day from your prudential account:

1. Instruct the clearing manager by email, [cm@nzx.com](mailto:cm@nzx.com) at least **two full business days** in advance of settlement day. The email must be from a participant representative who is detailed as holding the financial authority on the participant

contact details form held by the clearing manager.

2. In the email state the amount you would like the clearing manager to transfer. The amount may be a part payment.

3. Check you have received a confirmation email from the clearing manager within one business day.

### PAYMENT TO YOUR PRUDENTIAL SECURITY ACCOUNT:

To request payment to your prudential account, again you need to email the clearing manager **two full business days** in advance of settlement day. As per **clause 14.34 of Part 14**.

Settlement payments to your prudential account will be considered a prudential cash deposit. All cash deposits must be covered by a personal property security agreement (PPSA) in order to be valid security.

### MAKING A PREPAYMENT FOR ELECTRICITY NOT YET CONSUMED:

Participants can make a prepayment for energy before it is consumed. Prepayments further than the exit period into the future will not be credited towards prudential security as per Schedule 14A.1 clause 6(b). Prepayments must be made **before the electricity is consumed**.

To make a prepayment a participant must follow these steps:

1. Deposit the money in the clearing manager’s operating account (the account used for settlement).

2. Inform the clearing manager by email, [cm@nzx.com](mailto:cm@nzx.com) of:

- a) The amount you have deposited.
- b) The billing period or part of billing period that has not yet been consumed, that is being prepaid. You may make a prepayment for more than one billing period at one time by informing the clearing

manager of the amount to be applied to each billing period.

- c) Instruct the clearing manager to either:
- return any remainder to you upon settlement of that billing period, or
  - retain any remainder to be used as a prepayment for the next billing period.

3. Check you receive an email acknowledgement from the clearing manager.

4. During the first few days of each month, a bank statement will be sent by email. This will be a summary of any prepayments deposited, retained, used or returned in the previous month.

5. Check that the prepayment is included on the statement for the prepaid consumption period (the statement is in the invoice bundle). Unused prepayments (which are not to be retained for a future month) will be returned as a payment on settlement day. These amounts will be shown on the settlement statement for that month.

### Definition of “cleared funds”

“on any business day, funds which are immediately available for disbursement on that day”.

To adhere to this, funds must be made by method of ‘same day cleared funds,’ this will usually require participants to arrange a “same day cleared payment” from their bank.

This can take some hours to process through the banking system.

### Definition of “cash deposit”

“the cash deposited in cleared funds by a payer in accordance of **Schedule 14A.1 of Part 14**”

(Includes interest accrued).

### Same Day Cleared Payment Instructions

The clearing manager’s bank, ANZ, specifically advises that same day cleared payment instructions should not include fax confirmation, field 23E. If this field is included, the receipt of your payment into the clearing manager’s operating account may be delayed.

If you require any further information regarding settlement instructions or any other invoice amounts please email [cm@nzx.com](mailto:cm@nzx.com)