**YOP Graduation Meeting Insert Academy Name**

**Date:** Click to Insert Date

***Suggested Attendees:*** *Principal, Assistant Principal, Academy Director, District Representative, Advisory Board Member, Career Teacher, Core Teacher, NAF Portfolio Manager, & NAF Staff*

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| **Agenda** |
| 3min. | **Welcome & Agenda Review** * Introductions & Reflections
* NAF Design Overview
* Academy Quality Process: YOP Assessment Review
* Next Steps
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| 10 min. | **Introductions*** Name and Role

**Reflections:*** Clarify your vision for the pathway.
* Reflect on a highlight or challenge you experienced during the YOP process and how you resolved it.
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| 2 min. | **NAF Design Overview*** NAF Design elements and essential practices.
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| 45 min. | **Academy Quality Process: Review YOP Assessment Results –** [**Live in ASH**](https://ash.naf.org/public/quality-center.assessment/select-assessment)* Member of the Academy Design Team discusses the evidence for each NAF standard, describes academy practices, and identifies areas for improvement to receive associated support and resources.
* PM identifies strategic actions requiring clarification before finalizing the score.

*Note: A final score of 15 or above confirms eligibility to join the academy network.* |
| 15 min. | **Next Steps*** Celebrate! Consider planning an official academy launch event:
* Banner hanging ceremony or ribbon cutting
* Host a new student orientation before school starts
* Prepare a press release to announce the academy opening
* Schedule a strategic planning meeting at the start of the new school year:
* Use graduation recommendations to update and operationalize the academy design plan
* Identify growth areas and update your Action Plan with goals and strategic actions
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Notes – Ideas – Action Items

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