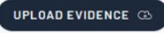



Evidence Checklist: The checklist assists academies in completing the Fast Track Assessment by guiding them to gather the necessary evidence to validate the accomplishment of strategic actions. *Note:* The academy design team will review uncompleted strategic actions to confirm understanding and commitment for implementation once the academy launches.

- Review: [NAF Academy Standards](#)

Evidence Collection & Upload: Follow these steps to collect and upload evidence for the Fast Track Assessment.

1. Use the evidence checklist as a guide to download templates and supporting documents.
2. Upload electronic evidence directly into the online Fast Track Assessment.
3. Ensure all evidence is uploaded no later than two weeks before the graduation meeting.
4. Click on the  icon next to each strategic action to upload evidence OR use the  icon to add a note.

Note: No additional evidence is necessary if the academy uploads a completed evidence template.

Evidence Progress Tracking: Use the checkboxes to monitor your progress in collecting evidence for each strategic action.

Academy Name:		Review Date:		
Strategic Actions		Recommended Evidence or Practices	Resource/Support	Evidence Uploaded
Element 1: Academy Development & Structure	1.1.a <i>Enrollment</i>	Provide a link to district policy or an academy application/brochure describing an open choice enrollment process.	Add the district URL in the Notes section Brochure Template	<input type="checkbox"/>
	1.1.b <i>Academy Recruitment</i>	Provide academy enrollment for each operating grade.	Academy Enrollment Template	<input type="checkbox"/>
	1.2.a <i>Personalized Learning Environment</i>	Provide examples of how the academy fosters a personalized learning environment.	Personalized Learning Environment Template	<input type="checkbox"/>
	1.3.a <i>Data Collection & Review</i>	Provide examples of how the academy collects, analyzes, and reports academy data to inform academy practices.	Data Review Process Template	<input type="checkbox"/>
	1.3.b <i>Action Planning</i>	Provide an action plan with goals and strategic actions or a link to the district action plan for continuous academy development.	Add the link to the Action Plan home page in Notes section or Action Plan Template	<input type="checkbox"/>
	1.4.a <i>Academy Leadership</i>	Provide the names and roles of staff responsible for managing the academy program.	Team Roster Template	<input type="checkbox"/>
	1.4.b <i>Academy Leadership</i>	Provide the names and roles of staff who support college and career readiness activities.	If applicable, refer to evidence provided for 1.4.a	<input type="checkbox"/>
	1.4.c <i>Academy Ambassadors</i>	Provide example(s) of how academy leaders share college and career readiness best practices.	Ambassadors' Template	<input type="checkbox"/>
	1.5.a <i>Academy Team Collaboration</i>	Provide a schedule of common planning for more than three academy team members or an agenda from the academy team's most recent collaborative planning session.	Meeting Agenda Template	<input type="checkbox"/>
	1.5.b <i>Professional Learning</i>	Provide a list of professional learning events such as NAF Next or other CTE professional learning sessions.	Professional Learning Template	<input type="checkbox"/>

Strategic Actions	Recommended Evidence or Practices	Resource/Support	Evidence Uploaded	
Element 2: Advisory Board	2.1.a <i>Membership</i>	Provide advisory board roster with roles and responsibilities.	AB Roster Template AB Development Plan	<input type="checkbox"/>
	2.1.b <i>Planning and By-laws</i>	Provide a current annual strategic plan and current by-laws.	AB Strategic Plan Template AB By-laws Template	<input type="checkbox"/>
	2.2.a <i>Support for Learning</i>	Provide examples of how the advisory board supports student learning.	AB Support for Learning Template	<input type="checkbox"/>
	2.3.a <i>Support for Sustainability</i>	Provide examples of how the advisory board promotes the academy in alignment with workforce development needs.	AB Activities Template	<input type="checkbox"/>
Element 3: Program of Study	3.1.a <i>Program of Study</i>	Provide the academy's career-connected Program of Study.	Program of Study Template	<input type="checkbox"/>
	3.1.b <i>Authentic Projects</i>	Provide the academy's plan for integrating authentic project learning experiences.	Authentic Project Learning Template	<input type="checkbox"/>
	3.2.a <i>College Readiness</i>	Provide academy's college & career readiness activities that build students' college knowledge.	College & Career Readiness Template	<input type="checkbox"/>
	3.2.b <i>Postsecondary Options</i>	Provide academy's advanced academics and postsecondary education options such as dual enrollment, industry certifications, and Advanced Placement.	Advanced & Postsecondary Template	<input type="checkbox"/>
	3.2.c <i>NAFTrack Certification</i>	Provide a letter of support from the district or school leader detailing support for NTC if a NAF membership agreement is unavailable.		<input type="checkbox"/>
Element 4: Work-Based Learning	4.1.a <i>Work-Based Learning Continuum</i>	Provide the work-based learning calendar for each operating grade in the academy.	WBL Plan & Calendar Template WBL Activity Definitions	<input type="checkbox"/>
	4.1.b <i>Work-Based Learning Program</i>	Provide example(s) of how academy supports students for each checked selection. Example: Notes/reports from school/district generated student check-in forms.	Overview of 3 Outcomes of ODWBL	<input type="checkbox"/>
	4.1.c <i>Student Voice</i>	Provide the process the academy will use to collect student input to guide work-based learning program planning. Example tools: NAF WBL Reflection Form, NAF Student Survey.	WBL Reflection Form Questions	<input type="checkbox"/>
	4.2.a <i>WBL Tracking</i>	Provide evidence that supports at least 15% of graduating seniors completing a career preparation experience.	ODWBL Overview WBL Participation Tracker & Reflection Form Overview	<input type="checkbox"/>
	4.2.b <i>Internships</i>	Provide a list of academy internships detailing at least 20% of graduating seniors completing an internship.	Prepare for Internships	<input type="checkbox"/>
	4.2.c <i>WBL Participation & Equity</i>	No Evidence Required (unscored) Consult PM to support validation meeting discussion and commitment to implementing the strategic action.	N/A	<input type="checkbox"/>
	4.2.d <i>WBL Participation & Equity</i>	No Evidence Required (unscored) Consult PM to support validation meeting discussion and commitment to implementing the strategic action.	N/A	<input type="checkbox"/>