

# The WBL Tracker & The Academy Assessment 2025 - 2026



Starting in the 2025-2026 school year, the Academy Assessment will begin scoring components that were previously unscored. These additions will evaluate Work-Based Learning (WBL) data from the 2024-2025 school year, covering the full WBL continuum – not just Career Preparation.

While the Academy Assessment evaluates all aspects of an academy's work, this document focuses specifically on Work-Based Learning (WBL), particularly sections 3.2 and 4.2. The assessment is looking for full student participation by analyzing unique student engagement in WBL activities.

To accurately reflect participation, data must be entered into NAF's tracking systems (NAFTrack Educators or the WBL Participation Tracker). External documents, such as spreadsheets, cannot be uploaded as evidence.



## What's Changing

**New Scored Components** - Items that were previously unscored will now impact assessment results.

**WBL Data Evaluation** - Tracking will cover the entire WBL continuum (Career Awareness, Career Exploration, & Career Preparation).

**Data Must Be in NAF Systems** - Only entries in NAFTrack Educators or the WBL Participation Tracker will be counted.



## Important Deadlines

### July 31, 2025

- Last day to enter Career Awareness and Career Exploration data from the 2024-2025 SY into the WBL Tracker

### October 24, 2025

- Last day to enter Career Preparation experiences into NAFTrack Educators



**No Late Entries Allowed** - Data cannot be entered after these deadlines

## Where to Enter Data



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## Academy Assessment Requirements

### 3.2c - NAFTrack Certification Requirements

*2025 Seniors must:*

- Complete a Program of Study
- Complete one WBL activity from the Career Awareness OR Career Exploration phase
- Complete one WBL activity from the Career Preparation phase
- Have a Future Ready Skills Assessment completed by a supervisor

### 4.2b - WBL Participation Requirement ⚡

*All academy students must:*

- Complete one WBL activity from any phase of the WBL continuum during the 2024-2025 SY

★ The school year is between August 1, 2024 through July 31, 2025. The end date of the activity should be between these dates.

### 4.2c - Career Preparation Requirement 🎯

*2025 Seniors must:*

- Compete a Career Preparation activity
  - Internship
  - Clinical Experience
  - Mentored Industry Project
  - Apprenticeship/Youth Apprenticeship

★ Can take place at any point while in the academy

★ Completion means:

- End Date is in the past
- Supervisor completed the Future Ready Skills Assessment
- Information is recorded in NAFTrack Educators

### 4.2d - Multi-Phase WBL Requirement 🎯 ⚡

*2025 Seniors must:*

- Compete two WBL activities from two different phases of the continuum

★ Can take place at any point while in the academy

★ Can be used to meet threshold requirements instead of 4.2.c

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## ? Frequently Asked Questions

### What if I track in another system and I don't use NAF's WBL Tracker?

*It is not a requirement to track WBL in NAF's system on an ongoing basis. However, if you use a different system, you will need to add or upload your full data set once by the July 31<sup>st</sup> deadline. This is so that NAF's systems will pull it over into the Academy Assessment and calculate percentages correctly and consistently for all academies. The data must include individual student participation and cannot include aggregate student totals.*

### How do I get my data into NAF's system?

For WBL activities from the Career Awareness and Career Exploration Phases of the continuum.

- 1. Manual entry of all WBL activities directly into the WBL Tracker, found in ASH; addition of students to each activity would also be required. The best option if adding activities and students throughout the school year.*
- 2. Bulk upload of activities for past and future activities (2024-2025 school year only); this would also require manual entry of students to each activity. The best option if you have been tracking in a spreadsheet but haven't entered anything into the tracker yet. \*Requires NAF support.*
- 3. If using a 3<sup>rd</sup> party platform or process for tracking (not excel), please reach out to your PM as quickly as possible to discuss your next steps.*

**July 31<sup>st</sup> deadline for options 1-3 above. No Exceptions!**

For WBL activities from the Career Preparation Phase of the continuum.

- 1. Entry of all internships, clinical experiences, mentored industry projects, and apprenticeships into NAFTrack Educators. This can be done manually or via bulk upload.
  - a. The experience must also include a completed Future Ready Skills Assessment in NAFTrack Educators.**

**October 24<sup>th</sup> deadline for these entries.**



## Resources

- [WBL Participation Tracker Resources](#)
- [Adding Students to NAFTrack](#)
- [Future Ready Skills Assessment](#)
- Creating an Internship in NAFTrack
  - [Create a single entry](#)
  - [Bulk upload multiple entries](#)
  - [View and edit internships](#)