

Year of Planning

FAQ 2023-24

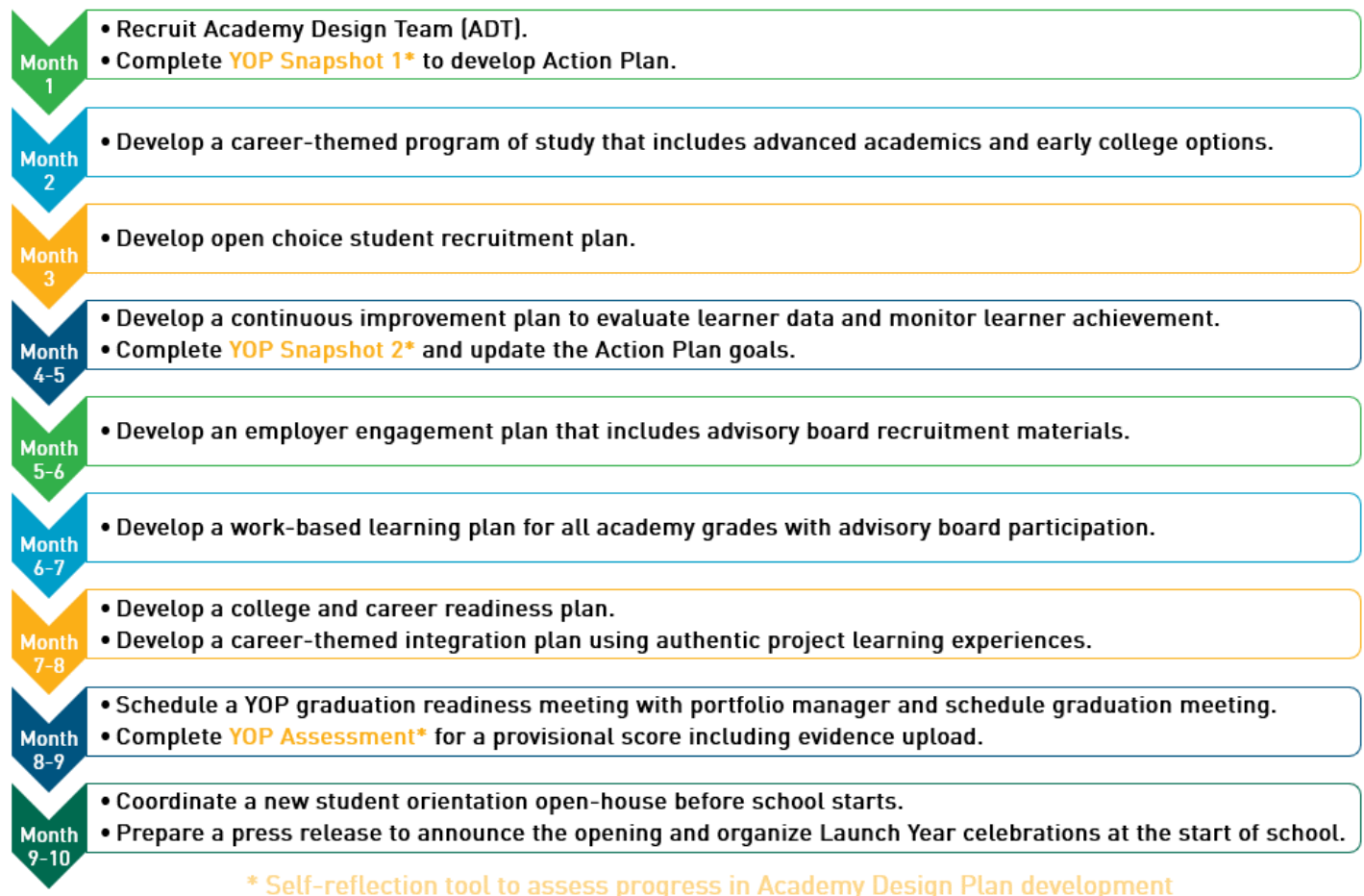


Welcome to NAF's Year of Planning (YOP) program. NAF Portfolio Managers provide personalized support and expert guidance to align your local programming goals with the NAF Design.

YOP Guide

Utilize the [YOP Guide](#) for a comprehensive outline of the YOP process. The guide offers resources, activities, and guiding questions designed to help shape your academy's vision and facilitate the academy planning process. The YOP program is self-paced and flexible. Adjust pacing as needed.

YOP Pacing Calendar



Frequently Asked Questions (FAQ)

1. What is the Academy Design Team?

The Academy Design Team (ADT) executes the design of the career academy in the YOP program that aligns with NAF's Design elements: Academy Development & Structure, Curriculum & Instruction, Advisory Board, and Work-Based Learning. The ADT is a representative stakeholder team that includes:

- School and Academy Staff
- District Leaders
- Parents
- Students
- Business and Postsecondary Educator Partners

2. What is the YOP Guide?

The [YOP Guide](#) is a comprehensive outline of the YOP program to support academy development. The guide identifies NAF's design elements and highlights the required strategic actions that assist the ADT in establishing a timeline to meet the monthly YOP deliverables.

3. What is the YOP Snapshot?

The Snapshot is a self-assessment tool used to measure academy design plan progress to inform action plan. The ADT uses the snapshot twice during the YOP program as follows:

- During the first two months to assess progress in developing a YOP action plan
- Before completing the YOP Assessment to determine academy readiness for YOP graduation

4. What is the YOP Assessment, and how is it scored?

- Is the final review of the ADT's plans and YOP planning that requires a final score of 15 or above
- Evidence validates the assessment score
- Offers data/results to guide implementation during Launch Year

5. What are some YOP Best Practices?

- Develop a shared location to upload evidence per strategic action
- Develop a regular meeting cadence with your ADT and PM
- Review YOP Assessment and evidence prior to finalizing the assessment
- Build excitement for your Academy and the process!

6. What are NAF's annual membership requirements?

An academy in *good standing* meets NAF's annual membership requirements as follows:

- Pays membership fees
- Completes required academy and school-level data in Quality Center with evidence collection

7. What is the Quality Center?

The Quality Center is the home for NAF's annual data collection. Data collected are used to measure each academy's fidelity to implementing NAF's design, to populate strategic actions in the Academy Assessment, and to generate reports academies use to monitor growth and inform action planning.

8. When does the Quality Center open and close, and what data is required?

The Quality Center opens on *September 15, 2023*, in ASH. Some required academy data include the program of study, student demographics, postsecondary options, work-based learning activities, certifications, partnerships, and advisory board members.

9. Which academies participate in the Quality Center?

All open academies in the NAF network are required to submit annual academy and school-level data in ASH's Quality Center by the established deadline.

Exception: YOP academies bypass Quality Center completion until the launch year.

10. Who needs to create a NAF Account?

Academy team members who enter student and Academy data. This includes, but is not limited to: Academy Leaders, School Admin, Teachers, and District Leaders. Visit <http://naf.okta.com/>.