# **Fast Track Pacing Guide**



Fast Track offers an accelerated path to NAF membership in just 90 days! This streamlined process is designed for existing career academies that meet most NAF standards, NCAC, or Linked Learning Certified, and seek full membership benefits.

The application involves gathering all necessary documentation to demonstrate alignment with the NAF Design. This allows for an expedited academy launch and provides access to the associated support and resources. Once accepted, NAF membership involves an annual quality level process to maintain fidelity to the NAF Design, driving program quality, and enhancing opportunities for students.



#### Getting Started

- · The school/district forms a multi-disciplinary Academy Design Team with a shared vision to start an academy.
- The Academy Design Team uses the Interest Survey to assess partnership alignment and readiness to start a NAF academy.
- The Academy Design Team identifies expected outcomes for the district, school, and community through a NAF partnership and contacts NAF to initiate Admissions.



02

# **Admissions** (Day 1 - Day 14)

- The NAF Team assesses partnership alignment and approves schools to proceed with the application process.
- · The NAF Team schedules a virtual meeting with approved applicants to review Fast Track process.
- The Academy Design Team establishes roles and deadlines to ensure timely submission of all required documentation.



03

**Assessment** (Day 15 - Day 21)

- The Academy Design Team collaborates to review the Fast Track Assessment sample, agreeing on responses for accuracy before online submission.
- The applicant submits the online Fast Track Assessment on behalf of the Academy Design Team and notifies the NAF Team.
- The applicant must achieve a score of 15 or higher to continue with the Fast Track process.



**Evidence** (Day 22 - Day 45)

- The Academy Design Team reviews the Evidence Checklist and supporting templates to understand NAF standards of practice and required documentation.
- The applicant submits evidence demonstrating alignment of current practices with the NAF Design.
- · The NAF Team conducts an initial review of evidence and notifies the applicant within 10 days if clarification or adjustments are needed.



### **Adjustments** (Day 46 - Day 60)

- The Academy Design Team incorporates feedback from the initial review into their online assessment, with a 15-day period to make the necessary adjustments.
- The NAF Team conducts a final review of the evidence to ensure alignment with NAF standards before processing the membership agreement and fees.



06

# Membership (Day 61 - Day 75)

- · The applicant facilitates the signing of a NAF Membership Agreement to formalize the partnership and initiate the invoicing process.
- A \$4,000 application fee is required before the Fast Track validation meeting.
- The NAF Team schedules a virtual validation meeting with key members of the Academy Design Team to finalize the application.



07

### Graduation (Day 76 - Day 90)

- The admissions process concludes with a collaborative validation meeting to discuss alignment of current practices with the NAF Design.
- The Academy Design Team uses insights from the validation meeting to set goals and adjust action plan for the upcoming school year.
- The academy lead schedules regular checkpoints with portfolio manager to track progress against goals.
- A \$2.000 annual membership fee is due at the time of the academy's launch.











