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## Orienting Advisory Board Members

Introduce new advisory board members to their roles through an orientation process outlined in the by-laws. This can be effectively achieved through individual or group meetings.

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## Leadership Roles

The Advisory Board establishes the length of leadership terms and outlines them in its by-laws. Usually, the Academy Lead and school principal select the initial board chairperson.

- **Academy Lead**
  - The Academy Lead serves as the Advisory Board's main liaison, responsible for coordinating, leading, and advocating for the academy program.
- **Advisory Board Chairperson (Chair or Co-Chair)**
  - The Chairperson serves as the main liaison between the business community, Advisory Board members, and the academy.
- **Advisory Board Secretary**
  - The secretary performs essential administrative functions for the entire Advisory Board.
- **Advisory Board Treasurer**
  - The treasurer manages fiscal responsibilities for the board.
- **Advisory Board Members**
  - Advisory Board members actively support the Academy by participating in committees, providing input on activities, reviewing work-based learning data, leveraging, and building connections, and offering work-based learning opportunities and classroom support when feasible.
- **Advisory Board Interns**
  - Advisory Board interns offer a chance to model internship best practices and enhance the board's effectiveness.

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## Key Orientation Points

Consider covering the following information through individual or group meetings with new advisory board members.

- **Introduce NAF:** Explain NAF's mission and national impact.
- **Clarify Roles & Responsibilities:** Review by-laws, focusing on "Membership Requirements."
- **Highlight Past Accomplishments:** Share last year's achievements and the Advisory Board Impact Dashboard.
- **Introduce Resources:** Familiarize members with the Academy Support Hub and Advisory Board newsletters.
- **Invite to a Meeting:** Encourage meeting attendance to understand their role and contributions.

