

PARTNER PREPARATION GUIDE MOCK INTERVIEW

ABOUT THIS ACTIVITY

Mock interviews allow students to practice their interviewing skills and get feedback from industry professionals. Students typically prepare and provide a resume to the interviewer. In addition to answering questions, students are encouraged to prepare questions to ask the interviewer.



Mock interviews can take place in-person, by phone, or virtually.

HOW THIS ACTIVITY IMPACTS STUDENTS

Through NAF's <u>Outcomes-Driven Work-Based Learning approach</u>, students will be able to identify their careers of interest, map a plan to reach their goals, master <u>Future Ready Skills</u> they need to be successful, and make connections with partners like you who can help them navigate their path forward.

Mock interview events typically impact students in the following ways:



BEFORE THE ACTIVITY

Review list of common interview questions and choose ones you want to ask

- Browse NAF's one-page list of interview questions
- Review any documents sent to you by the academy
- Add any questions you would like to ask

Confirm logistics

- Date/time/location
- If in-person: Parking instructions, check-in process
- · If by phone: Share your contact number
- If virtual: Platform being used, log-in link

Prepare information to share with the student

 This could include details about your industry, company, and the education and/or training required

Review assessment rubric (if provided)

• The educator or other person coordinating the event may share a document to use for feedback

DAY OF THE ACTIVITY

In Person

A student, educator, or staff member will meet you at the front desk and escort you to the room.

Virtual

You should receive the login link in advance.

Phone

You should receive a call from the student.

AFTER THE ACTIVITY

- Complete the WBL Skills Feedback Survey to assess each student's skills (you will receive a link or QR code)
- Reflect on your experience
- Consider additional ways you might want to be involved in the future

THANK YOU FOR SUPPORTING NAF STUDENTS!