

# Action Plan

## Academy Launch Strategy

Key components for a successful launch and operation of the NAF academy in the next 90 days.

- Regularly review progress against target dates.
- Adjust plans based on feedback and outcomes.
- Maintain clear and open communication among all stakeholders.
- Monitor goals in [ASH](#) for support resources and coordination with NAF.



Academy Name: \_\_\_\_\_

NAF Design Elements	Questions & Considerations	Goals & Next Steps	Person Responsible	Target Date	Evidence of Success	Notes
Academy Development & Structure	How are you celebrating the launch of your academy? <ul style="list-style-type: none"> <li>• Plan and organize a launch event.</li> </ul>				Event agenda, invitations, photos from the event	
	Is your school community aware that you are opening a NAF academy? <ul style="list-style-type: none"> <li>• Create informational materials and announcements.</li> </ul>				Distributed flyers, emails, social media posts, newsletters	Assess communication strategies.
Advisory Board	When is your first board meeting? <ul style="list-style-type: none"> <li>• Identify potential partners.</li> </ul>				Meeting invitation, agenda, minutes from the meeting	Ensure diversity in board membership.
	What is your board meeting schedule? <ul style="list-style-type: none"> <li>• Establish a regular board meeting schedule.</li> </ul>				Meeting calendar, confirmed meeting dates	
Program of Study	Who is teaching? <ul style="list-style-type: none"> <li>• Confirm teaching assignments.</li> </ul>				Teacher assignments list, confirmed schedules	
	What courses are being taught? <ul style="list-style-type: none"> <li>• Finalize course list for pathway.</li> </ul>				Approved course list	
Work-Based Learning	What are your fall WBL activities? <ul style="list-style-type: none"> <li>• Identify partner involvement.</li> </ul>				Activity calendar, activity descriptions	