

Future Ready Skills Assessment



Directions

Evaluate and provide feedback on your student’s skill level and development throughout the experience. Please be objective and candid in your assessment. Your responses will help the student identify their strengths and areas of improvement as they grow professionally.

PART 1: HIREABILITY FRAMEWORK

Rate your student’s performance on these key hireability skills. Select the appropriate agreement rating for each statement. If you did not observe a particular skill, please mark as “Neutral” and explain in the comment box. **Your submission of the Future Ready Skills Assessment is also the mechanism by which the student will receive credit for completing the experience.**

| Collaboration | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|--|-------------------|----------|---------|-------|----------------|
| Contributes to the work of the team and supports others | | | | | |
| Actively looks to resolve areas of disagreement or conflict through discussion | | | | | |

| Communication | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|---|-------------------|----------|---------|-------|----------------|
| Actively listens to understand and asks clarifying questions | | | | | |
| Presents information in an organized manner that serves purpose of message, context, and audience | | | | | |

| Problem Solving | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|--|-------------------|----------|---------|-------|----------------|
| Unpacks problems into manageable parts | | | | | |
| Generates multiple potential solutions to problems using relevant and factual information to guide decisions | | | | | |
| Identifies new and more effective ways to solve problems | | | | | |

| Initiative & Self-Direction | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|---|-------------------|----------|---------|-------|----------------|
| Demonstrates receptiveness to performance feedback and adapts appropriately | | | | | |
| Stays calm, clear-headed, and unflappable under stress | | | | | |
| Works independently and seeks out information to complete tasks | | | | | |

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| Social Awareness | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|--|-------------------|----------|---------|-------|----------------|
| Takes responsibility for one's own actions and does not blame others | | | | | |
| Demonstrates awareness of social and ethical situations | | | | | |
| Considers the feelings and needs of others when making decisions or performing tasks | | | | | |

| Planning For Success | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|---|-------------------|----------|---------|-------|----------------|
| Manages time well and does not procrastinate, getting work done on time | | | | | |
| Arrives on time and is rarely absent without cause | | | | | |

| Hireability | Yes | No |
|---|-----|----|
| I am willing to serve as a reference for future opportunities | | |
| Based on your assessment the student's overall career readiness level is: | | |

A student's career readiness level is calculated based on the average rating of each skill statement. The levels are:

- Strongly Disagree: Room for Growth
- Disagree: Emerging
- Neutral: Moderate
- Agree: Skilled
- Strongly Agree: Expert

This rating doesn't affect the student's completion of the experience and is meant to give them a summary of their skill level.

PART 2: POSITION-SPECIFIC SKILLS

List one to three position-specific skills of particular significance in your industry, occupation, workplace, or project that the student was clearly expected to demonstrate during the experience. Examples could include programming, coding, or project management. Please do not repeat the skills already assessed. This is **optional**.

| Skill | Strongly Disagree | Disagree | Neutral | Agree | Strongly Agree |
|-------|-------------------|----------|---------|-------|----------------|
| | | | | | |
| | | | | | |
| | | | | | |

PART 3: KEY STRENGTH AND OPPORTUNITY FOR GROWTH

Key Strength: Everyone has at least one. Tell the student about a key strength they demonstrated or leveraged. Keep your answer text message sized.

Opportunity for Growth: Tell the student an area where they can further develop their skills and/or knowledge. Keep your answer text message sized.