2026-2027 Virtual Quality Reviews

Academy Checklist



1. Select Visit Date

Review expectations for 2026-2027 virtual quality review visits outlined in this 2-page overview. If your academy qualifies and would like to participate in a Distinguished visit this season, **please work with your portfolio manager to confirm a date and time** for the visit. Virtual visits will occur between **Feb 1–Mar 6** and should be scheduled for a **2-hour time slot**.

2. Create Agenda

Create an agenda for the visit ensuring all required components have been covered. Please **e-mail the agenda to your portfolio manager** no later than **2 weeks before the visit**. Use a sample agenda template to get started or create your own. Adjust as necessary to fit your school's schedule. Don't forget to include all participant names/titles on the agenda.

3. Accept & Forward Invite

A member of NAF's Research & Tech team will send the designated academy contact a **Microsoft Teams meeting invitation** for the date/time chosen in Step 1. Accept this request and **forward the request to all participants listed in the agenda** created in Step 2.

4. Prepare for Visit

Once the visit date has been selected, the agenda has been created and all participants have been forwarded the meeting invitation, **ensure the academy is prepared for the visit**. Utilize the 2-page overview for a list of potential **focus group questions**, refer to the official Quality Review Guide for **scoring** and **appeal protocols**. Also, check out observation checklist examples if helpful.

5. Conduct Visit

Two **NAF review team members will conduct the virtual visit** using the meeting link provided in Step 3. Portfolio managers may also attend the visit as an observer. The **agenda** created in Step 2 **will be attached to the meeting request** so all participants can see when they should join the call.

6. Levels Posted

Academy **quality levels will be officially announced on March 31, 2027**, in ASH. Your academy will receive a report at that time detailing the review team's visit observations and scoring. Contact your portfolio manager with questions. Quality level appeals **must follow the protocol** noted on pg 8 of the Quality Review Guide.