



## COLLABORATION

- Contributes to the work of the team and supports others
- Resolves areas of disagreement or conflict through discussion

*Also referred to as: accountability, cooperation, helpfulness, leadership, participation, conflict resolution, teamwork*



## PROBLEM SOLVING

- Breaks problems into manageable parts
- Generates multiple potential solutions to problems using relevant and factual information to guide decisions
- Identifies new and more effective ways to solve problems

*Also referred to as: creative, critical thinking, decision making, innovative, process-oriented, strategic*



## SOCIAL AWARENESS

- Takes responsibility for their own actions and does not blame others
- Adapts to different social environments and maintains integrity and honesty in all situations
- Considers the feelings and needs of others when making decisions or performing tasks

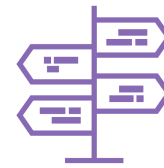
*Also referred to as: appreciation, empathy, emotional intelligence, ethics, fit, global awareness, perceptive, responsibility, social intelligence, social skills*



## COMMUNICATION

- Listens to understand and asks clarifying questions as needed
- Presents information in an organized manner that serves the purpose of the message, context, and audience

*Also referred to as: listening, negotiation, persuasion, presentation, verbal or written communication*



## INITIATIVE & SELF-DIRECTION

- Receptive to feedback on their performance and adapts appropriately
- Stays calm, clear-headed, and unflappable under stress
- Works independently and seeks out information needed to complete tasks

*Also referred to as: adaptable, agile, dedicated, focus, grit, motivated, optimism, perseverance, persistent, project management, work ethic*



## PLANNING FOR SUCCESS

- Manages time well and does not procrastinate, getting work done on time
- Arrives on time and is rarely absent without cause

*Also referred to as: ambition, assertive, goal-setting, motivation, multi-tasking, planning, punctual, preparedness, self-regulation, self-reliance, time management*