

The logo consists of the letters 'NAAF' in a bold, blue, sans-serif font, centered within a white circle. A thin white horizontal line extends from the right edge of the circle across the slide.

NAAF

# Introduction to the Tech Tools of ODWBL



## PRESENTERS



**Stephanie Lopera**  
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Director, WBL  
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## UPCOMING WEBINARS

3:30PM EST (except on Nov. 8th)

### **What's Changing with NAFTrack?**

- September 12th
- October 12th

### **Annual Data Collection and Academy Assessment Tips**

- September 19th
- October 4th

### **WBL Data Tracking, the AA, and NTC**

- September 26th

### **Introduction to the Tech Tools of ODWBL**

- October 3rd

### **ODWBL Resources for Educators, Students, AB members, and more!**

- October 24th

### **Mentored Industry Projects: Elevating WBL in the Classroom**

- October 25th

### **How to Complete the Future Ready Skills Assessment (formerly Internship Assessment)**

- November 1st

### **Using Student Voice & Input for WBL Planning**

- November 8th (4:00PM EST)
-



## Q&A SESSIONS

### Wednesdays at 2:00PM EST

- September 13
- September 27
- October 11
- October 25

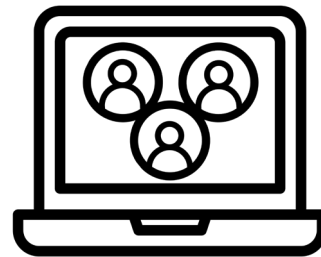
### Thursdays at 2:30PM EST

- September 21
- October 5
- October 19





## TECH TOOLS OVERVIEW



ASH

WBL Tracker

Resources



Support

WBL Skills  
Feedback Survey

NAFTrack  
CERTIFICATION

WBL Reflection  
Form

Internships

Future Ready  
Skills Assessment



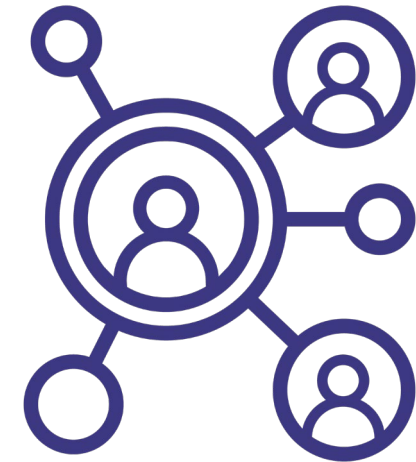
## WHAT IS OUTCOMES-DRIVEN WORK-BASED LEARNING?



**ASPIRATIONS**



**SKILLS**

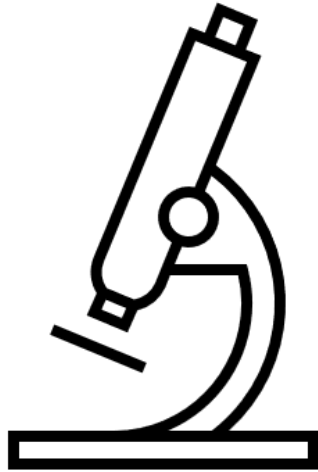


**CONNECTIONS**

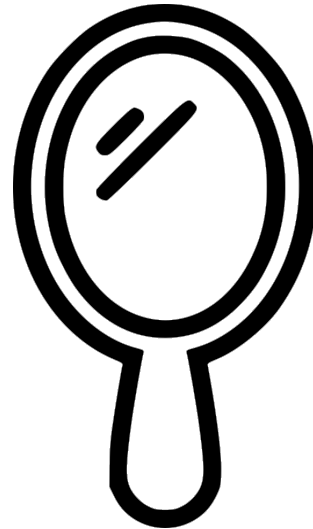
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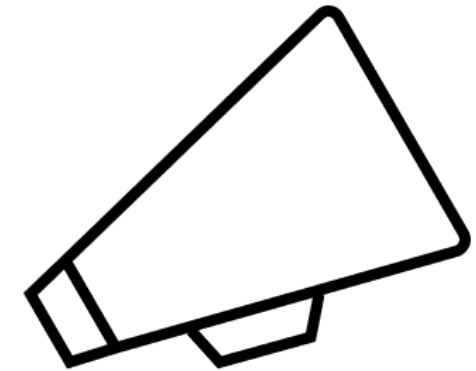
## WHY IS TRACKING IMPORTANT?



Microscope



Mirror

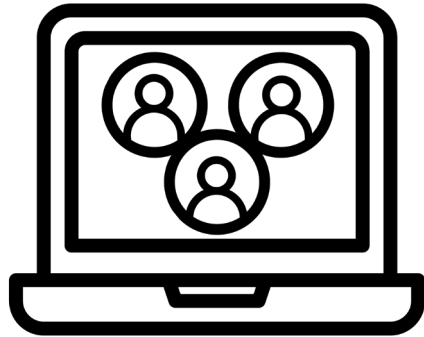


Megaphone

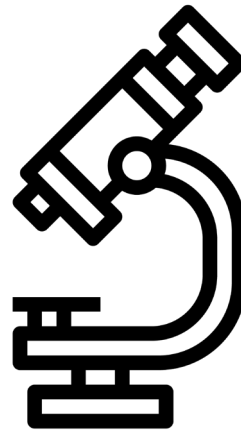
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## TECH TOOLS TO SUPPORT ODWBL



WBL Participation Tracker



WBL Reflection Form



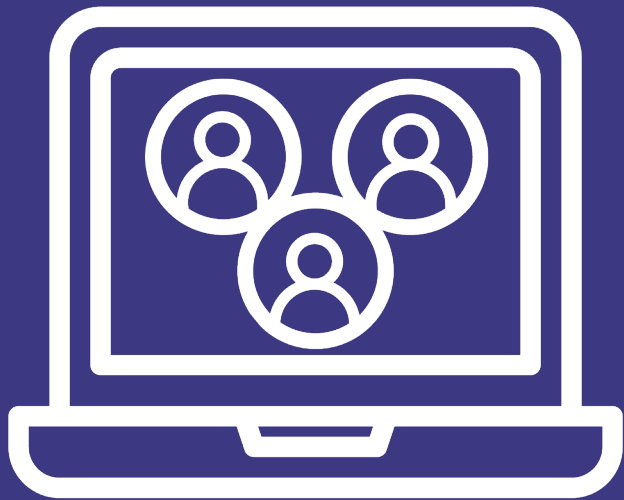
WBL Skills Feedback Survey  
Future Ready Skills Assessment

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# WBL PARTICIPATION TRACKER



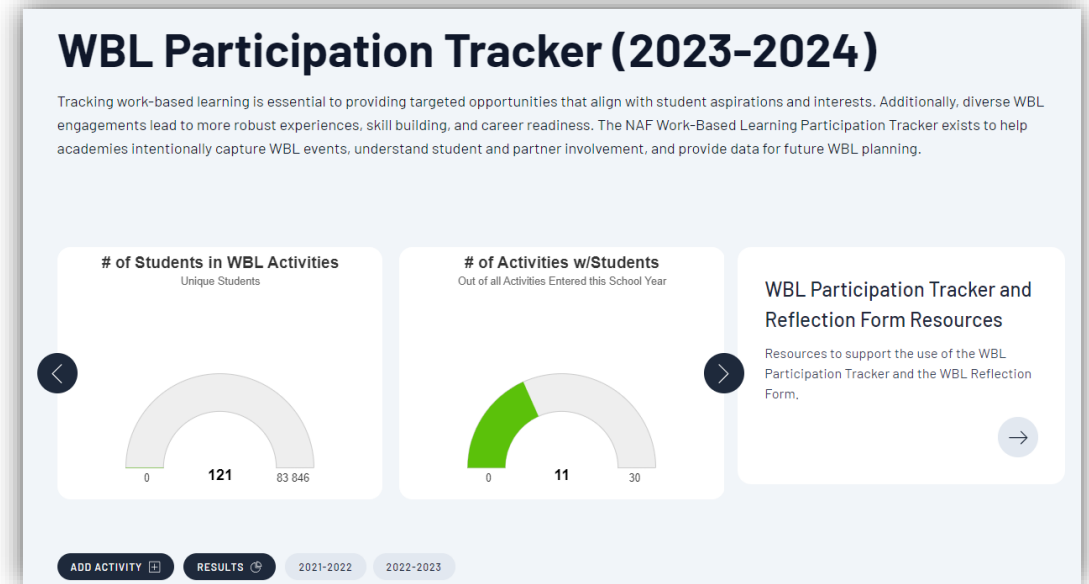
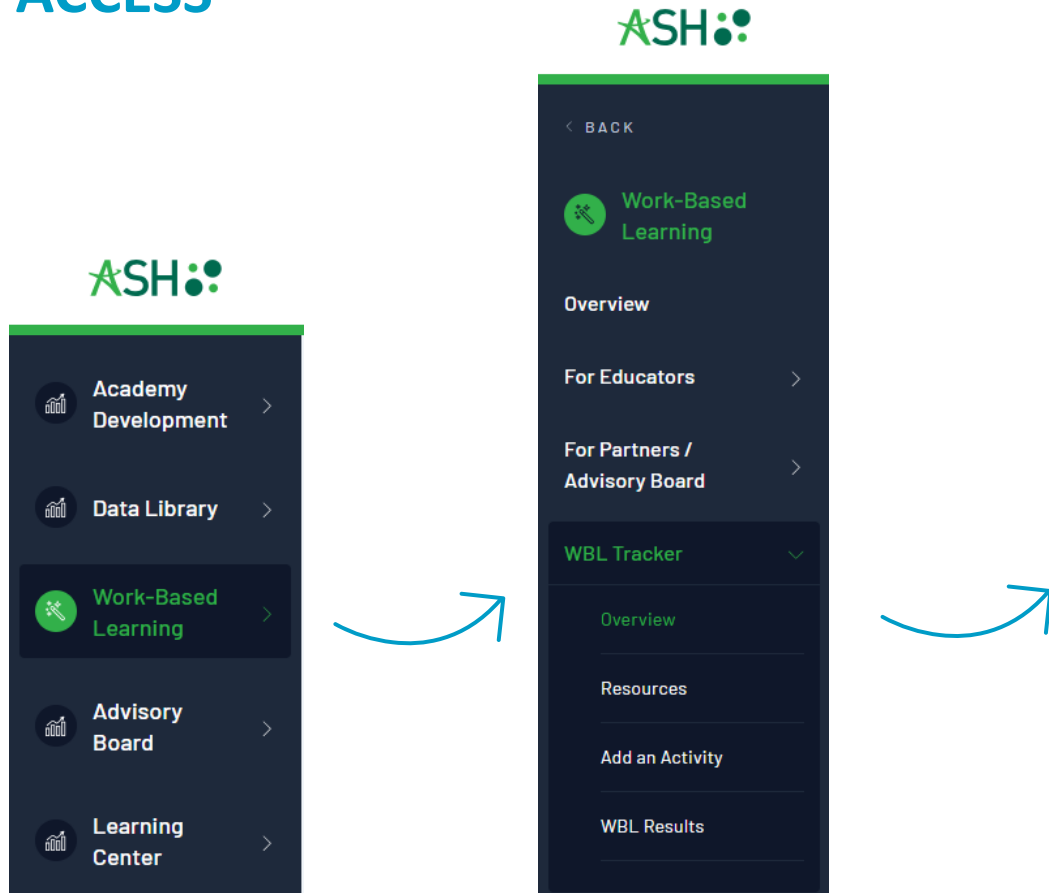


## FEATURES OF THE PARTICIPATION TRACKER

- ✓ Access through ASH
- ✓ Track WBL + other non-WBL activities
- ✓ Connect individual students to each activity
- ✓ Track organizations and person involved
  - ✓ Designate when Advisory Board members participate
- ✓ View data and download reports



## ACCESS





## ADD AN ACTIVITY

- Add WBL activities from Career Awareness and Career Exploration
  - Include other non-WBL activities
- Track organizations and persons involved
  - Designate when Advisory Board member participates
- Include multiple academies if necessary

Activity Title

Date Range? 08/26/2023 - 08/26/2023 Days (optional)? Hours?

Where did this activity take place? Select option Did Your Advisory Board participate in this activity?  Yes  No

Type of Primary Activity with Partners (Select one)

Career Awareness

Career Fair?  Guest Speaker?  Worksite Tour?

Career Exploration

Informational Interview?  Job Shadow?  Mentorship?  
 Mock Interview?  Partner Engagement Project?  Resume Coaching/Review Session?  
 Skills Workshop?

Other College and Career Readiness

College Fair?  College Tour?  Other?

What secondary activities, if any, took place during this event? (Optional)

Select secondary activities

Academies that participated

Select at least one academy

Companies/Organizations/Institutions (Optional)? Persons Involved (Optional)?

Description

ADD ACTIVITY



STUDENTS CLASSES

Add all students | Remove all students?

SHOW 10 ENTRIES FIND

Selected by Another User	Reflection Survey	Student's First Name	Student's Last Name	District Id	Graduation Year	Academy(ies)
<input checked="" type="checkbox"/>		firstName6351785436326	lastName635178543631f	733423	2023	Rock & Roll High School AOHHS
<input checked="" type="checkbox"/>		firstName635178536bd59	lastName635178536bd53	738577	2024	Rock & Roll High School AOHHS
<input checked="" type="checkbox"/>		firstName63517853ba836	lastName63517853ba830	739580	2025	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName6351785320795	lastName635178532078f	742282	2023	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName63517853ef4dc	lastName63517853ef4d5	745135	2024	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName635178540d376	lastName635178540d370	749726	2025	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName6351785362c35	lastName6351785362c2e	750254	2025	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName63517854200b2	lastName63517854200ac	752042	2025	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName635178538e7c2	lastName635178538e7ba	754573	2023	Rock & Roll High School AOHHS
<input type="checkbox"/>		firstName635178530lee0	lastName6351785301edb	759900	2024	Rock & Roll High School AOHHS

SHOWING 1 TO 10 OF 28 ENTRIES PREVIOUS 1 2 3 NEXT

## ADD STUDENTS

- ✓ Connect individual students to each activity
- ✓ Roster updated in NAFTrack
- ✓ Select classes or individual students



## VIEW DATA

- Analyze and share data
- View data by activities or students
- View individual student progress
- Export graphs and tables

### WBL Participation Tracker and Reflection Form Data

WBL TRACKER

FILTERS

#### General Activity and Participation



#### Learn More



#### WBL Participation Tracker - Activities Overview

Overview of activity results in the WBL Participation Tracker.

VIEW



#### WBL Participation Tracker - Student Overview

Overview of student participation data in the WBL Participation Tracker.

VIEW



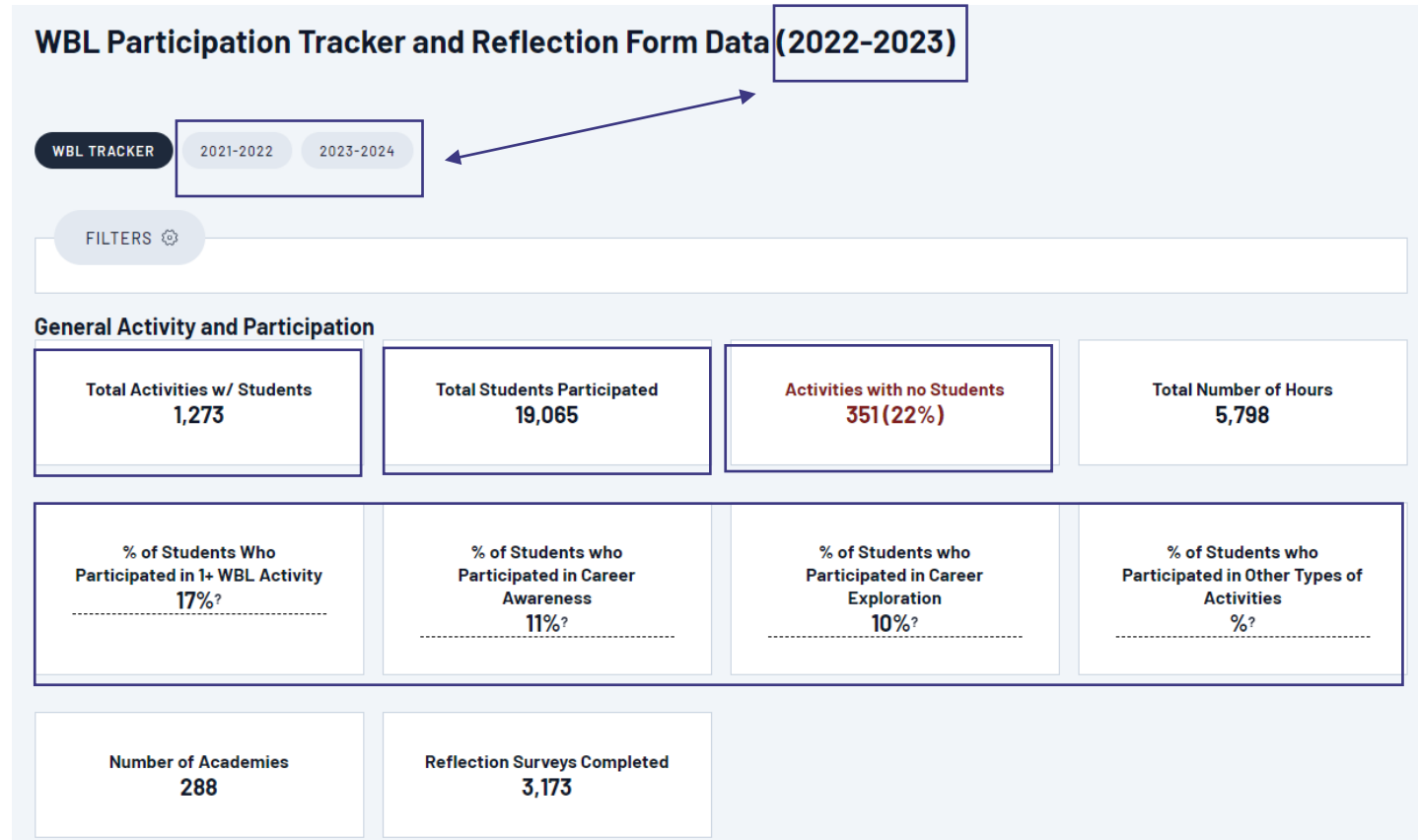
#### WBL Reflection Form Overview

How did the students respond to the activities through our Reflection Form.(Coming Soon)

VIEW



# MAIN DASHBOARD





# ACTIVITIES OVERVIEW DASHBOARD

## Activity Snapshot

Total Activities w/ Students  
1,273

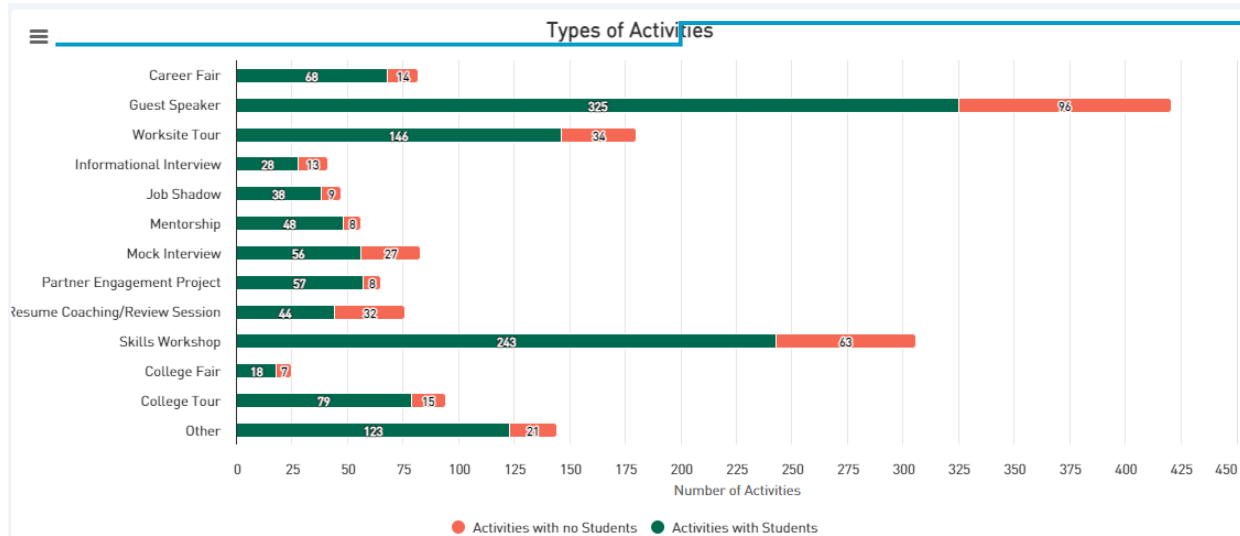
Total Number of Hours  
5,798

Average Number of Hours / Activity  
4

Activities with no Students  
351 (22%)

Total Career Awareness Activities  
539

Total Career Exploration Activities  
514



- View in full screen
- Print chart
- Download PNG image
- Download JPEG image
- Download PDF document
- Download SVG vector image
- Download CSV
- Download XLS
- View data table





# ACTIVITIES OVERVIEW DASHBOARD

## Pathway & Career Cluster

PATHWAY

CAREER CLUSTER

SHOW 10 ENTRIES

FIND

Pathway	Career Fair	Guest Speaker	Worksite Tour	Informational Interview	Job Shadow	Mentorship	Mock Interview	Partner Engagement Project	Resume Coaching/Review Session	Skills Workshop	College Fair	College Tour	Other
AOE	18	62	42	8	7	7	16	5	14	62	5	19	17
AOF	21	136	43	10	14	32	24	37	18	118	8	26	45
AOHS	18	113	36	10	4	3	18	6	9	69	5	14	34
AOHT	11	52	24	3	8	2	7	10	6	46	3	11	22
AOIT	14	73	26	10	9	4	10	8	9	70	5	23	22
OT	8	17	17	3	1	1	5	2	1	26	3	10	12

SHOWING 1 TO 6 OF 6 ENTRIES

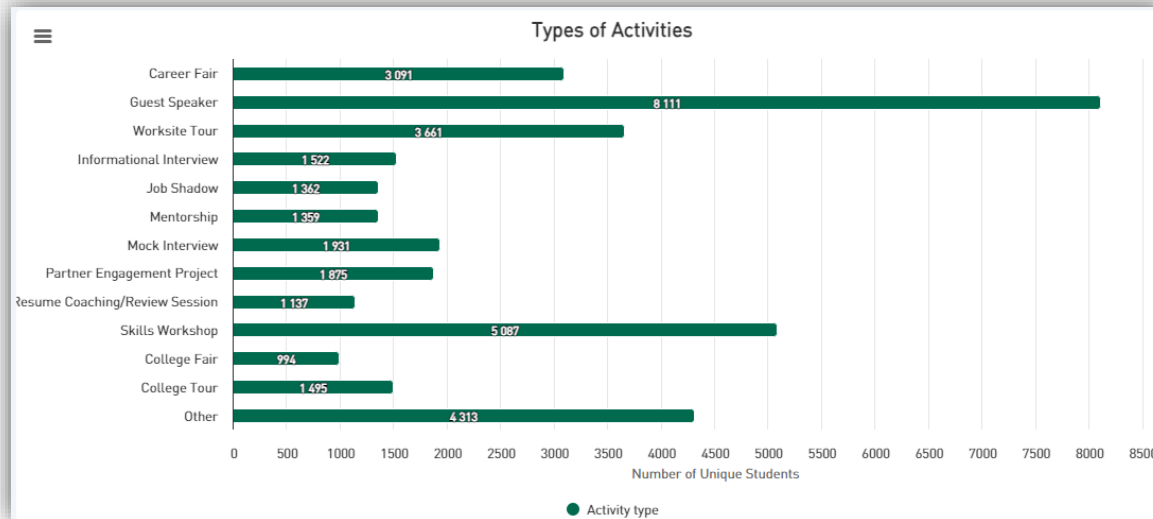
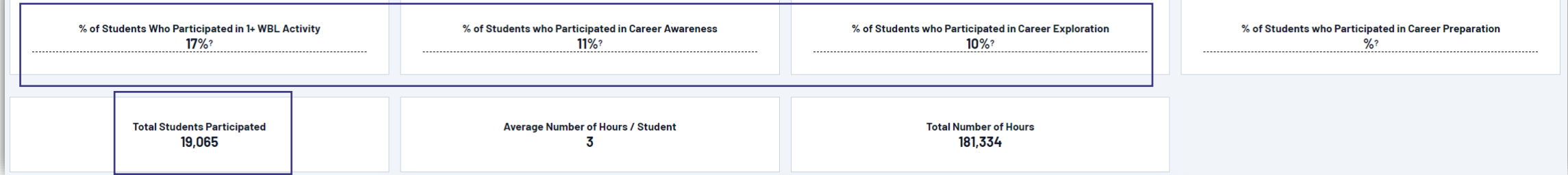
EXPORT AS EXCEL

PREVIOUS 1 NEXT



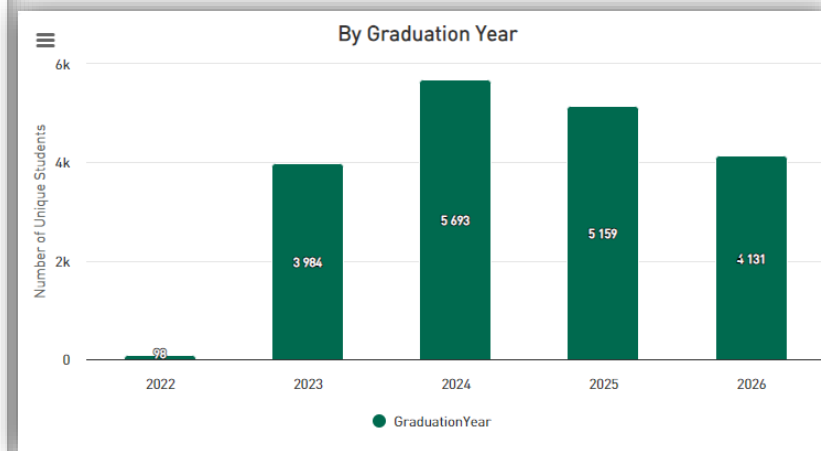
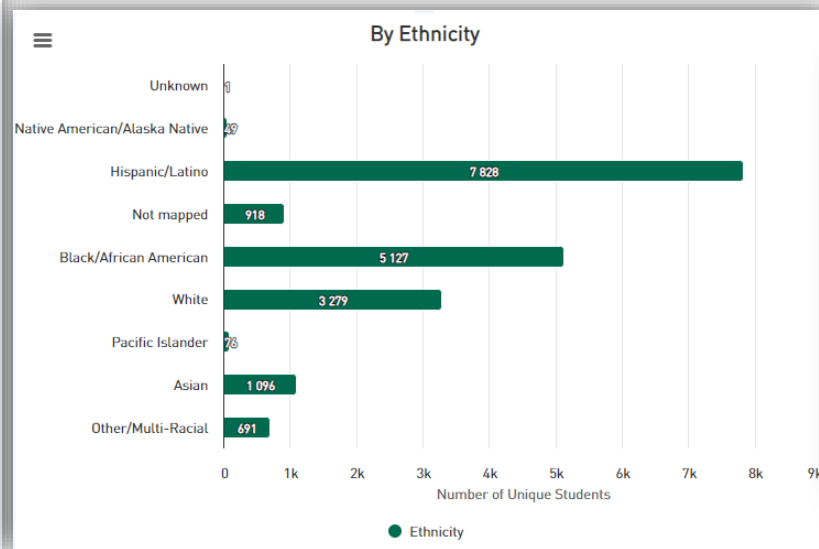
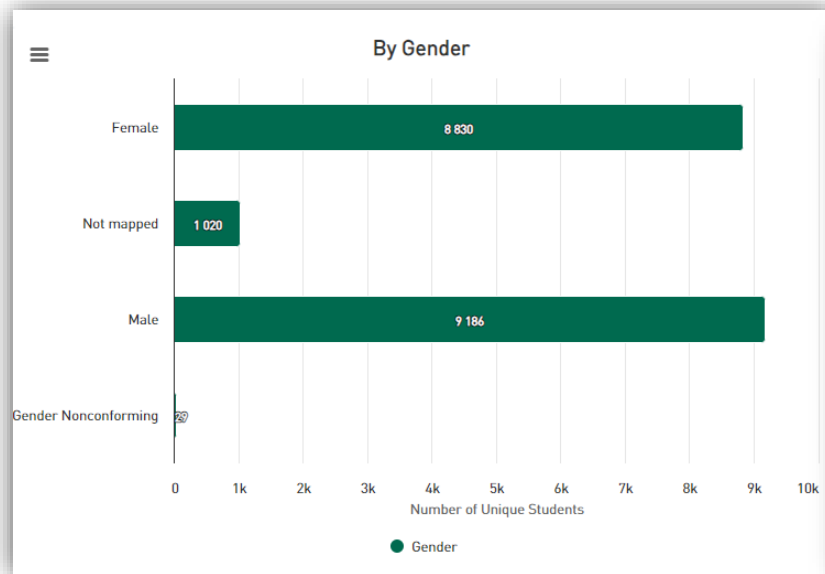
# STUDENTS OVERVIEW DASHBOARD

## Student Snapshot



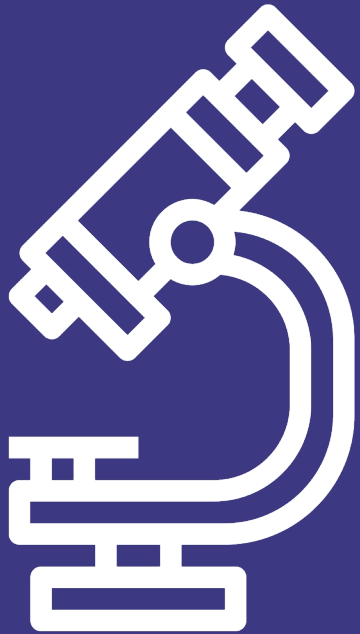


# STUDENTS OVERVIEW DASHBOARD



# WBL REFLECTION FORM





## FEATURES OF THE REFLECTION FORM

- ✓ Access through NAFTrack
- ✓ Linked directly to specific WBL activity
- ✓ Capture student feedback
- ✓ Show quantitative and qualitative data
- ✓ View student feedback in report/dashboard



# ACCESS



## NAFTrack

Welcome T Ethan AT Chen, [Log Out](#)

Account Info Track Progress Surveys Access Resources

WHAT WOULD YOU LIKE TO DO?

**Account Info**

View your account and update your email address, birthdate, and password.

**Track Progress**

Track your progress towards NAFTrack Certification.

**Surveys**

View the status of each of the surveys that have been made available to you.

**Access Resources**

Get access to student-related resources that are part of NAFTrack Certification.

TASKS AND ANNOUNCEMENTS

WBL Reflection Form	Microsoft Training on 9/23/2022	<a href="#">Take Reflection</a>
Survey Available: Testing - 2021 Student Survey (Senior Version). Take by 11/21/2022		<a href="#">Take Survey</a>
Survey Available: Testing - Student Survey Questions. Take by 12/31/2022		<a href="#">Take Survey</a>



## REFLECTION FORM QUESTIONS

- Capture student feedback through quantitative and qualitative data
- Three separate reflection forms
- Primary activity in WBL Participation Tracker triggers the correct form
- Available for one month post activity

### Work-Based Learning Reflection Form Questions for WBL Activities



When students complete a work-based learning activity, they will be asked to reflect on the impact of that activity on their career journeys using the questions noted below. The primary WBL activity noted in the NAF WBL Participation Tracker will determine which reflection form, aligned with the appropriate WBL continuum phase, will be distributed. Students will complete the WBL Reflection Form by logging into their student NAFTrack account.

	Career Awareness	Career Exploration	Career Preparation
Aspirations	This activity gave me a glimpse into 1 or more careers.	*	*
	I am interested in learning more about a career explored during this activity.	*	*
	Which career are you interested in learning more about?	*	*
	This activity helped me realize a career I am NOT interested in.	*	*
	Which career are you eliminating as a possible career option?	*	*
	This activity provided me with useful information about pursuing my education or career goals.	*	*



## VIEW DATA

- View individual student responses
- View aggregated results
- Students can also access their responses





WBL TRACKER HOME

**Job Shadow**  
 JOB SHADOW  
 ALTERNATIVE TYPES OF ACTIVITIES:

Apr 21st, 2023 - Apr 21st, 2023  
 1 day, 4 hours  
 In Person  
 Active  
 Not Archived

*Created by Stephanie Lapera*  
*Contributors: Stephanie Lapera*

**Academies**  
 Rock & Roll High School ADHS

**STATS**

- > 1 academy
- > 3 total students selected
- > 3 students you selected
- > 0 students filled in the Reflection Form
- > More Data

**FILES**

UPLOAD FILES

  
 No files attached

**ACTIONS**

- Duplicate Activity
- Edit
- Archive
- Deactivate

**EMPLOYER SKILLS FEEDBACK**

- Survey
- QR Code

**REFLECTION RESULTS**

- Excel
- PowerPoint

## VIEW INDIVIDUAL STUDENT RESPONSES



submission id	District ID	First Name	Last Name	This activity gave me a glimpse into 1 or	I am interested in learning more about a	This activity helped me realize a career I	This activity provided me with useful informat	During this activity, I felt that another person	Participating in this WBL activity helped connect	I am likely to stay in touch with my mentor,	The work I performed was challenging,	The work I performed was of real value to	I received constructive feedback on my	Indicate the degree to which your skills	Indicate the degree to which your skills	Indicate the degree to which your skills	Indicate the degree to which your skills	Indicate the degree to which your skills	Indicate the degree to which your skills	I feel more confident in my skills as a result	Did you use your networking skills to exchange	Which career are you interested in learning more about?	Which career are you eliminating as a possible career option? (Optional)	What was the most meaningful part of this activity for you?	What did you learn about yourself in this activity?	Is there anything you would like your teacher to know about this activity? (Optional)
				4	3	5	4	3	4					4	3	3	4	3	4	4	4	5		To learn more about how they all work as a team.	That things take time and dedication.	
				4	4	3	4	3	4					4	3	3	4	4	4	4	5	Hospitality		Learning new things about different jobs	There are job in the hospitality that fit my job type	
				4	4	2	5	4	4					4	5	4	4	4	4	5	Event planner		Speaking to the worker in the field.	I learned about my interests in event		
				5	5	1	5	5	5					4	4	4	4	4	4	5	Hotel		Learning about their jobs	What I might be interested in		
				4	4	2	4	3	4					2	4	3	4	4	4	5	Hospitality and Tourism		talking to people	Hospitality can bring you a long way	Thank you for the opportunities you have	



# VIEW AGGREGATED STUDENT RESPONSES

**WBL Participation Tracker and Reflection Form Data**

WBL TRACKER

FILTERS

**General Activity and Participation**

Total Activities 1,001	Total Students Participated 16,013	Activities with no Students 332 (25%)	Total Number of Hours 4,262
% of Students Who Participated in WBL Activity 14.5%	% of Students who Participated in Career Awareness 9%	% of Students who Participated in Career Exploration 8%	% of Students who Participated in Other Types of Activities %

Number of Academies  
262

**Learn More**

**WBL Participation Tracker - Activities Overview**

Overview of activity results in the WBL Participation Tracker.

VIEW

**WBL Participation Tracker - Student Overview**

Overview of student participation data in the WBL Participation Tracker.

VIEW

**WBL Reflection Form Overview**

How did the students respond to the activities through our Reflection Form.(Coming Soon)

VIEW



**WBL Reflection Form Results (2022-2023)**

2021-2022 2022-2023

The WBL Reflection Form dashboard summarizes student feedback from all WBL Reflection Forms completed throughout the school year. Student feedback and voice is crucial to understanding the success of your WBL offerings and ensuring impact goes beyond just the numbers of students who participated in an activity. Having students reflect provides an opportunity to share feedback with stakeholders to inform future planning.

Please note: Demographic filters are not currently supported on this page.

Total Activities 312	Total Students 1,784	Total Responses 3,174
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Aspirations Data Recommendations & Resources

**Aspirations**

**Desired Outcome:** Each student will have defined and mapped a plan for at least one career path. Work-based learning activities help students explore careers of interest, set goals for themselves and make action plans to accomplish milestones along the way. As they navigate their unique journeys to discover what they do or do not want to pursue, they will continue to learn, connect, and reflect on their growth towards college and career readiness. See what your students are saying about how participating in work-based learning activities has impacted their aspirations.

Skills Data Recommendations & Resources

**Skills**

**Desired Outcome:** Each student will have worked to develop the six Future Ready Skills, received continuous feedback from industry partners, Advisory Board members, and/or local community professionals, and be able to articulate their strengths. Work-based learning activities focused on opportunities to build one or more Future Ready Skills helps students continuously expand and improve their skills. See what your students are saying about their skill development after participating in work-based learning activities.

Connections Data Recommendations & Resources

**Connections**

**Desired Outcome:** Each student will develop at least three professional connections. Through work-based learning activities, students will learn how to develop, sustain, and leverage network connections to help them pursue their college and career aspirations and build their social capital. See what your students are saying about the connections they are making through work-based learning activities.



# STUDENT VIEW



Welcome T Ethan AT Chen, [Log Out](#)

- [Account Info](#)
- [Track Progress](#)
- [Surveys](#)**
- [Access Resources](#)

## AVAILABLE SURVEYS

The following surveys are available for you to take

Survey Title	Dates Available	Event Info
Future Ready Lab 2020	Anytime	<a href="#">Take Survey</a>
Internship Feedback Survey 2020	Anytime	<a href="#">Take Survey</a>

## COMPLETED SURVEYS

You've completed the following surveys. You can view your responses

Survey Title	Date Completed	Event Info
WBL Reflection Form	05/19/2023	Test Activity - Tiny House Builder Guest Speaker <a href="#">View My Responses</a>
WBL Reflection Form	05/19/2023	Test Activity - Take a Cavalier to Work Job Shadow Day <a href="#">View My Responses</a>
WBL Reflection Form	05/19/2023	Test Activity - Job Shadow with Local Mural Artist <a href="#">View My Responses</a>
Internship Feedback Survey 2020	07/17/2023	<a href="#">View My Responses</a>



SURVEY RESPONSES FOR WBL REFLECTION FORM COMPLETED ON 9/30/2022

### Career Aspirations

Thinking about the activity you recently participated in, how much do you agree or disagree with the statements below?

- This activity gave me a glimpse into 1 or more careers.: Agree
- I am interested in learning more about a career explored during this activity.: Disagree
- This activity helped me realize a career I am NOT interested in.: Agree
- This activity provided me with useful information about pursuing my education or career goals.: Agree

### Connections

Thinking about the activity you recently participated in, how much do you agree or disagree with the statements below?

- During this activity, I felt that another person or people cared about me and my success.: Agree
- Participating in this WBL activity helped connect me with other people who can help me pursue my education or career goals.: Agree

### Skill Building

Take a moment to think back on your skills before you took part in this experience. Please indicate the degree to which your skills were impacted by this experience.

- Collaboration/teamwork skills: Neutral
- Communication skills (verbal and written): Neutral
- Problem-solving skills: Neutral
- Taking initiative, working independently, and adapting my work based on feedback from others: Neutral
- Being mindful of others' feelings and needs and adapting accordingly: Neutral
- Planning for success and managing my time well: Neutral
- I feel more confident in my skills as a result of this experience.: Neutral
- Did you use your networking skills to exchange contact information with or write a follow-up note to an industry professional you met during this activity?: Yes
- What was the most meaningful part of this activity for you?: Learning about career skills
- What did you learn about yourself in this activity?: I am good at speaking with others
- Is there anything you would like your teacher to know about this activity? (Optional): Swag was great!

# WBL SKILLS FEEDBACK SURVEY





## FEATURES OF THE SKILLS FEEDBACK SURVEY

- ✓ Access through WBL Participation Tracker
- ✓ Linked directly to specific WBL activity
- ✓ Linked directly to student participants
- ✓ Capture feedback from professionals supporting WBL
- ✓ Students receive feedback on skill level throughout academy experience



# ACCESS

WBL TRACKER HOME

**Job Shadow**  
JOB SHADOW  
ALTERNATIVE TYPES OF ACTIVITIES:

Apr 21st, 2023 - Apr 21st, 2023  
1 day, 4 hours  
In Person  
Active  
Not Archived

Created by Stephanie Lapera  
Contributors: Stephanie Lapera

**Academies**  
Rock & Roll High School A0HS

**STATS**

- » 1 academy
- » 3 total students selected
- » 3 students you selected
- » 0 students filled in the Reflection Form
- » More Data

**FILES**

UPLOAD FILES

No files attached

**ACTIONS**

- Duplicate Activity
- Edit
- Archive
- Deactivate

**EMPLOYER SKILLS FEEDBACK**

- Survey
- QR Code

**REFLECTION RESULTS**

- Excel
- PowerPoint



NAFTrack

[TEST ACTIVITY - JOB SHADOW WITH LOCAL MURAL ARTIST](#)

Activity occurred between 5/18/2023 and 5/18/2023 Feedback is available until 7/17/2023

Search:

Student First Name	Student Last Name	Feedback Link	Feedback Completed for This Activity
T Ethan	AT Chen	<a href="#">Begin Feedback</a>	0

Show 10 entries Showing 1 to 1 of 1 entries Previous 1 Next



## SKILLS FEEDBACK SURVEY QUESTIONS

- Students receive feedback on select Future Ready Skills after Career Exploration activities
- Feedback comes from the professional(s) who supported the WBL activity
  - Available for one month post activity

### Work-Based Learning Skills Feedback Questions for WBL Activities



At the conclusion of select work-based learning activities, professionals are asked to evaluate and provide feedback on a few skills the student demonstrated during the activity. The skills being evaluated will be determined by the specific WBL activity and are noted below.

Communication	Informational Interview	Partner Engagement Project	Job Shadow	Mock Interview	Resume Coaching/Review Session	Mentorship
Actively listens to understand and asks clarifying questions.	*		*		*	*
Presents information in an organized manner that serves purpose of message, context, and audience.		*		*	*	*
Problem Solving	Informational Interview	Partner Engagement Project	Job Shadow	Mock Interview	Resume Coaching/Review Session	Mentorship
Unpacks problems into manageable parts.						*
Generates multiple potential solutions to problems using relevant and factual information to guide decisions.						*



**NAFTrack** Welcome T Ethan AT Chen, [Log Out](#)

Account Info Track Progress **Surveys** Access Resources

[AVAILABLE SURVEYS](#)

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WBL Reflection Form	05/19/2023	Test Activity - Job Shadow with Local Mural Artist <a href="#">View My Responses</a>
Internship Feedback Survey 2020	07/17/2023	<a href="#">View My Responses</a>

[COMPLETED WBL FEEDBACK](#)

You've participated in WBL events. Below are completed WBL feedback for you

Event	Date Completed
Test Activity - Take a Cavalier to Work Job Shadow Day	05/19/2023 <a href="#">View My Feedback</a>
Test Activity - Take a Cavalier to Work Job Shadow Day	05/19/2023 <a href="#">View My Feedback</a>
Test Activity - Take a Cavalier to Work Job Shadow Day	05/19/2023 <a href="#">View My Feedback</a>
Test Activity - Take a Cavalier to Work Job Shadow Day	05/19/2023 <a href="#">View My Feedback</a>

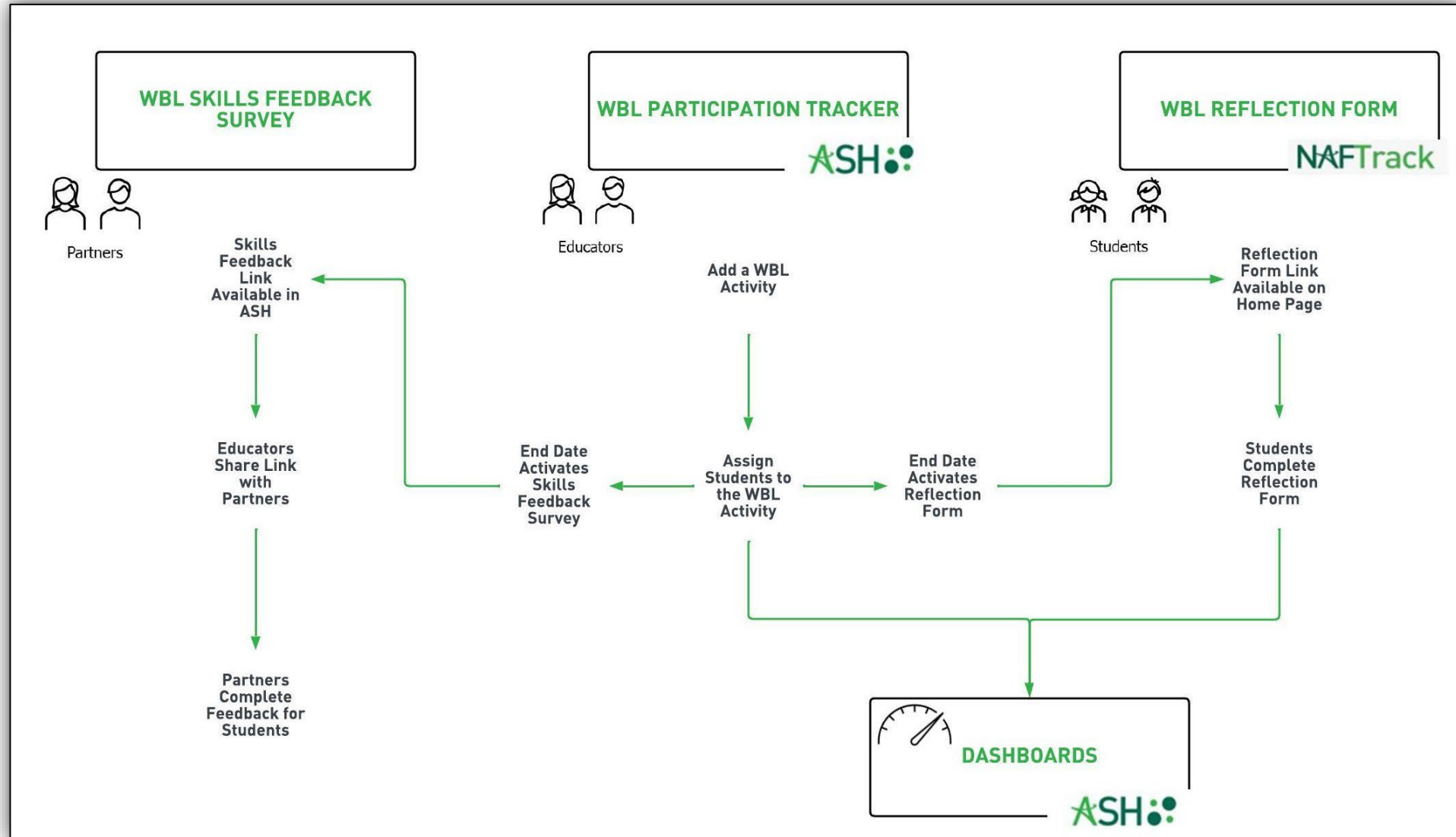
## ACCESS DATA

- ✓ Data viewed via NAFTrack
- ✓ Student only access
- ✓ Educator access – Coming Soon!





# Introduction to the Tech Tools of ODWBL



# FUTURE READY SKILLS ASSESSMENT





## FEATURES OF THE FUTURE READY SKILLS ASSESSMENT

- ✓ Formerly NAF's Internship Assessment
- ✓ Access through Career Preparation activities
- ✓ Linked directly to student
- ✓ Sent directly to supervisor on file
- ✓ Capture feedback from supervisors/career preparation leads
- ✓ Receive in-depth feedback on a student's skill level



## ACCESS

Create a Career Preparation experience in NAFTrack

One Week prior to End Date of Experience

To: "Mickey Mouse" [mickeymouse@disney.com](mailto:mickeymouse@disney.com)  
From: [NAF\\_Administration@naftrack.org](mailto:NAF_Administration@naftrack.org)

Dear Mickey Mouse,

Thank you for volunteering to supervise and mentor a student. As your time with your student comes to an end, your last step will be to complete the Future Ready Skills Assessment (formerly NAF's Internship Assessment).

You will evaluate and provide feedback on your student's skill level and development throughout the Internship via a short online form. Your submission of the Future Ready Skills Assessment is also the mechanism by which your student will receive credit for completing the Internship, so it is a crucial component of the experience.

The assessment for the following student is ready to be completed:

- **Student Name:** Goofy Dog
- **Employer:** Disney
- **Experience Type:** Internship
- **Start Date:** 06/01/23
- **End Date:** 07/31/23

The mentorship and guidance you have provided throughout your student's experience is invaluable and the assessment is an excellent opportunity for you to offer final insights about their strengths and areas for growth.

Consider the following as you prepare to complete the assessment:

- Review the assessment in advance [here](#)
- Meet and discuss the assessment with your student, sharing which skills you observed to be their strengths and skills they may want to continue to work on as they continue their career [journey](#)
- Set aside 15 minutes for [completion](#)
- No changes can be made once you submit the [assessment](#)
- Students will be able to view your feedback once you submit the [assessment](#)

Click [here](#) to launch and complete the assessment. |

You are listed as the point of contact for this experience, but if another individual will be completing the assessment, please forward this email.

If you have any questions, please email [support@naf.org](mailto:support@naf.org).

Sincerely,  
The NAF Team



# FUTURE READY SKILLS ASSESSMENT

- Students receive feedback after Career Preparation activities
  - Internship
  - Clinical Experience
  - Mentored Industry Project
  - Apprenticeship/Youth Apprenticeship
- Captures all 6 Future Ready Skills
- Allows for position-specific skills
- Provide student with Key Strength and Opportunity for Growth

## Future Ready Skills Assessment



### PART 1: HIREABILITY FRAMEWORK

	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
<b>Collaboration</b>					
Contributes to the work of the team and supports others					
Actively looks to resolve areas of disagreement or conflict through discussion					
<b>Communication</b>					
Actively listens to understand and asks clarifying questions					
Presents information in an organized manner that serves purpose of message, context, and audience					
<b>Problem Solving</b>					
Unpacks problems into manageable parts					
Generates multiple potential solutions to problems using relevant and factual information to guide decisions					
Identifies new and more effective ways to solve problems					
<b>Initiative &amp; Self-Direction</b>					
Demonstrates receptiveness to performance feedback and adapts appropriately					
Stays calm, clear-headed, and unflappable under stress					
Works independently and seeks out information to complete tasks					
<b>Social Awareness</b>					
Takes responsibility for one's own actions and does not blame others					
Demonstrates awareness of social and ethical situations					
Considers the feelings and needs of others when making decisions or performing tasks					
<b>Planning For Success</b>					
Manages time well and does not procrastinate, getting work done on time					
Arrives on time and is rarely absent without cause					

LIVE DEMO





## RESOURCES

# QUESTIONS







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READY*

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