

M-DCPS MEGA NAF

STUDENT INDUSTRY CONFERENCE

PREPARATION GUIDE FOR EDUCATORS

Use this guide along with the lesson plans and resources on the [NAF Student Conference page](#) to support students before, during, and after the conference!

BEFORE the event:

- update resumes and cover letters
- discuss professional dress
- review potential interview questions
- host mock interviews
- explore sessions to identify those aligned with their career goals and aspirations
- practice networking skills
- choose your Conference Facilitator role [here](#)
- visit the [Professional Growth platform](#) to register for professional learning credit
- download the app (see next page for QR codes and links)

DURING the event:

- perform chaperoning responsibilities
- facilitate one of the four conference components:
 - Partner Support - community partner engagement
 - Student Support - student engagement
 - Speaker Support - speaker engagement
 - Conference Logistics - operational needs

AFTER the event:

- provide opportunities for students to reflect on their learning
- input event in [NAF's WBL Participation Tracker](#) and, after it's entered, encourage students to complete their WBL Reflection Form in NAFTrack
- facilitate student follow-up
- thank you emails, resume updates to include the conference
- communication around interviews and networking initiated at the conference
- complete the [MEGA Conference reflection](#) to earn your badge



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