**Fast Track Validation Meeting – Insert Academy**

**Date:** Click to Insert Date| Insert Time

***Suggested Attendees:*** *Principal, Assistant Principal, Academy Director, District Representative, Advisory Board Member, Career Teacher, Core Teacher, NAF Portfolio Manager, & NAF Staff*

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| **Agenda** | |
| 3 min. | **Welcome & Agenda Review**   * Introductions & Reflections * NAF Design Overview * Fast Track Assessment Results (NAF Design Alignment) * Next Steps |
| 10 min. | **Introductions**   * Name and Role   **Reflect on the following:**   * Share a challenge encountered during the Fast Track process. * How was it resolved? |
| 2 min. | **NAF Design Overview and Fast Track Assessment Layout**   * Overview of NAF Design elements and essential practices. |
| 45 min. | **Fast Track Assessment Results – Live in ASH**   * Academy Lead discusses evidence for each NAF standard, describes academy practices, and identifies areas for improvement to receive associated support and resources. * PM identifies strategic actions requiring clarification.   *Note: A final score of 15 or above confirms eligibility to join the academy network.* |
| 15 min. | **Next Steps**   * Establish check-in cadence with portfolio manager. **Our next meeting is Insert Date** * Celebrate! Consider planning an official academy launch event: * Banner hanging ceremony/dedication * New student orientation before school starts * Prepare a press release to announce the academy opening * Schedule strategic planning meeting for the academy team:   + Identify standards needing improvement and create goals   + Update Action Plan |

Notes – Ideas – Action Items

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