**Fast Track Validation Meeting – Insert Academy**

**Date:** Click to Insert Date| Insert Time

***Suggested Attendees:*** *Principal, Assistant Principal, Academy Director, District Representative, Advisory Board Member, Career Teacher, Core Teacher, NAF Portfolio Manager, & NAF Staff*

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| **Agenda** |
| 3 min. | **Welcome & Agenda Review*** Introductions & Reflections
* NAF Design Overview
* Fast Track Assessment Results (NAF Design Alignment)
* Next Steps
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| 10 min. | **Introductions*** Name and Role

**Reflect on the following:*** Share a challenge encountered during the Fast Track process.
* How was it resolved?
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| 2 min. | **NAF Design Overview and Fast Track Assessment Layout*** Overview of NAF Design elements and essential practices.
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| 45 min. | **Fast Track Assessment Results – Live in ASH*** Academy Lead discusses evidence for each NAF standard, describes academy practices, and identifies areas for improvement to receive associated support and resources.
* PM identifies strategic actions requiring clarification.

*Note: A final score of 15 or above confirms eligibility to join the academy network.* |
| 15 min. | **Next Steps** * Establish check-in cadence with portfolio manager. **Our next meeting is Insert Date**
* Celebrate! Consider planning an official academy launch event:
* Banner hanging ceremony/dedication
* New student orientation before school starts
* Prepare a press release to announce the academy opening
* Schedule strategic planning meeting for the academy team:
	+ Identify standards needing improvement and create goals
	+ Update Action Plan
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Notes – Ideas – Action Items

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