



# WBL Lesson Plan

## (Prepare for) Worksite Tour

### Overview



Worksite tours provide students with an opportunity to see many career pathways working together in one company. In this activity, students will first prepare in the classroom, focusing on learning about career pathways and jobs specific to the worksite tour before visiting a worksite.

### Students will:

- Research the worksite tour company, understanding jobs and career pathways at the company.
- Identify relations between their career aspirations and the worksite.
- Reflect on learning, noting careers of interest and others they are not interested in.

### Aspirations



Explore the career and industry of the work site through career research.

### Skills

Planning for Success



## Preparation

**Educator Note:** This lesson focuses on the preparation and reflection element involved in a worksite tour rather than the engagement of the tour itself.

**Identify the Worksite Tour:** Begin your preparation by identifying the worksite students will visit. Consider the following to identify the best fit based on your students' aspirations:

- Is there a specific career, pathway, or field that many students share interest in?
- What local companies align with the career pathway of the academy or current courses?
- How can advisory board and community partners support this worksite tour?

**Additional Preparation:** Consider specific district needs around transportation and paperwork for taking students off campus. This may include, but is not limited to:

- Student Consent form
- Transportation Requests
- District Field Trip Submission Forms
- Off-site Lunch needs
- Parent information or chaperone requests
- Academy profiles or overview of student interest for host partner

**WBL Participation Tracker:** Enter the worksite tour into the [WBL Tracker](#).

- Includes only the day/time spent on the worksite; Activity 3 below
- Primary Activity type: Worksite Tour
- Assign students to the activity





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### Implementation

Use this activity to expand understanding of career aspirations and partner connections to your academy.

Activity	Instructions
<b>Activity 1 – Prepare</b>  <b>Total Time: 50 minutes</b>	<b>Student Preparation – Worksite Tour</b>  <b>Career Aspirations:</b> Worksite tours provide students with an opportunity to see many career pathways working together in one company. Prior to the worksite tour, help students understand both their career aspirations and career pathways that are part of the worksite they will visit. <ul style="list-style-type: none"><li>• Lead a class discussion about the worksite, career pathways, and connections to your course.</li><li>• Help students identify their career aspirations through:<ul style="list-style-type: none"><li>○ Roadtrip Nation <a href="#">Career Map tool</a></li><li>○ Student Activity: <a href="#">Personality &amp; Career Exploration</a></li></ul></li></ul>

Activity	Instructions
<b>Activity 2 – Prepare</b>  <b>Total Time: 45 minutes</b>	<b>Student Preparation – Worksite Tour</b>  <b>Research Activity:</b> Guide students through a research activity to ensure readiness for the worksite tour. Students will conduct research about the company they are visiting, taking notes on their findings. Student can complete the <a href="#">WBL Research Prep Activity</a> and use the questions below to guide their research: <ul style="list-style-type: none"><li>• How many employees work within the company?</li><li>• Does the company have multiple locations? How many? Where?</li><li>• How does the department or site you will be visiting fit into the organization, if part of a larger organization?</li><li>• When was the company founded? By whom?</li><li>• What is the main product or service line of the company?</li></ul> <p>Help students consider a diverse range of research sources as they prepare for the worksite tour. Consider the following sources:</p> <ul style="list-style-type: none"><li>• Company website</li><li>• Social media associated with the company</li><li>• Local news articles or coverage of the company</li><li>• Advisory board or local partner insight</li><li>• Video, posts, other media published by the company or associated organizations</li></ul>





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	<p><b>Create and Revise Questions:</b> After completing their research, give students five to ten minutes to draft three to five questions for their worksite tour host. Students will take finalized questions with them on the worksite tour.</p> <p>When students have completed their draft questions, have them pair up, share, and refine their questions. Instructor should review all questions prior to the worksite visit to ensure appropriateness and professionalism.</p>
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Activity	Instructions
Activity 3 – Participate	<p style="text-align: center;"><b>***Work-Based Learning***</b></p> <p style="text-align: center;">Add this as an activity in the WBL Participation Tracker</p>
Total Time: Varies	<p>Student Participation – Worksite Tour</p> <p>Reminders for Students</p> <ul style="list-style-type: none"> <li>• <a href="#">Dress professionally</a></li> <li>• Be on-time</li> <li>• Have prepared questions ready</li> </ul>

Activity	Instructions
Activity 4 – Reflect	<p><b>Student Reflection – Worksite Tour</b></p> <p>Invite students to share their thoughts about the Worksite Tour. Prompt questions for this reflection can include, but are not limited to:</p> <ul style="list-style-type: none"> <li>• What careers or career pathways did you see at the worksite that relate to your career aspirations?</li> <li>• What surprised you about the company?</li> <li>• Are there any careers you want to explore more because of the tour?</li> <li>• What did you learn about this company and its employees?</li> <li>• What skills did you see on the worksite or hear mentioned when interacting with employees?</li> </ul> <p><b>Student Reflection – WBL Reflection Form</b></p> <ul style="list-style-type: none"> <li>• Students log into their <a href="#">NAFTrack account</a></li> <li>• Students select WBL Reflection Form under ‘Tasks and Announcements’</li> <li>• Students complete and submit reflection form</li> </ul> <p>Educator Note: After students reflect on the worksite tour, use their responses and reactions to improve work-based learning and provide additional opportunities in the future.</p>
Total Time: 20 minutes	

