

# Year of Planning

## Academy Development Overview

NAF's Year of Planning (YOP) offers direct support to high schools developing a NAF academy. NAF portfolio managers and supporting staff provide guided technical assistance to align local programming goals with NAF's design before an academy opens in the launch year.

*Note: The YOP program is self-paced and flexible. Adjust pacing as needed.*

### Team Building & Leadership





The first step in building a NAF academy is recruiting members of the Academy Design Team (ADT). This cross-functional team creates the academy structure and culture by developing and executing an **Academy Design Plan**. The ADT establishes the foundation for developing a career academy and outlines the vision, mission, and goals.

### Academy Design Plan

The [YOP Guide](#) is a comprehensive outline of the YOP program to support academy development. The guide identifies the required strategic actions that assist the ADT in establishing a timeline to meet YOP deliverables and the development of an **Academy Design Plan**. Guiding questions lead discussion and research to create action steps for building the academy framework. The ADT collects evidence to document the monthly outcomes after accomplishing each **Academy Design Plan** goal.

### Launch Year

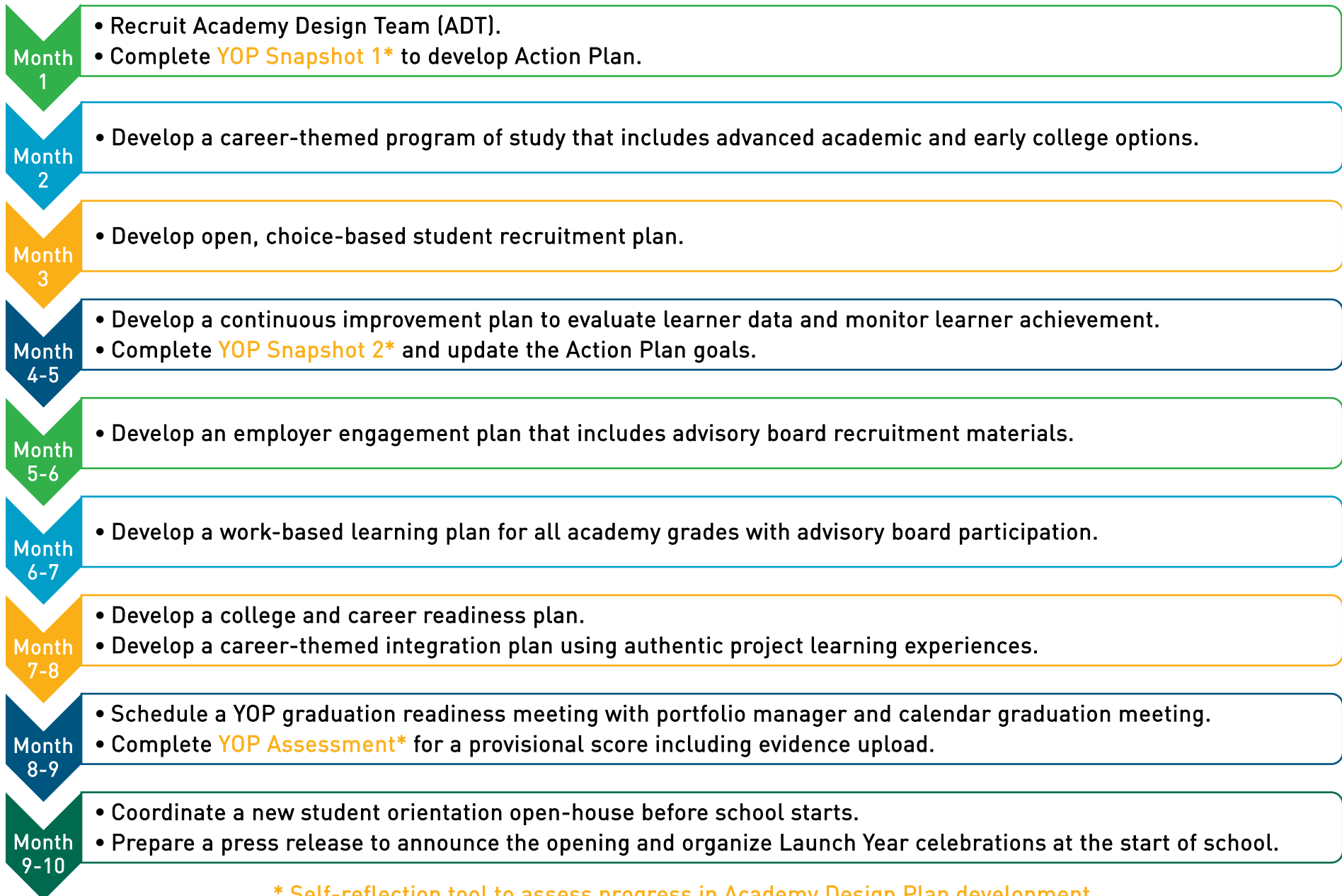
Launch Year is the first year as an operational academy after completing YOP. The academy joins NAF's network with full membership status.

NAF Design	
<p><b>Element 1: Academy Development &amp; Structure</b></p>  <p><b>Standards of practice:</b></p> <ul style="list-style-type: none"> <li>• Recruitment &amp; Enrollment</li> <li>• Personalization</li> <li>• Data Collection &amp; Review</li> <li>• Leadership</li> <li>• Professional Learning</li> </ul>	<p><b>Element 2: Advisory Board</b></p>  <p><b>Standards of practice:</b></p> <ul style="list-style-type: none"> <li>• Membership &amp; Operations</li> <li>• Support for Learning</li> <li>• Support for Sustainability</li> </ul>
<p><b>Element 3: Curriculum &amp; Instruction</b></p>  <p><b>Standards of practice:</b></p> <ul style="list-style-type: none"> <li>• Academy Coursework &amp; Authentic Project Learning</li> <li>• College &amp; Career Readiness</li> </ul>	<p><b>Element 4: Work-Based Learning</b></p>  <p><b>Standards of practice:</b></p> <ul style="list-style-type: none"> <li>• Work-Based Learning Plan</li> <li>• Participation &amp; Equity</li> </ul>

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## Academy Design Plan Pacing Guide

Click the chevron to access the online YOP Guide. *Adjust pacing as needed.*



\* Self-reflection tool to assess progress in Academy Design Plan development