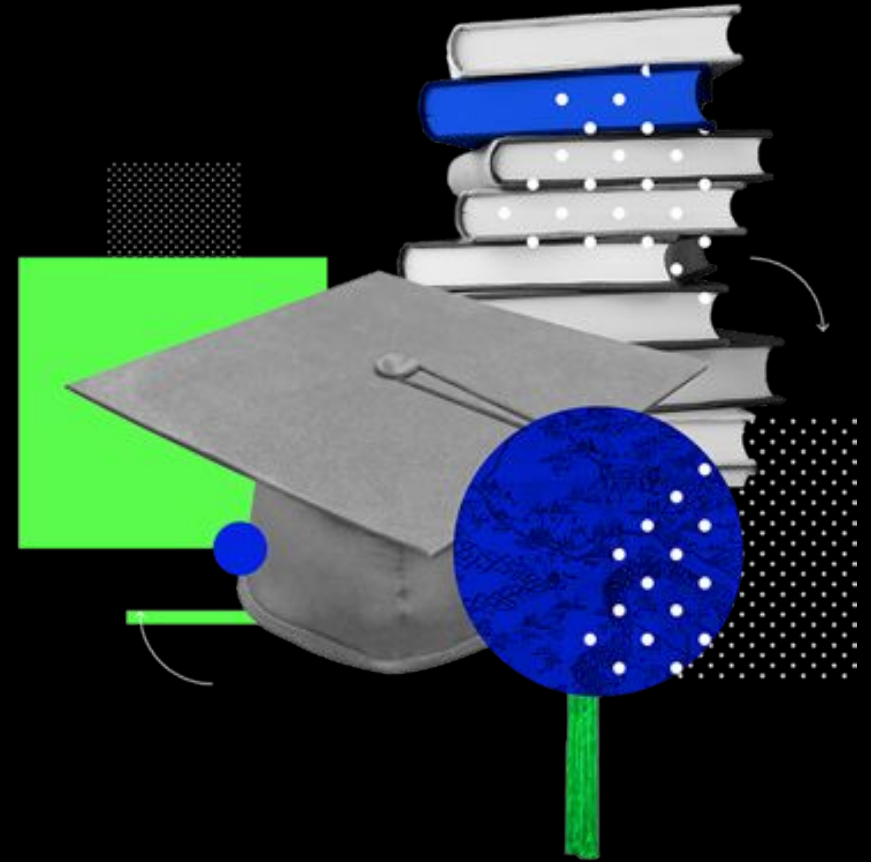
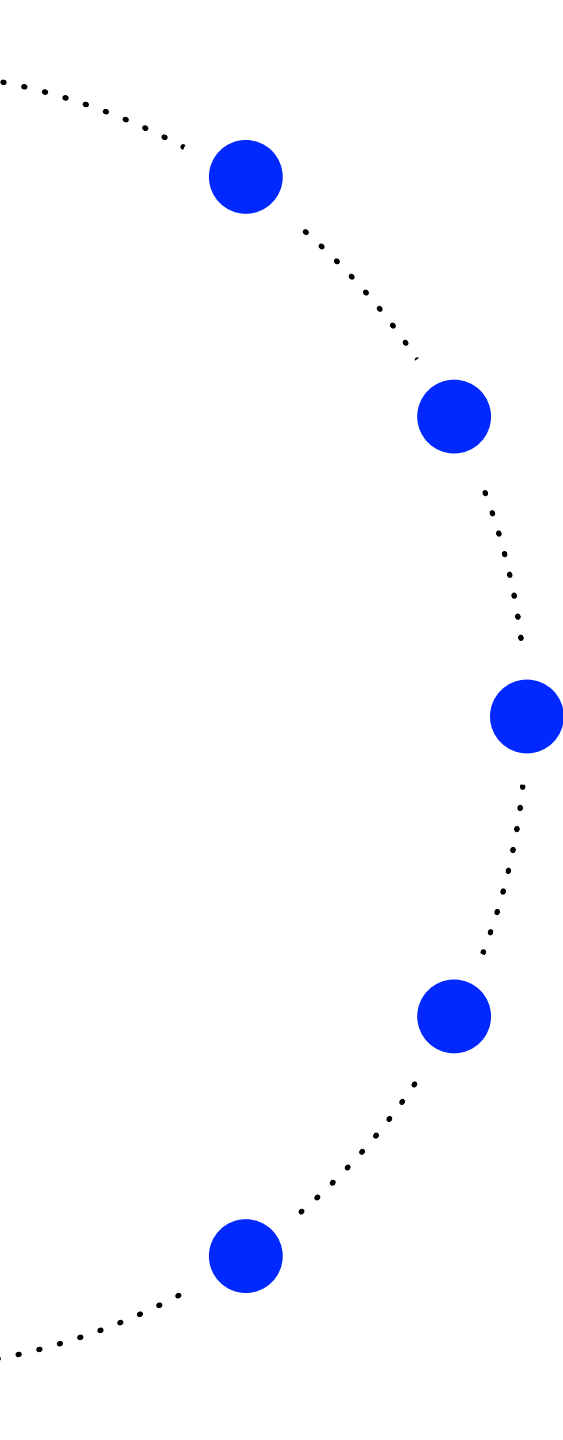
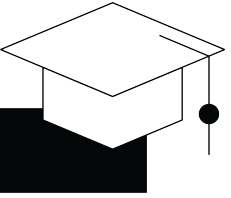


Certification Maintenance Subscription – Purchase Guide





01

Certification Maintenance Subscription – What Is It?

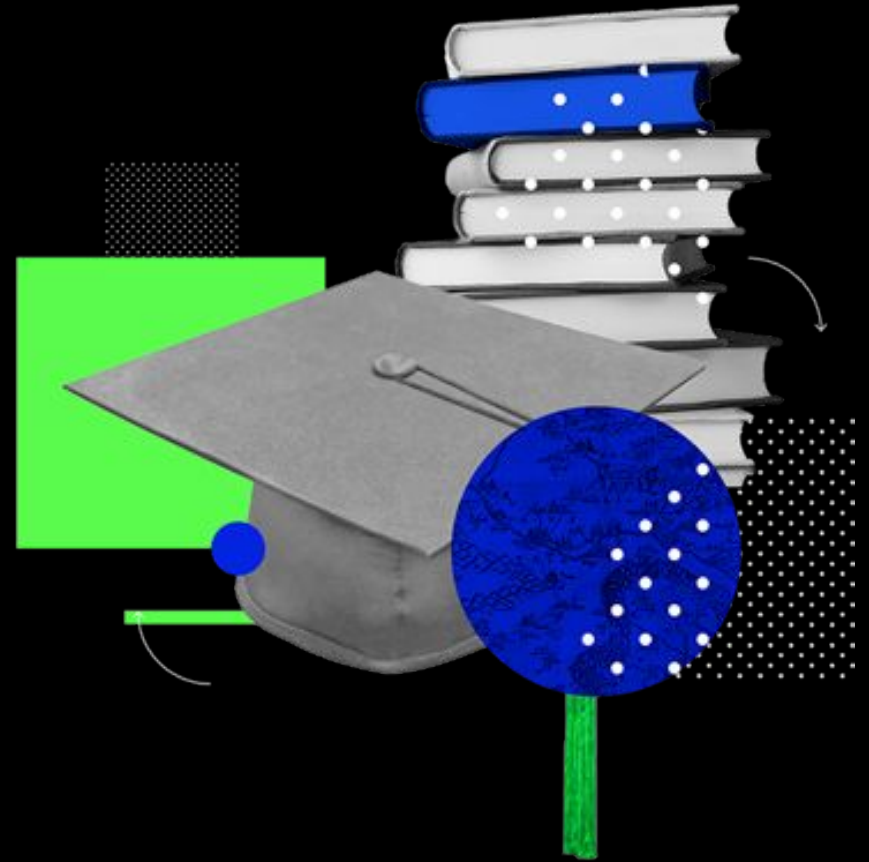
02

How to Purchase the Subscription


03

How to Manage Your Subscription

01 Certification Maintenance Subscription– What Is It?



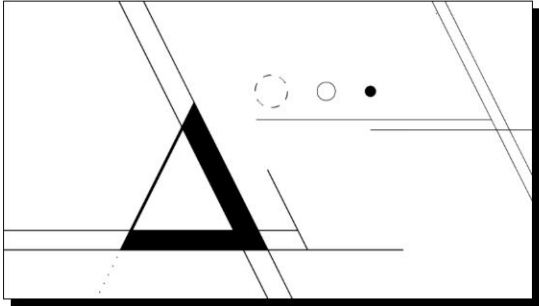
Certification Maintenance Subscription



Catalog Categories About Us

Certification Maintenance Subscription

Get access to all live Partner Delta Exams for 1 year. View important information below before purchasing.



IMPORTANT INFO

The Certification Maintenance Subscription gives you access to all the Delta Exams you need to keep your Celonis knowledge up-to-date and maintain your hard-won Partner Certifications and Expert badges. PLEASE NOTE: these Delta Exams and thus this Subscription are **not relevant for Celonis customers**.

This subscription **auto-renews once a year**. You can cancel the auto-renewal at any time after purchase if you do not wish this to happen (and you will continue enjoying the benefits of the subscription until the end of that year).

IMPORTANT NOTE: If you receive exams for free based on your organization's partner level, you already have access to the Delta Exams and **should not purchase this subscription** as you will not receive anything additional and we cannot issue refunds.

What is it?

The **Certification Maintenance Subscription** gives you access to all the Delta Exams you need to keep your Celonis knowledge up-to-date and maintain your hard-won Certification Exams and Expert badges. You must purchase the subscription in order to complete your Delta Exams (**unless** your organization receives Celonis Certifications for free, in which case access is provided directly).

\$150 USD annual subscription per learner

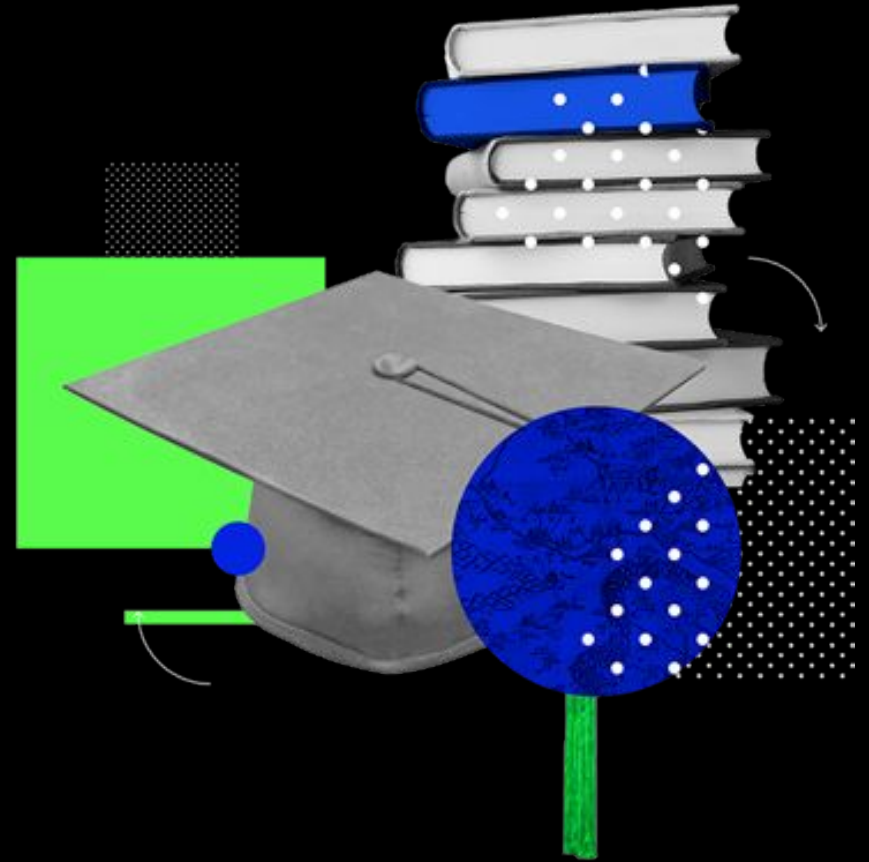
Gives you **access to all Delta exams** (no price per exam)

Subscription auto-renews at end of year

Not required for some partner organizations based on their Partner Program level

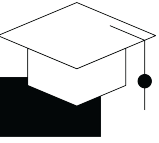
Purchasable [here](#)

02 How to **Purchase** the Subscription




How to purchase the Subscription

Step 1

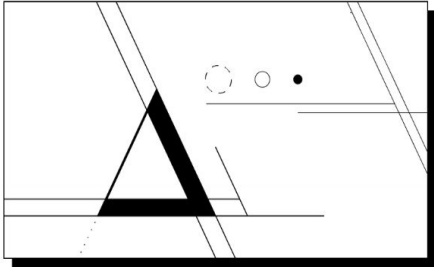


- You can purchase the Certification Maintenance Subscription directly on our training platform. Simply open [this link](#) to get started.
- IMPORTANT: Make sure it's relevant for you to purchase the subscription before you do so (i.e. you are a Certified learner who needs to complete a Delta Exam and does not receive Celonis Certifications for free based on your organization's partner level). Refunds will not be issued for misinformed purchases.

 [Catalog](#) [Categories](#) [About Us](#) [Basket \(0\)](#) [Sign In](#)

Certification Maintenance Subscription

Get access to all live Partner Delta Exams for 1 year. View important information below before purchasing.



IMPORTANT INFO

The Certification Maintenance Subscription gives you access to all the Delta Exams you need to keep your Celonis knowledge up-to-date and maintain your hard-won Partner Certifications and Expert badges.

This subscription **auto-renews once a year**. You can cancel the auto-renewal at any time after purchase if you do not wish this to happen (and you will continue enjoying the benefits of the subscription until the end of that year).

IMPORTANT NOTE: If you receive exams for free based on your organization's partner level, you already have access to the Delta Exams and **should not purchase this subscription** as you will not receive anything additional and we cannot issue refunds.

For more information, see the [Partner Certification Guide](#).

Please note that we partner with [Stripe](#) as a payment processing provider.

Subscribe to all Delta Exams

\$150
per year

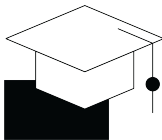
[Subscribe Yearly](#)

WHAT'S INCLUDED


- Self-paced learning. Take courses at your own speed.
- Learn when it suits you with round-the-clock access.
- Get enabled fast with laser-focused, goal-based training.

How to purchase the Subscription

Step 2



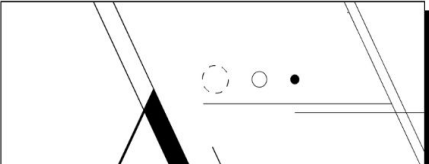
- Click on 'Subscribe Yearly' to add the Subscription to your shopping basket.
- In your basket, click 'Checkout'.



Catalog Categories About Us

Certification Maintenance Subscription

Get access to all live Partner Delta Exams for 1 year. View important information below before purchasing.



Subscribe to all Delta Exams

\$150 per year

Subscribe Yearly


WHAT'S INCLUDED

Self-paced learning. Take courses at your own speed.

Learn when it suits you with round-the-clock access.

Get enabled fast with laser-focused, goal-based training.

Your Basket (1 item)



Certification Maintenance Subscription

\$150 / year

Quantity: 1

Continue Shopping

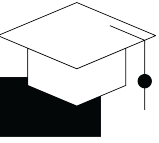
Checkout

Total: \$150

Please note that we partner with Stripe as a payment processing provider.


How to purchase the Subscription

Step 3



- Fill out your address information.
- Click on 'Enter Payment Information'.

- Note: Exam voucher codes cannot be applied to the Subscription.



Secure Checkout

Address Information

Address 1 *

Address 2

City *

Province/Region

Zip Code

Country *

Certification Maintenance Subscription

Coupon Code

Apply

\$150 / year x

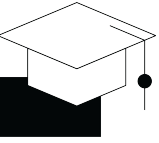
Total Due Today: **\$150**

Enter Payment Information

ENGLISH

How to purchase the Subscription

Step 4



- Enter your payment information.
- Agree to the Celonis Terms & Conditions, and ...
- ... place your order.

The Celonis Academy logo, featuring a green graduation cap icon and the text "celonis Academy" in white on a black background.

Secure Checkout

Payment Information

Address Information

Madrid
Madrid, 12345
Spain
[Edit Address Information](#)

☐ I agree to the [Celonis Terms & Conditions](#) and the [LMS provider Terms & Conditions](#)

ENGLISH

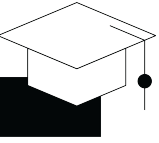
Place Your Order

Certification Maintenance Subscription **\$150 / year**

Total Due Today: **\$150**

How to purchase the Subscription

Step 5



- Great! You now have access to all live Delta Exams for **1 year**.
- At the end of this year, your subscription will **auto-renew**, unless you cancel it. See the next section for how to manage this.
- You can access your Delta Exams by searching the catalog or from our dedicated [Delta Exam page](#). Please be aware that Delta Exams are released twice a year in mid-May and mid-November and are available for 2 months.
- Remember, you must complete the [Certification Exam Preparation](#) course before you can access your exams. You must also have completed the corresponding Certification Exam – if you haven't, then there's no need to complete that Delta Exam.

celonis Academy

Order Confirmed

Thank you for your order! Confirmation details are below. We have also emailed a receipt to your email.

Total: \$150

Certificate Maintenance Subscription
\$150 / year

TEST: Congratulations! Here is your Subscription.

[View Your Courses](#)

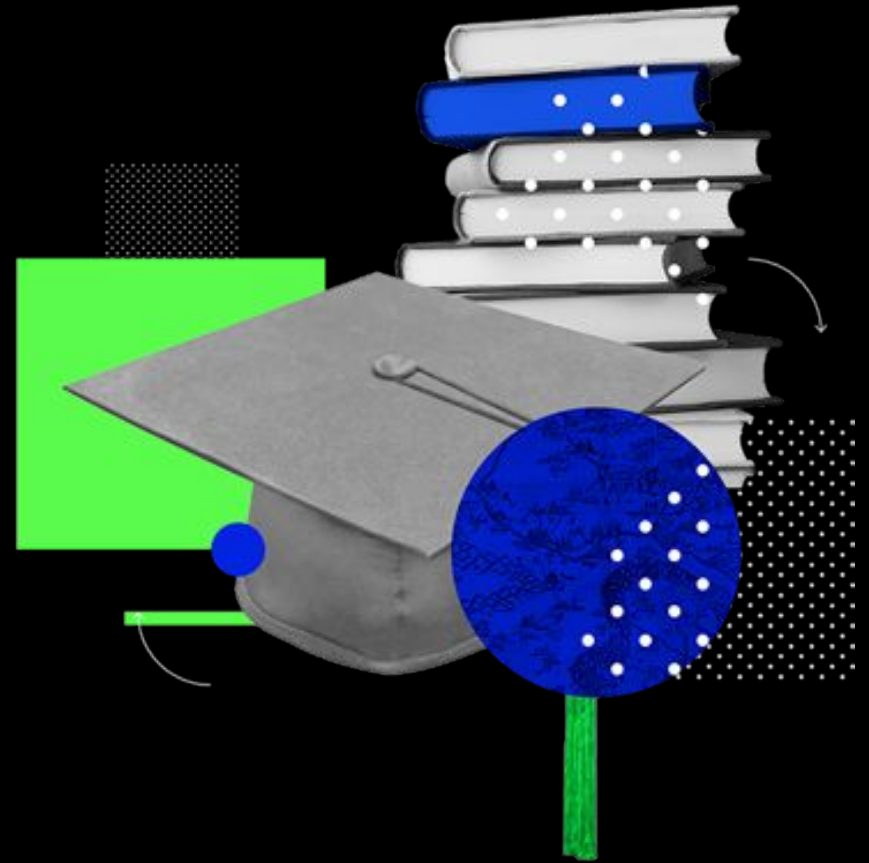
Certification Exam Preparation

Course | 15min

Access the Exam Guide, credential protection policy, and the practice exam.

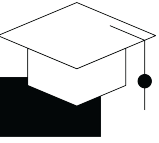
[View Details](#) →

03 How to **Manage** Your Subscription



Managing your Subscription

View subscriptions

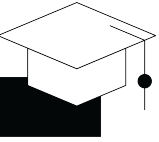


- Open [this link](#) – or click on your account icon in the top right of the Academy home page and select 'Profile' from the dropdown – to open your Academy profile.
- Select 'Subscriptions' from the menu on the left.
- Here you can see all of your subscriptions.

The screenshot displays the Celonis Academy web application. At the top, a dark navigation bar contains the Celonis Academy logo, a 'Catalog' dropdown, a 'Categories' dropdown, and an 'About Us' link. On the right side of this bar is a user account icon labeled 'MS'. A dropdown menu is open from this icon, showing options for 'Profile' (highlighted with a mouse cursor), 'Support', and 'Sign Out'. Below the navigation bar, the main content area is titled 'My Celonis Academy Profile'. It features a left-hand sidebar with a vertical list of menu items: 'Profile Info', 'Credit Card', 'Subscriptions' (which is highlighted with a blue bar), and 'Credit Accounts'. The main content area to the right of the sidebar is titled 'Subscriptions'. It contains a section labeled 'Manage Subscriptions' with the text 'Amount displayed is total due at next invoice.' Below this, a table lists a 'Certificate Maintenance Subscription' with a price of '\$150 / year'. To the right of this entry is a blue button labeled 'Manage Subscription'. At the bottom of the page, there is a footer with '© 2022 Celonis' on the left and links for 'FAQs', 'Support', and 'Terms of Use' on the right. A language selector showing 'ENGLISH' is located in the bottom left corner of the main content area.

Managing your Subscription

View renewal date and cancel subscription



- To view your renewal date and/or cancel your subscription, click 'Manage Subscription'.
- You can see your renewal date at the top of the window.

My Celonis Academy Profile

Profile Info
Credit Card
Subscriptions
Credit Accounts

Subscriptions

Manage Subscriptions

Amount displayed is total due at next invoice.

Certificate Maintenance Subscription — \$150 / year **Manage Subscription**

Manage Your Subscription

Next Renewal Date: 10/21/2023

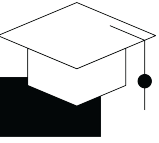
Cancelled subscriptions remain active from date of cancellation until your next renewal date.

Certificate Maintenance Subscription - \$150 / year

Cancel Subscription

Managing your Subscription

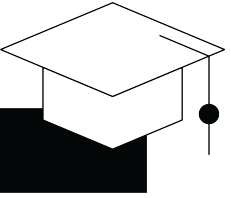
View renewal date and cancel subscription



- If you wish to cancel the auto-renewal of your subscription, click 'Cancel'. If you do so, you will still have access for the duration of your subscription – only the renewal on the date shown is cancelled.
- Click 'Yes' to confirm.
- A pop-up appears to confirm your cancellation and the date that you will have access until.
- Click 'Ok' to return to the Profile area.
- If you return to the Subscriptions tab in left hand menu, you'll see that the subscription auto-renewal is now cancelled.

The screenshot displays the 'Manage Your Subscription' interface. At the top, the Celonis Academy logo is visible. The main heading is 'Manage Your Subscription'. Below it, the 'Next Renewal Date' is listed as '10/21/2023'. A note states: 'Cancelled subscriptions remain active from date of cancellation until your next renewal date.' The subscription details are shown as 'Certificate Maintenance Subscription - \$150 / year'. A blue 'Cancel Subscription' button is highlighted with a green border. A confirmation pop-up is overlaid on the right, showing 'academy.celonis.com' and the message: 'Subscription canceled successfully. You will have access until Oct 21, 2023', with an 'OK' button.

Below the subscription management section, the 'My Celonis Academy Profile' page is shown. The left sidebar contains links for 'Profile Info', 'Credit Card', 'Subscriptions' (which is highlighted), and 'Credit Accounts'. The main content area is titled 'Subscriptions' and includes a 'Manage Subscriptions' section. It notes: 'Amount displayed is total due at next invoice.' and shows the 'Certificate Maintenance Subscription' as 'Canceled: Active Until 10/21/2023'. The footer includes '© 2022 Celonis' and links for 'FAQs', 'Support', and 'Terms of Use'.



Any Questions?
We look forward to hearing from you!

academy@celonis.com

www.celonis.com/training
