



CPE

*Healthcare's most prestigious  
leadership certification*



## Certified Physician Executive (CPE)

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This credential opens doors in today's competitive healthcare leadership field. Adding CPE to your résumé indicates that you've reached a level of excellence in leadership with the education, expertise, and demonstrated skills to effectively lead health care organizations in today's challenging job market. **There's no better way to set yourself apart, gain prestige and advance your career.**



# Start Planning Your Leadership Journey

**Congratulations** — you have decided to take the next step in building your future as a physician leader with the Certified Physician Executive (CPE) credential. Earning your CPE highlights your business acumen to colleagues, current and future employers, recruiters and endorses your ability to lead large groups, manage budgets, address HR challenges, and apply strategic business insights. To be eligible for the **CPE** and the final **Capstone event**, you will need to complete the core and elective portions of the CPE curriculum. These courses will provide you with the knowledge, skills and core competencies in key areas to transition into a wide array of leadership roles.

CORE COURSES   14 courses totaling 125 CME hours	FORMAT	CME
<b>Fundamentals of Physician Leadership: Series</b> <i>Communication (7), Finance (7), Influence (7), Quality (7), Negotiation (7)</i>	Self-study	35
Managing Physician Performance	Self-study	14
Science of High Reliability	Self-study	10
Essentials of Health Law	Self-study	8
Resolving Conflict	Self-study	7
Finance - Budgeting & Forecasting	Self-study	4
Practical Principles of Change Management	Self-study	5
Financial Skills for Executive Decision Making	Hybrid Online (4 weeks)	14
Transforming Healthcare Through Quality Improvement	Hybrid Online (4 weeks)	14
Building a Path to Leadership Excellence	Hybrid Online (4 weeks)	14

CPE ELECTIVE COURSES   Minimum of 30 CME Hours	FORMAT	CME
A Journey Through Population Health	Self-study	14
Advanced Behavior Management Strategies	Self-study	7
Advanced Financial Decision Making	Self-study	7
Assessing the Health of Your Organization	Self-study	3
Building and Leading Effective Teams	Self-study	5
Building Physician Wellness	Self-study	3
Create Systems for Quality	Self-study	3
Develop Effective Teams	Self-study	5
Developing a Business Plan	Self-study	5.5
Embracing Change	Self-study	3
Engaging Physicians for Results	Self-study	3.5
Establish a Just Culture	Self-study	4
Establishing Your Social Media Presence	Self-study	5
Foundations of Financial Accounting	Self-study	5

New courses are being developed & added quarterly. Visit [physicianleaders.org/education/courses](https://physicianleaders.org/education/courses) to learn more.

ACCREDITATION: The American Association for Physician Leadership® is accredited by the Accreditation Council for Continuing Medical Education (ACCME) to provide continuing medical education for physicians. The activities listed above have been approved for AMA PRA Category 1 Credit™.

View our upcoming live events, visit: [physicianleaders.org/live](https://physicianleaders.org/live)

CPE ELECTIVE COURSES   *Select any course for more details	FORMAT	CME
From Autonomy to Teamwork	Self-study	3
Improving Communications and Feedback in HC Leadership	Self-study	2.5
Interdisciplinary Relationship Management	Self-study	4
Leading and Managing Strategic Change	Self-study	5.5
Leading Complex Organizations	Self-study	4
Leading Innovation in Healthcare Organizations	Hybrid Online (4 weeks)	14
Leading Problem Solving	Self-study	3
Leveraging the Clinical Team	Self-study	2
Managing Task Forces, Committees and Work Groups	Self-study	3
Mastering Physician Engagement	Self-study	5
Non-Clinical Careers for Physicians	Self-study	7
Physician Career Advancement: Mastering Soft Skills	Self-study	3
Practical Tools for Physician Self-Care	Self-study	4
Presentation Skills for Physician Leaders	Self-study	5
Principles of Financial Decision Making	Self-study	3.5
Proceed Until Apprehended	Self-study	4
Project Management Overview for Physician Leaders	Self-study	4
Strategic Decision Making	Self-study	2
Strategic Planning	Self-study	2
Strategic Thinking	Self-study	2
Strengths-Based Leadership	Self-study	7
The Emotionally Intelligent Physician Leader	Self-study	5
The Neuropsychology of Strategic Thinking	Self-study	2
The Numbers a CEO Needs to Know	Self-study	5
Transforming Culture in Healthcare Organizations	Self-study	7
Transition from Management to Leadership	Self-study	3.5
Value-Based Care	Self-study	14

**Self-Study** – Self-study courses are online, self-paced learning experiences that can be completed at your convenience. includes prerecorded video lectures, interviews, text, case studies, interactions, knowledge checks and assignments.

**Hybrid Online** – Hybrid Online courses are online synchronous and asynchronous, faculty-led learning experiences that last four weeks and encourage collaboration with classmates. Includes webinars, pre-recorded lectures, text, discussion, and assignments.

**Live** – Live courses are offered in-person, at AAPL institutes, where attendees receive face-to-face instruction from expert faculty members and are an interactive and engaging experience.

### Ready to make a change?

Visit us online to learn more, register for courses, or schedule a complimentary advising session with one of our education advisers.

[physicianleaders.org/start](https://physicianleaders.org/start)  
Or call to speak with an adviser:  
**(800) 562-8088**

## CPE Eligibility

To be eligible for the CPE Capstone, candidates must meet the following criteria:

- Be a **licensed** M.D. or D.O.
- Been an active AAPL member for at least one year.
- Have at least two cumulative years of healthcare **leadership experience** and significant managerial oversight as described in the [Capstone leadership criteria](#). Candidates must attest to significant lessons learned, physician leadership position(s) and dates/time spent in each role(s).
- Be (or have been) **board certified** in a clinical specialty recognized by the ABMS or AOA, or an equivalent recognized board certification commission in the country in which they reside and are licensed to practice.
- Three years' experience in **clinical practice** beyond residency and fellowship training.
- Complete the Certified Physician Executive curriculum OR have a qualifying graduate management degree program. ( MBA, MMM, MHA, MPH, MS-HQSM, MS in management, etc.) and have completed 2 of the following 5 core courses:
  - *Fundamentals of Physician Leadership – Negotiation*
  - *Practical Principles of Change Management*
  - *Resolving Conflict*
  - *Managing Physician Performance*
  - *Transforming Healthcare through Quality Improvement*
- Once you meet all eligibility requirements, you [apply online](#) for the CPE Capstone. There is a \$195 application fee. The Capstone is a 3 ½ day certifying program and is the final step in achieving the CPE credential. We offer the Capstone four times per year.

## Earn your Professional Certification

Visit us today at [physicianleaders.org/cpe](http://physicianleaders.org/cpe) or to speak to us in person call **800-562-8088**

## CPE Capstone

The Capstone is the final required step in the certification program that will allow you to earn the CPE credential. There are three virtual Capstones and one held live in-person. Travel is required to attend the in-person Capstone.

This 3½-day program is designed to provide you with additional education based on the CPE competencies. Completing exercises in the general and cohort sessions will allow you to practice and hone your skills in preparation for your CPE Leadership Summary Presentation. This is completed and video-recorded on the final half-day.

The CPE Leadership Summary Presentation allows you to succinctly communicate how you have demonstrated your ability as a physician leader. This presentation will cover leadership philosophies, competencies, accomplishments and the ability to meet current and future challenges in healthcare.

## Certification

The CCMM is a not for-profit corporation chartered by the American Association for Physician Leadership® to establish and maintain the highest standards for certification of physician executives.

The Capstone tuition is \$3,900 and is due 60 days before the event. Participants will be awarded 32 CME upon successful completion of the Capstone.

The American Association for Physician Leadership is accredited by the Accreditation Council of Continuing Medical Education to provide continuing medical education for physicians.

The American Association for Physician Leadership designates this enduring material for a maximum of 32 AMA PRA Category 1 Credit(s)™. Physicians should claim only the credit commensurate with the extent of their participation in the activity.

**Course credits** are only eligible to be applied for CPE prerequisite credit for 5 years from the date of an online self-study course or the attendance date of a live or Hybrid Online course.

**Please note:** The CPE Curriculum is subject to change at any time based on the addition of new education courses or removal of expired courses. In the case a course is no longer offered or has a reduction in CME, other courses may be assigned or selected to fulfill that specific course credit total. This change in no way affects your overall completion of the CPE curriculum.